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THE MASSACHUSETTS STATE COLLEGE

RUSTEE

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THE MASSACHUSETTS STATE COLLEGE

TRUSTEE

MASSACHUSETTS STATE COLLEGE

MINUTES OF ANNUAL MEETING OF BOARD OF TRUSTEES

January 19, 1944, 10:00 A.M., State House, Boston, Mass.

Chairman Bowditch presiding

PRESENT: Trustees Bowditch, Whitmore, Boyden, Mrs. McNamara, Bartlett, Warren, Hubbard, Brett, Brown, Malcolm, Saltonstall, Carmichael, Haigis, President Baker, Treasurer Hawley, Secretary Burke

Following is the call for the meeting:

January 6, 1944

To the Trustees
Massachusetts State College

Call

The Annual Meeting of the Board of Trustees of Massachusetts State College is hereby called to convene at the State House in Boston at 10:00 A.M. on Wednesday, January 19, 1944.

This meeting will be preceded by meetings of Committees on Tuesday, January 18, at the Parker House.

Yours respectfully,

/s/ James W. Burke
Secretary

His Excellency, Governor Saltonstall, attended the opening of the meeting and extended his greetings and good wishes to the Trustees for the coming year. He explained that he would be unable to remain at the meeting because of pressing business and requested Chairman Bowditch to preside. It was

VOTED: To dispense with the reading of the minutes of the previous annual meeting.

Chairman Bowditch presented Trustees Julius E. Warren and Leonard Carmichael who were attending their first meetings as Trustees of the College and also extended his congratulations and the good wishes of the Trustees on the reappointment of Mrs. McNamara to the Board.

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Nominating Committee

The Chairman appointed the following as a nominating committee for 1944: Trustees Whitmore, Mrs. McNamara and Brown.

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At the request of the Chairman, Secretary Burke presented recommendations from Trustee Committee meetings on January 18. On the recommendation of the Committee on Agriculture and Horticulture and also the Finance Committee, it was

Industrial Trust Funds

VOTED: To authorize the President to seek additional grants from industrial concerns for research in the general field of agriculture.

On the recommendation of the Committee on Buildings and Grounds, it was

Post War Building Program

VOTED: To follow up the building program submitted by the College Administration to the Emergency Public Works Commission by submitting the following list as representing the most urgent building needs of the College in the immediate post war period.

1. Power Plant, including heating and electrical distribution system.
2. Home Economics Building.
3. Physics Building.
4. Engineering Building.
5. Office and Laboratory Building, Waltham Field Station.

On the recommendation of the Committee on Buildings and Grounds, it was

Butterfield dormitory - refrigeration

VOTED: To authorize the Treasurer to seek a transfer of $1,000 from the Governor's Emergency Fund to provide additional refrigeration at the Butterfield dormitory.

On the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To confer appropriate degrees as of January 27.

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MASSACHUSETTS STATE COLLEGE

CANDIDATES FOR DEGREE OF BACHELOR OF SCIENCE

Cum Laude

Ruth Rosoff

Rite

William Edmund Arnold
Haig Aroian
Priscilla Ethel August
Shirley Anne Azoff
Marjorie Lois Bolton
James David Cohen
Thomas Eugene Devaney
Melvin Irving Goldman
Mary Katherine Haughey
Robert LeRoy Keefe, Jr.
Seymour Benjamin Koritz
Stephen Bartlett Leavitt
Paul Vincent Leone
Clearhos Logothetis
Alice Kathleen Maguire
Solomon Harry Markowitz
Thomas Francis Moriarty
Fred Joseph Nahil
Helen Phyllis Peterson
Avis Mary Ryan
Irving Jackson Saltzman
Chester Ralph Starvish
Anna Elizabeth Sullivan
Beatrice Wasserman
Laura Williams
Ruth Elaine Woodworth

Degrees

CANDIDATES FOR DEGREE OF BACHELOR OF ARTS

Magna Cum Laude

Charlotte Sylvia Eigner
Charlotte Kaizer

Cum Laude

Sylvia Rossman

Rite

Margaret Cecelia Deane
H. Manuel Dobrusin
Helen Elizabeth Donnelly
Helen Glagovsky
Ruth Emma Howarth
Libby Janet Kerlin
Edna Ann McNamara
Mildred Nancy Turner

CANDIDATE FOR DEGREE OF
BACHELOR OF LANDSCAPE ARCHITECTURE

Frances Elizabeth Holman

On the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To ratify telephone vote of the Trustees in December 1943 in conferring upon Major George Joseph Spelman the degree of Bachelor of Science on December 16, 1943.

Spelman, Major George Joseph

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On the recommendation of the Committee on Faculty and Program of Study, it was

TRUSTEE

VOTED: To confer the following honorary degrees during the commencement exercises in May 1944:

Honorary Degrees

Upon Charles Leslie Rice, the honorary degree of LL.D.
Upon Joseph Harry Putnam, the honorary degree of Master of Agriculture.

On the recommendation of the Committee on Faculty and Program of Study, it was

Credit - war

VOTED: To approve the following statement as a guide to the College Administration in the problem of granting credit to students of the College for war service, it being understood that such credit must be evaluated at all times on an individual basis.

a. Education values acquired during the period of service, evaluated on the basis of information supplied by the United States Armed Forces Institute.

b. Studies of college level creditably completed in any army, navy, marine corps, Merchant Marine, or other war service training program provided these do not duplicate courses already credited.

c. Advanced R.O.T.C. courses (maximum 10 credits) to those who completed Officers' Candidate School and qualified for a Commission.

d. The satisfactory completion of any basic training course in the armed forces, credit not to exceed that allowed for the Freshman and Sophomore required Military and Physical Education.

On the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To adopt the following resolution on the death of Dr. Paul Serex, Associate Professor of Chemistry, on May 23, 1943.

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Resolution on Paul Serex

Resolution, Paul Serex

WHEREAS Paul Serex was associated with the work of Massachusetts State College for nearly thirty years as a teacher of Chemistry, and

WHEREAS his keen interest and enthusiasm for the Science of Chemistry, his fairness, and his unusual fund of common sense won the respect and affection of his students, and

WHEREAS the recognition by others outside the College of the soundness of his judgment of the ability and character of his students aided many of them in securing opportunities for employment and advancement by graduate study, and

WHEREAS he willingly worked long hours to further the work of the College and to guide and encourage his own students and the young people of the community,

BE IT RESOLVED that the Trustees of Massachusetts State College hereby express their sincere esteem for Paul Serex, and their feeling of loss through his death, and hereby direct the Secretary to inscribe this resolution in the records of the Board and to send copy to Mrs. Serex.

On the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To adopt the following resolution on the death of Dr. Frank A. Waugh, Emeritus Professor of Landscape Architecture, on March 20, 1943.

Resolution on Frank A. Waugh

Resolution, Frank A. Waugh

WHEREAS Frank A. Waugh, who for thirty-seven years was a member of the faculty of this College, serving for much of that time as Head of the Division of Horticulture and the Department of Landscape Architecture as well as on the staff of the Experiment Station, reorganizing and expanding the Division, and

WHEREAS his deep interest in and continuing care for the students who came under his instruction and for his co-workers in the Division have made him and his memory an enduring inspiration to them, and

WHEREAS his personal influence and that of his students has made a profound impression upon the development of landscape architecture throughout the nation, and

WHEREAS that influence is recognized by the profession as of the highest standard of ethics and design which should be continued in the same spirit of service to human betterment and the development of beauty,

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BE IT RESOLVED that the Trustees of Massachusetts State College express, by this resolution, their great appreciation for Frank Waugh and his untiring influence in education, inspiration and loyalty, and further the Trustees direct the Secretary to inscribe this resolution in the record of the Board and to transmit a copy to Mrs. Waugh.

On the recommendation of the Committee on Faculty and Program of Study, it was

Resignation, Mrs. Herr

VOTED: To accept the resignation of Mrs. Annette T. Herr as State Leader of Home Demonstration Agents as of January 31, 1944 and to adopt the following resolution of appreciation.

Resolution

WHEREAS Mrs. Annette T. Herr has served Massachusetts State College loyally and effectively as State Leader of Home Demonstration Agents since 1926, and

WHEREAS she has sympathetically understood the needs and problems of rural homemakers of the Commonwealth and devoted herself wholeheartedly to the solution of these problems, and

WHEREAS she has inaugurated sound, far-reaching, educational programs whereby rural women have been assisted in developing a more satisfying home and community life for themselves and their families,

BE IT RESOLVED that the Trustees of Massachusetts State College hereby express their sincere appreciation to Mrs. Herr and direct the Secretary to inscribe this resolution on the records of the Board and send copy to Mrs. Herr.

On the recommendation of the Committee on Faculty and Program of Study, it was

Promotion

VOTED: To promote Miss Beatrice E. Billings to the position of State Leader of Home Demonstration Agents at $3600 basic salary succeeding Mrs. Annette T. Herr, February 1, 1944.

On the recommendation of the Committee on Faculty and Program of Study, it was

Promotions

VOTED: To promote Miner J. Markuson and Lawrence S. Dickinson from Assistant Professor to Associate Professor, effective February 1, 1944 and to request increased salary in accordance with this promotion in the next budget of the College.

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On the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To approve the following new course of study:

Home Economics 53 - (I) Experimental Foods. For juniors and seniors. The testing and comparing of different food materials and methods of preparation with special emphasis on substitutes and war time needs. 1 class hour 1 3-hour lab. Credit 2. — New Course

On the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To change the name of the Department of Horticultural Manufactures to the Department of Food Technology. — Department of Food Technology

On the recommendation of the Trustee Committee on Finance, it was

VOTED: To authorize the Treasurer to sign Veterans Administration Rehabilitation Form 1903 dated January 3, 1944, and covering training of one veteran in the Stockbridge School for the period January 3 to June 30, 1944, at tuition charge of $40, fees $6.75, and books and supplies allowance of $30: that the Treasurer also be authorized to sign similar agreements with the Veterans Bureau covering training of veterans at this College at standard rates for tuition and other charges as these may be proposed by the Veterans Bureau and approved by the President of the College. — Veterans Rehabilitation Bureau

On the recommendation of the Trustee Committee on Finance, it was

VOTED: To authorize the Treasurer to accept War Department proposal for final settlement covering Army A.S.T. Program at the College which terminated December 28, 1943; this proposal being one dated January 3, 1944 on Form W.D. No. 47 covering payment in the amount of $4,610.97 for services of Messing, Housing, Medical Care and Instruction of a maximum of 48 advanced R.O.T.C. Students during the period November 2 to December 28, 1943. — Army Specialize Training Program.

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On the recommendation of the Trustee Committee on Finance

it was

TRUSTEE
A. E. Staley Manufacturing Company

VOTED: To authorize the President and the Director of the Experiment Station to sign agreement form dated January 1, 1944 with the A. E. Staley Manufacturing Company whereby the College will conduct research on soy bean products, financing the program with funds supplied by the Staley Company.

On the recommendation of the Trustee Committee on Finance

it was

Industrial Trust Funds

VOTED: To authorize Trustee Bartlett and Treasurer Hawley to prepare a standard form for agreements with industrial concerns under which the College would carry on research in the field of agriculture so that in the future the President and Director of the Experiment Station may proceed with signing of agreements without separate consultation with the Board.

On the recommendation of the Trustee Committee on Finance

it was

it was

Unearmarked Trust Funds

VOTED: To authorize the President to expend up to $500 from unearmarked trust funds during the period January 1, 1944 to June 30, 1944.

On the recommendation of the Trustee Committee on Finance

it was

Sales, Purchases, transfers

VOTED: To approve the following sales, purchases, and transfers of securities authorized during 1943 by the Finance Committee.

Sales

1943			
Feb. 16	16 M	U.S. Treasury 2 3/4s June 15, 1954/51	$17,295.00
	10 M	U.S. Treasury 3 1/8s June 15, 1946/49	10,681.25
18	2 M	Youngstown Sheet & Tube 3¼s Nov. 1960	1,928.96
	2 M	Wheeling Steel Corp. 3½s March 1966	1,763.96
	2 M	Republic Steel Corp. 4½s Nov. 1956	2,031.45
Sept.14	4 M	Bethlehem Steel Corp. 3s Feb. 1960	4,085.16

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Purchases

1943			
Jan.	8	1 M U.S. War Bonds Series G 2½s Jan. 1955	1,000.00
Feb.	4	$500 U.S. War Bonds, Series G 2½s Feb. 1955	500.00
	16	28 M U.S. Treasury 1 3/4s June 15, 1948	28,166.25
	18	4 M Chicago Union Station 3 3/4s July 1963	4,372.75
Sept	10	4 M U.S. Treasury 2s Sept. 15, 1953/51	4,000.00
Dec.	16	2 M U.S. War Bonds, Series G, 2½s Dec. 1955 reg.	2,000.00

Called Bonds

1943			
April	16	5 M Puget Sound Power & Light 5½s June 1949	5,074.11
	21	1 M Wilson & Co. 4s July 15, 1955	1,039.81
Sept.	7	2 M Northern Indiana Public Service 3 3/4s Aug. 1969	2,125.00

Transfers of cash principal to College

1943			
Jan.	22	Massachusetts State College	36.59
Feb.	18	" " "	1351.62
July	8	" " "	6113.92
Nov.	1	" " "	85.16

Treasurer's Annual Report

Treasurer Hawley reviewed the highlights of his Annual Report as presented to the Finance Committee on January 18, and it was

VOTED: To accept the Treasurer's Report as presented.

Income, use of

President Baker spoke of the difficulty of operating the Army Program and meeting emergencies with quick action under the financial conditions that now prevail. The College is required to turn in to the State Treasury every cent paid by the Army for the Aviation Program. To operate the program, the College must then make separate request for transfers from the Governor's Emergency Fund for every expenditure desired. Trustee Haigis suggested the possibility of establishing a reserve fund in the State Treasury for the use of the College. After discussion of this question, it was

VOTED: To refer Mr. Haigis' proposal to the Legislative Committee for further exploration.

It was

TRUSTEE
Actions Confirmed

VOTED: To ratify and confirm all actions of Trustee committees since the annual meeting of the Board in 1943.

Post War Building Program

Trustee Whitmore expressed the opinion that the post war building program was one of the most vital needs of the College in the immediate future and that the Trustees should do everything possible to see that the building needs of the College were not overlooked. After discussion, it was

VOTED: To request the Executive Committee to go to the Emergency Public Works Commission and present the Trustee building list as outlined above in these minutes.

President's Annual Report.

President Baker presented his eleventh annual report to the Board, and it was

VOTED: To accept the report of the President as presented.

The Trustees further

VOTED: To express their sincere and unanimous appreciation to the President for his splendid service during the war emergency and during his eleven years as President of the College.

The report of the Nominating Committee was received, and by unanimous vote of the Board, the Secretary was instructed to cast one ballot in the election of officers and committee members as recommended by the Committee, to wit:

Officers & Committees Elected

President - His Excellency Leverett Saltonstall
Chairman - Nathaniel I. Bowditch
Secretary - James W. Burke
Treasurer - Robert D. Hawley

MASSACHUSETTS STATE COLLEGE

STANDING COMMITTEES OF THE BOARD OF TRUSTEES

Year 1944

Committee on Faculty and Program of Study

Julius E. Warren, Chairman
Frank L. Boyden
Harry D. Brown
Leonard Carmichael
Clifford C. Hubbard
David J. Malcolm
Mrs. Elizabeth L. McNamara
Richard Saltonstall

Committee on Extension Service

Mrs. Elizabeth L. McNamara, Chairman
Frank L. Boyden
Alden C. Brett
Harry D. Brown
Mrs. Katherine G. Canavan
Julius E. Warren
Richard Saltonstall
Louis A. Webster

Committee on Experiment Station

David J. Malcolm, Chairman
Alden C. Brett
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara
Louis A. Webster
Philip F. Whitmore

Committee on Agriculture and Horticulture

Richard Saltonstall, Chairman
Frank L. Boyden
Harry D. Brown
Mrs. Katherine G. Canavan
Mrs. Elizabeth L. McNamara
Louis A. Webster

Committee on Buildings and Grounds

Philip F. Whitmore, Chairman
Mrs. Katherine G. Canavan
Leonard Carmichael
John W. Haigis
Clifford C. Hubbard
David J. Malcolm

Committee on Finance

Joseph W. Bartlett, Chairman
Alden C. Brett
Joseph B. Ely
John W. Haigis
Richard Saltonstall
Philip F. Whitmore

Committee on Legislation

Joseph B. Ely, Chairman
Joseph W. Bartlett
Harry D. Brown
John W. Haigis
Clifford C. Hubbard

Executive Committee

Nathaniel I. Bowditch, Chairman
Joseph W. Bartlett
Harry D. Brown
David J. Malcolm
Philip F. Whitmore

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The meeting was adjourned at 12 o'clock.

TRUSTEE

Nathaniel I Bowditch Chairman

John C Burke Secretary

MINUTES OF SEMI-ANNUAL MEETING OF BOARD OF TRUSTEES

May 20, 1944, 11:00 A.M., President's Office, Amherst

Chairman Bowditch presiding

PRESENT: Trustees Bowditch, Mrs. Canavan, Mrs. McNamara, Messrs. Haigis, Webster, Whitmore, Carmichael, Brett, Brown, Malcolm, Hubbard, President Baker, Treasurer Hawley, Secretary Burke

It was

VOTED: To dispense with the reading of the call for the meeting.

It was

VOTED: To dispense with the reading of the minutes of the last previous meeting of the Board.

Secretary Burke presented recommendations of the Faculty and of the President of candidates for degrees to be awarded at the Seventy-Fourth Commencement, May 21, 1944. After discussion, it was

VOTED: To award appropriate degrees to those whose names are listed below.

MASSACHUSETTS STATE COLLEGE

CANDIDATES FOR DEGREE OF BACHELOR OF SCIENCE

Magna Cum Laude

Stanley Timothy Kisiel
Victor Anthony Leonowicz

Cum Laude

Armand Louis Bengle, Jr.
Jean Audrey Burgess
Seymour Gold
Elizabeth Barbara McIntyre
Dorothy Ellen Peck

Rite

Francis William Aldrich
Mabel Arnold
Elizabeth Jane Atkinson
Josephine Anne Beary
Barbara Jean Bemis
Marcia Judith Berman
Norman M. Bornstein
Barbara Phyllis Burke
Mary Gladys Butler
Catherine Capen
Elmer Everett Clapp, Jr.
Dorothy Ruth Colburn
Marjorie Esther Cowles
Barbara Louise Crowther
John Melville Dickerman
Eleanor Marguerite Dudley
Theresa Fallon
Lee Elda Filios
Myron Wolf Fisher
Louise Pearl Gosling
Shirley Sunderland Groesbeck
George Grossman
Marjorie Jean Gunther
William James Hart, Jr.
Marie Catherine Hauck
Wallace Oxley Hibbard
Ruth Alice Hodgess
Raymond Howard Hollis
Douglas Williams Hosmer
Rosemary Grace Jeffway
Elizabeth Miriam Jordan
Frank Edgar Jost
Anna Mary Keedy
Albert Aurelius LaPlante, Jr.
Lucille Lawrence
Virginia May LeClair
Dorothy Florence Lee
Elisabeth Virginia Lee
Miriam LeMay
Anne Louise Lincoln
Allister Francis MacDougall, Jr.
Dorothy Lothrop Maraspin
Richard Pell March
Elizabeth Bartlett Marsden
Shirley Gertrude Mason
Elizabeth Marie McCarthy
Roberta Margaret Miehlke
Robert Adams Monroe
Dorothy Nestle
Irving Eaton Nichols
Shirley Arlene O'Connell
Aileen Boyer Perkins
Edward John Putala
Marjory Bernice Reed
Doris Jeanette Sheldon
Edith Sherman
Paul Lester Skogsberg*
Cornelius William Slack
Thirza Moulton Smith
Ruth Catherine Sperry
Robert Morrison Stewart
Arthur Stafford Teot
Barbara Cushing Thayer
Kasha Vallentine Thayer
Elizabeth Dike Tilton
Thomas Jones Tolman
Marjorie Arline Watson
Marian Eloise Whitcomb
Mark Curtis Wilson
Margarete Ziegengeist

* As of Class of 1941

USTEE

Degrees

TRUSTEE

MASSACHUSETTS STATE COLLEGE

CANDIDATES FOR DEGREE OF BACHELOR OF ARTS

Magna Cum Laude

Jane Viva Moriarty

Cum Laude

Barbara Elizabeth Baird
Marjolaine Anne Keough
Helen Elizabeth Smith

Rite

Eleanor L. Barber
Pauline Willett Bell
Annette Irene Bousquet
Sally Cary Boyden
Priscilla Bradford
Elisabeth Shirley Clapp
Norma Mae Deacon
Golda Marion Edinburg
Lloyd Samuel FitzPatrick
John Francis Foley
Margaret Mary Gore
Edna Greenfield
Elizabeth Marie Huban
Frances Marion Judd
Cynthia Norton Leete
Edith Appel Lincoln
Ruth Anna Markert
Helen Dorothy Murray
Shirley Nelson
Mary Winifred Quinn
Ruth Carolyn Symonds
Martha Abbott Treml
Robert Lewis Young

CANDIDATES FOR DEGREE OF MASTER OF SCIENCE

Herbert Franklin Bartlett
Celeste Margaret Dubord
Thomas Woodrow Eck
Charles Kingsbury Ewing
Carl Allen Mitchell
Margaret Kingsley Perkins
Erly Joseph Thornton
Rubie Alfreda Woodward

CANDIDATES FOR DEGREE OF DOCTOR OF PHILOSOPHY

William Henry Fitzpatrick
Robert George Tischer

Mrs. Annette T. Herr, Emeritus Professor of Extension Home Economics

President Baker recalled that when he had submitted Mrs. Annette T. Herr's resignation to the Board at the Annual Meeting in January, recommendation for making her Professor of Extension Home Economics Emeritus had been overlooked. He recalled the service which Mrs. Herr had given to the College and after discussion, it was

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VOTED: To designate Mrs. Annette T. Herr Professor of Extension Home Economics Emeritus as of January 31, 1944, the date of her retirement.

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The President reported to the Board that forty-three members of the staff are now in the Armed Forces.

There was discussion of the number of women students now in College and of the question of how these numbers can be taken care of properly when the war is over and the men students return. Trustee Carmichael expressed the opinion that the College was performing an excellent service to the Nation and to the Commonwealth by providing enlarged opportunities for women students during the war. The Nation needs their services now more than ever.

Stockbridge School of Agriculture - one-year program

President Baker recalled vote of the Executive Committee of the Board on June 23, 1943 authorizing a one-year program for the Stockbridge School of Agriculture. The conditions making the one-year program desirable last year still prevail and the President recommended that the Trustees authorize the Administration to continue the one-year program for the duration of the war. It is difficult to get young men away from the farm for the two-year training period, and as the men reach age eighteen, they are subject to call into the Armed Forces unless they remain on a farm. After discussion, it was

VOTED: To approve a one-year program for the Stockbridge School of Agriculture for the duration of the war with the understanding that certificates of completion of the one-year course rather than the regular Stockbridge School diploma should be awarded to students who successfully complete the course.

Seventeen Year Olds

President Baker informed the Board that the College may receive an assignment of 17-year olds under the new Army Specialized

Reserve Training Program. After discussion, it was

TRUSTEE

VOTED: To authorize the President to proceed with negotiations with the First Service Command for an ASRT program of not to exceed 300 aviation reserve cadets and to accept such program subject to final approval of the contract by the Board.

Bookkeeping Machine

Treasurer Hawley recommended that the Trustees authorize the purchase of a bookkeeping machine from Remmington Rand at an estimated cost of $2500. With the many complications of present day payrolls, such a machine would be very helpful to the Treasurer. He said that he had discussed the purchase with Major Cronin, State Purchasing Agent, and with Mr. Houghton, Deputy State Comptroller, and that both men have approved the purchase. On the recommendation of President Baker, it was

VOTED: To authorize purchase of a bookkeeping machine at an estimated cost of $2500 from balances available in appropriations of the current year.

On the recommendation of the Treasurer and the President, it was

Endowment Funds

VOTED: To authorize transfer of balance of $375.54 from the Springfield Safe Deposit and Trust Company to the Treasurer for deposit in the Amherst Savings Bank. This balance resulted from recent exchanges of securities in the investment of endowment funds.

Budget

The Treasurer presented brief financial report for the current fiscal year and announced estimates for the coming year as these had been approved by the Finance Committee. He then outlined procedures in the preparation of the 1946-47 budget. He said that forms for budget recommendations have just been sent to all department heads at the College, that these forms would be returned to the administrative group for its consideration during June, and that

the budget was due in the hands of the Budget Commissioner on September 15, 1944. He raised question as to whether the Board cared to fix a day for Trustee meeting to consider the budget, and it was

USTEE

VOTED: To meet August 30 and 31, 1944 in Boston to consider the 1946-47 budget of the College.

Auditor's Report

The Auditor's Report covering the period April to October 1943 is now in the hands of all Trustees, and it was

VOTED: To refer this report to the Finance Committee of the Board with power.

Public Health Courses

President Baker recalled action of the Board on May 8, 1941 authorizing a series of new Public Health courses to be offered by the Department of Bacteriology in cooperation with the Massachusetts Department of Public Health. He said that these courses have proved their value and recommended that the Trustees now extend their authority so that the courses could become a regular part of the college program. After discussion, it was

VOTED: To authorize the continuation of courses as voted by the Board on May 8, 1941 offered by the Department of Bacteriology as a regular part of the college instructional program and for an indefinite period.

Boys State Program

President Baker described the Boys State Program sponsored by the American Legion. He said that the Legion requested the use of the campus during the week beginning July 25 for this program. The Legion proposes to bring 300 high school juniors for one week's instruction in Government. After discussion of the program, it was

VOTED: To authorize the Administration of the College to use the college facilities for the Boys State Program, and to reaffirm previous expressions of the Board that the campus and the college facilities be used for conferences and meetings through the year and especially during the summer months.

TRUSTEE

Home Economics Building.

President Baker said that the Administration was now ready to recommend a site for the Home Economics Building. He said that the Campus Planning Council has given very careful consideration to the location of this building and has worked in cooperation with the Home Economics staff. The Home Economics staff, the Council members, and the College Administration are agreed on site to the north and west of the campus house now occupied by Walter Johnson and about 130 feet east of the main north-south college road. After discussion, it was

VOTED: To approve the site as described above by President Baker for the Home Economics Building.

The meeting was adjourned at 1 o'clock.

_____ Chairman

J. O'Burk _____ Secretary

MASSACHUSETTS STATE COLLEGE

MINUTES OF MEETING OF THE BOARD OF TRUSTEES

August 31, 1944, 12:30 p.m., Parker House, Boston

Chairman Bowditch presiding

PRESENT: Trustees: Bowditch, Mrs. McNamara, Mrs. Canavan, Bartlett, Malcolm, Carmichael, Whitmore, Brett, Webster, Saltonstall, Brown, Hubbard, President Baker, Treasurer Hawley, Secretary Burke

It was

VOTED: To dispense with reading of the call of the meeting and with minutes of the last previous meeting.

On the recommendation of the Trustee Committees on Extension Service and Experiment Station, it was

VOTED: To approve the 1946-47 budget for the Extension Service, for the Experiment Station, and for the Control Services as recommended by the College Administration.

Budgets

On the recommendation of the Trustee Committee on Faculty and Program of Study, the Board

VOTED:

1. To appoint Fred P. Jeffrey to headship of the Department of Poultry Husbandry, effective September 8, 1944, at beginning salary of $3780 basic.

Poultry Husbandry - Head of Department

2. To authorize the Department of Food Technology to offer the degree of Doctor of Philosophy in Food Technology.

Food Technology

3. To authorize the College Administration to establish a two-year Engineering program for veterans for a period not to exceed four years from September 1, 1944 and on condition that the Legislature grants the new positions in Engineering requested in the 1946-47 budget.

Engineering Reorganization

4. To approve the instruction budget for 1946-47 as submitted by the College Administration.

5. To approve the short course budget for 1946-47 as submitted by the College Administration

TRUSTEE

On the recommendation of the Finance Committee (action of April 12, 1944) the Board

Colonial Beacon Oil Company

VOTED: To approve an easement permitting the Colonial Beacon Oil Company to construct an oil line through the Waltham Field Station property.

On the recommendation of the Trustee Committees on Buildings and Grounds, and Finance, the Board

Dormitories

VOTED: 1. To approve a proposal by the Associate Alumni that the Alumni undertake a second self-liquidating dormitory project at the College.

Seventeen-Year Olds

2. To authorize the Treasurer to proceed with contract negotiations with the First Service Command for the 17-year old aviation cadet program, contract finally to be signed by a majority of the Board.

Aviation Student Fund

3. To authorize the Treasurer to establish and administer an aviation student fund for the A.S.T.R. trainees as a revolving trust fund.

Endowment Funds

4. To authorize the Treasurer to invest endowment funds now uninvested or shortly to be available for investment and totaling approximately $14,800 in U. S. Savings Bonds, Series G.

Tuition

5. To modify the present residence requirement for instate tuition to a domicile requirement, the exact wording of the regulation to be worked out by the Treasurer and the Chairman of the Finance Committee

Special Appropriations

At this point Trustee Bartlett, Chairman of the Finance Committee, informed the Board that it had been the intention of the Finance Committee to recommend a list of twelve special appropriation items to be included in the 1946-47 budget. In the meantime, however, Treasurer Hawley had had conference with Mr. Greenough, Budget Commissioner, which throws new light on the special appropriations itme in the budget.

MASSACHUSETTS STATE COLLEGE

Treasurer Hawley said that the Budget Commissioner had recommended that the special appropriation section of the college budget contain all the items which the Trustees feel are necessary or desirable and particularly those which the Emergency Public Works Commission has approved for post war construction. Mr. Greenough referred to the requirement of the law that the list be divided into three parts; namely, necessary, desirable, and contingent. He authorized the Treasurer to say to the Board that in the list of desirable items every reasonable need should be included. The Trustees then

VOTED: To approve the following list of projects to be included under the special appropriation section of the 1946-47 budget.

Post War Building Program

A. Necessary (Projects 1-5 incl. are considered necessary though contingent upon close of war).

1.	Power Plant Reconstruction	$350,000.00
2.	Home Economics Building	300,000.00
3.	Physics Building	300,000.00
4.	Engineering Building	750,000.00
5.	Waltham Field Station Office & Laboratory Building	75,000.00
6.	Heating, Plumbing & Electrical Repairs	40,000.00
7.	Replace Water Main	6,000.00
8.	Incinerator & Building	6,000.00
9.	Poultry Plant Additions	15,000.00
10.	Reconstruction of Cavalry Stable for Central Garage	9,000.00
11.	Purchase of Land at Waltham	3,500.00
	Total	$1,854,500.00

B. Desirable

1.	Purchase of Powers Property	3,500.00
2.	Addition to Food Technology Laboratory	75,000.00
3.	Relocation of Roads and Walks and Landscaping of Campus	100,000.00
4.	Women's Gymnasium Building	250,000.00
5.	Addition to Veterinary Science Lab.	50,000.00
6.	Replace Buildings at Mt. Toby Forest Reservation	7,500.00
7.	Physiology Animal House	4,500.00
8.	Experiment Station Barn & Greenhouse	50,000.00
	Total	$540,000.00

TRUSTEE

C. Contingent (Upon Post-War Developments)

1.	Two Dormitory Buildings	$540,000.00
2.	Addition to Chemistry Laboratory	100,000.00
3.	Reconstruct Old Boiler House	10,000.00
4.	Armory for Military Training	100,000.00
5.	Reconstruction of Draper Hall	40,000.00
		$790,000.00

Total for all Specials (2 years) $3,299,000.00

On the recommendation of the Trustee Committees on Buildings and Grounds, and Finance, the Board then

VOTED: To approve the 1946-47 budget as recommended by the College Administration and as modified by the preceding action on the special appropriations item: to wit --

State Appropriations

	1946	1947
For Maintenance	$1,477,454.00	$1,507,515.00
For Boarding Hall	140,000.00	140,000.00
For Special Maintenance	57,000.00	57,000.00
For Special Capital Improvements for both years		3,185,000.00

Also on the recommendation of the Trustee Committees on Buildings and Grounds, and Finance, it was

Baker, Dr. Hugh P.

VOTED: 1. To raise the basic salary of the President of the College to $12,000 effective July 1, 1945.

Hawley, Robert D.

2. To raise the basic salary of the Treasurer of the College to $5,000 effective July 1, 1945 and to raise the maximum for the position to $6,000 basic.

It was further

VOTED: To request the Chairman to appoint a committee of three Trustees to bring about the salary increases for the President and the Treasurer as voted above.

Chairman Bowditch then appointed the following committee:

Trustee Bartlett, Chairman, Trustee Brett and Trustee Carmichael.

The meeting was adjourned at 3 o'clock.

Chairman

Secretary

MASSACHUSETTS STATE COLLEGE

December 18, 1944

Board of Trustees
Massachusetts State College

The following letter of December 7 from Secretary Burke to members of the Board of Trustees, Massachusetts State College, and resultant mail ballot are hereby made part of the official records of the Board.

December 7, 1944

To the Board of Trustees:

After lengthy negotiations with the Army Contract Office, Treasurer Hawley, on the authority of President Baker, took to the Finance Committee on December 5 an amended contract establishing final terms for settlement of Army Contract #W2620AC-97.

The Finance Committee has approved the terms of this amended contract as you will note from the enclosed minutes and have recommended that the Board of Trustees execute this amended contract and also execute release from further liability on the part of the Army for certain activation expenses.

Treasurer Hawley feels that final action on this contract should take place as early as possible. In view of the fact that the Trustees are coming together for the annual meetings in January, it does not seem advisable to call a special meeting of the Board at this time to act on recommendation of the Finance Committee. We, therefore, request your indulgence in considering the enclosed mail ballot so that this contract may be executed with authorization of the Board.

An early expression will be appreciated.

Sincerely,

/S/ James W. Burke
Secretary

Mail Ballot

I wish to be recorded for recommendation of the Finance Committee that the Board of Trustees of Massachusetts State College approve the terms of final settlement of Army Contract #W2620AC-97 and execute an amended contract covering adjustment of $32,487.82

MASSACHUSETTS STATE COLLEGE

and also execute release form covering liability on the part of the Army for so-called "activation" costs.

TRUSTEE

Joseph W. Bartlett
Nathaniel I. Bowditch
Alden C. Brett
Harry Dunlap Brown
Katherine Canavan
Leonard Carmichael
Joseph B. Ely
Frank L. Boyden
Clifford C. Hubbard
David J. Malcolm
Elizabeth L. McNamara
Richard Saltonstall
Julius E. Warren
Louis A. Webster
Philip F. Whitmore

James W Burke Secretary

MASSACHUSETTS STATE COLLEGE

Minutes of Annual Meeting of Board of Trustees
January 17, 1945, 10:00 A.M., State House, Boston

Trustee Whitmore presided
in the absence of Chairman
Bowditch

PRESENT: Governor Tobin, Trustees Whitmore, Taber, Haigis, Warren, Mrs. McNamara, Mrs. Leach, Malcolm, Brett, Saltonstall, Brown, Carmichael, Hubbard, Webster, President Baker, Treasurer Hawley, Secretary Burke

It was

VOTED: To waive the reading of the call for the meeting and reading of the minutes of the last previous meeting.

By unanimous vote, the Secretary was directed to convey to Dr. Bowditch the regrets of the Board that he was unable to be present at the annual meeting and best wishes of the Board for his speedy recovery.

Chairman Whitmore appointed the following as a special committee to escort the Governor to the session: Mrs. McNamara, Chairman, and Trustees Warren and Saltonstall. It was

Nominating Committee

VOTED: To request that the chair appoint a nominating committee to prepare a slate of officers and committee members for 1945. Chairman Whitmore appointed Trustee Brown, Chairman, and Trustees Malcolm and Brett.

Campus Planning Council

Chairman Whitmore reported to the Board on meeting of the Committee on Buildings and Grounds held on January 16. He described Professor Rice's report of activities of the Campus Planning Council and the discussion as to college policy in the matter of selling land to fraternities and sororities for construction of chapter houses. He said that the Committee had instructed Professor Rice that it would be the continuing policy of the Board to permit

fraternities and sororities to build on Campus. On the recommendation of the Committee on Buildings and Grounds, it was

TRUSTEE

Land - sale of

VOTED: To reaffirm the college policy of selling land to fraternities and sororities for the construction of chapter houses.

On the recommendation of the Trustee Committee on Faculty and Program of Study, it was

Honorary Degrees

VOTED: To award the following honorary degrees at the May Commencement: Walter L. Morse, class of 1895 - the degree Master of Science, Evan F. Richardson, class of 1887 - the degree Master of Agriculture, Albert D. Taylor, class of 1905 - the degree Doctor of Laws, Richard L. Adams, class of 1905 - the degree Doctor of Science.

On the recommendation of the Trustee Committee on Faculty and Program of Study, it was

VOTED: To confer the degree Bachelor of Science at the May Commencement on each of the following candidates provided all degree requirements are completed satisfactorily at the end of the present semester on January 30, 1945.

Degrees

Irving Jacob Alper
Marjorie Ann Aubertin
Milton Rutherford Barnes
Ruth Marjorie Cole
Christine Gately Harrigan
David Nelson Holmes
Hyman Hershman
Esther Marie Kane, (1933)
Gloria Maynard Kosciusko
Norma Josephine Magidson
Katherine Micka
M. Jeannette Morgan
John J. Natti
Louise Alice O'Conner
John Howland Powell
John Francis Powers, Jr.
Bradley Hickox Raymond
Bertha Slotnick
Paul Stahlberg
Melvin William Stern
Carol Haseltine White
Joseph George Alfieri
Cyril Louis Applebaum
Anne Rosamond Fay
Charles John Rogers
Pearl Wolozin

On the recommendation of the Trustee Committee on Faculty and Program of Study, it was

VOTED: To confer the degree Bachelor of Arts at the May Commencement on the following candidates provided all degree requirements are completed satisfactorily at the end of the present semester on January 30, 1945.

MASSACHUSETTS STATE COLLEGE

Thelma Fay Cohen
Virginia Eva LaPlante
Barbara Charlotte Saver
Charles Frederic Fraker
Arnold Ian Kaplinsky
Beulah May Kolb

Degrees

USTEE

At this point His Excellency Maurice J. Tobin, Governor of the Commonwealth, was escorted to the meeting and assumed the chairmanship. He said that he would not be able to attend during the entire session because of the pressure of state affairs. He explained that the Governor's Council was meeting that day and that state officers were being sworn in.

President's Annual Report

President Baker presented his Annual Report for the year ending December 31, 1944. It was

VOTED: To accept the President's Report as presented.

Question was raised as to distribution of the President's Report. President Baker stated that the College has been unable to print its Annual Report for the past three years because of policy as to printing fixed by the Commission on Administration and Finance. The feeling was expressed that the Annual Reports during the war years will undoubtedly be among the most valuable records of the College, and it was

VOTED: That the Trustees go on record as urging the Commission on Administration and Finance to reconsider its decision that reports of heads of state departments be not printed and that the Commission specifically permit printing of the Annual Report of the Administrative Officers of the College.

On the recommendation of the Trustee Committee on Faculty and Program of Study, it was

Schools, organization of

VOTED: To authorize organization of the following schools effective September 1, 1945: School of Agriculture, School of Horticulture, School of Science, School of Liberal Arts, School of Home Economics; and further to authorize creation of a Division of Engineering in place of the present Department of Engineering and to continue the Division of Physical Education.

MASSACHUSETTS STATE COLLEGE

On the joint recommendation of the Trustee Committee on Agriculture and Horticulture and the Trustee Committee on Finance, it was

TRUSTEE

Tillson Farm

VOTED: To include an item of $15,000 in the supplementary budget for improving facilities for poultry research at the Tillson Experimental Farm.

On the recommendation of the Trustee Committee on Finance, it was

New Position - Research Professor of Agronomy

VOTED: To include an item of $3960 in the supplementary budget for creation of a new position of Research Professor of Agronomy at the Cranberry Station in Wareham.

On the recommendation of the Trustee Committee on Finance, it was

Boys' State Program

VOTED: To include an item of $6,700 in the supplementary budget for operation of the Boys' State Program.

On the recommendation of the Trustee Committee on Finance, it was

Waltham Field Station - new building

VOTED: To amend the budget for the period beginning July 1, 1945 to show Headquarters and Office Building at the Waltham Field Station in the amount of $100,000.

On the recommendation of the Trustee Committee on Finance, it was

Sale, Transfer, Purchase of Securities

VOTED: To confirm transactions in the past year by the Securities Agent, Springfield Safe Deposit and Trust Company, as listed herewith:

Sales

1944			Proceeds
Feb. 25	4M	Illinois Power & Light Co. 5s Dec. 1956	$4,217.16
	6M	Illinois Power & Light Co. 6s Apr. 1953	6,408.38

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Purchases

1944		
Feb. 23	5M Erie Railroad Co. 4s Jan. 1995	5,207.12
	5M Wabash Railroad Co. 4s Jan. 1971	5,148.37
	5M Central Pacific Railway 4s Aug. 1949	5,093.37
Apr. 15	4M U. S. War Bond Ser.G, reg. 2½s Apr. 1956	4,000.00
Sept.12	4M U. S. War Bond Ser.G, reg. 2½s Sept. 1956	4,000.00
Oct. 13	$10,800 U. S. War Bond Ser.G, reg. 2½s Oct.1956	10,800.00
Dec. 22	4M U. S. War Bond Ser.G, reg. 2½s Dec. 1956	4,000.00

Called Bonds

1944		Proceeds
Jan. 24	5M Florida Power & Light Co. 5s Jan. 1954	5,073.86
Apr. 13	1M Cities Service Power & Light Co. 5½s June 1949	999.86
	3M Cities Service Power & Light Co. 5½s Nov.1952	2,999.58
July 28	1M Indiana Hydro Electric Power Co. 5s May 1958	1,019.28
Aug. 3	3M Pennsylvania Co. 4s August 1963	3,179.29
Sept.18	5M Armour & Co. of Delaware 4s Jan. 1957	5,248.44
Oct. 9	5M Chicago Union Station Co. 3 3/4s July 1963	5,398.62
16	4M Oregon Washington Railroad & Navigation Co. 4s Jan. 1961	4,199.27

Transfer of cash principal to College

1944		
Mar. 10	Massachusetts State College	375.54

On the recommendation of the Trustee Committee on Finance, it was

Trust Funds

VOTED: To approve expenditures from Burnham, Sessions, and Wheeler Trust Funds for the year closing December 31, 1944 amounting to $654.56 and to authorize the President to expend from the income of these unearmarked funds an amount not to exceed $750 for the year 1945.

On the recommendation of the Trustee Committee on Finance, it was

Schedules

Assistant Secretary of th Board of Trustees

VOTED: To appoint Gunnar E. Erickson, Business Officer of the College, as Assistant Secretary of the Board whose only function will be to act for the Trustees to approve and sign schedules for payments from State appropriations in the absence of the President and Secretary.

It was

Actions Confirmed

VOTED: To approve and ratify actions of all committees of the Board since the date of the last annual meeting.

MASSACHUSETTS STATE COLLEGE

TRUSTEE
Dormitories

Chairman Whitmore informed the Board that the Alumni Building Corporation has submitted a bill calling for creation of two more self-liquidating dormitories - one for men and one for women.

Treasurer's Report

Because of the lateness of the hour, Treasurer Hawley presented only an oral summary of his report. Written copies have been placed in the hands of all Trustees.

The Treasurer spoke of the recent award of service certificates to members of the non-professional staff and showed charts which illustrated graphically the savings in coal, electricity, and water in the past several years. The charts revealed a very considerable increase in property to be maintained during the same period when appropriations for maintenance have decreased.

Trustee Carmichael congratulated the Treasurer on the excellent showing of the College in plant operation. After further questions and discussions, it was

VOTED: To accept the report of the Treasurer as presented and to request that the charts shown by the Treasurer be duplicated for general distribution to Trustees and others.

On the recommendation of the Nominating Committee, it was

VOTED: Unanimously to direct the Secretary to cast one ballot for the following officers and committee members of the Board for the year 1949.

President - His Excellency Maurice J. Tobin
Chairman - Nathaniel I. Bowditch
Secretary - James W. Burke
Treasurer - Robert D. Hawley

MASSACHUSETTS STATE COLLEGE

STANDING COMMITTEES OF THE BOARD OF TRUSTEES

Year 1945

USTEE

Officers and Committees Elected

Committee on Faculty and Program of Study

Julius E. Warren, Chairman
Frank L. Boyden
Harry D. Brown
Leonard Carmichael
Clifford C. Hubbard
David J. Malcolm
Mrs. Elizabeth L. McNamara
Richard Saltonstall

Committee on Extension Service

Mrs. Elizabeth L. McNamara, Chairman
Frank L. Boyden
Harry D. Brown
Leonard Carmichael
Mrs. Joseph S. Leach
Richard Saltonstall
Julius E. Warren
Louis A. Webster

Committee on Experiment Station

David J. Malcolm, Chairman
Alden C. Brett
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara
Louis A. Webster
Philip F. Whitmore

Committee on Agriculture and Horticulture

Richard Saltonstall, Chairman
Frank L. Boyden
Harry D. Brown
Mrs. Joseph S. Leach
Mrs. Elizabeth L. McNamara
Louis A. Webster

Committee on Buildings and Grounds

Philip F. Whitmore, Chairman
Alden C. Brett
Leonard Carmichael
John Haigis
Clifford C. Hubbard
Mrs. Joseph S. Leach
David J. Malcolm
Ralph F. Taber

Committee on Finance

Joseph W. Bartlett, Chairman
Alden C. Brett
John W. Haigis
Richard Saltonstall
Ralph F. Taber
Philip F. Whitmore

Committee on Legislation

Ralph F. Taber, Chairman
Joseph W. Bartlett
John W. Haigis
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara

Executive Committee

Nathaniel I. Bowditch, Chairman
Joseph W. Bartlett
Harry D. Brown
David J. Malcolm
Philip F. Whitmore

MASSACHUSETTS STATE COLLEGE

TRUSTEE

Salary Increases for President and Treasurer

Trustee Brett reported for the special committee appointed by the Chairman to seek salary increases for the President and Treasurer and consisting of Trustee Brett, Chairman, and Trustees Carmichael and Mrs. McNamara. He indicated that the Committee conferred with the Budget Director and requested him to recommend increases in the Governor's budget. The Budget Director did not feel that he should do this. If such recommendation is made for one department of the State, it would open the way for other departments to seek similar consideration. This seems to be a time of many askings.

The Committee requested the Budget Director to authorize reduction in the house rental of the President if he did not feel that he could recommend increase in salary.

The Committee believes that the next step should be to appear before the Committee on Ways and Means and urge the salary increases.

After discussion, it was agreed that the first consideration should be to obtain increase in salary but that if this effort failed, effort should be made to have the house rent reduced. It was

VOTED: That the special committee to seek increase in salary for the President and Treasurer be continued and that the committee do everything possible to obtain these increases.

The meeting was adjourned at 1 o'clock.

Philip F. Whitmore Chairman

J. W. Burke Secretary

MASSACHUSETTS STATE COLLEGE

March 9, 1945

Board of Trustees
Massachusetts State College

The following letter of March 2, 1945 from the Secretary to members of the Board and resultant mail ballot is made an official part of the records of the Board of Trustees of Massachusetts State College.

March 2, 1945

Board of Trustees
Massachusetts State College

You will have noted in the minutes of meeting of the Finance Committee on February 19, 1945 that the Committee voted

> "To recommend that the Board of Trustees rescind previous vote electing Mr. Erickson as Assistant Secretary of the Board whose only function would be the signing of schedules and vouchers for disbursement of state funds in the absence of the President and Secretary."

and also voted

> "To recommend that the Board of Trustees authorize the Treasurer to act for the Board in signing schedules and vouchers for disbursement of state funds in the absence of the President and the Secretary."

These recommendations were caused by objections of the Comptroller to the original procedure.

Unless the College can have a duly authorized agent of the Board available for the signing of schedules and vouchers in the absence of the President and Secretary, one of two things must occur:

Either the vouchers must be taken by automobile to the nearest Trustee for signature, or they must be held until the return of the President or Secretary. Many of the papers involved are discount bills which should not be delayed.

For these reasons, we request your vote by mail ballot on the above recommendations. Ballot is enclosed.

Sincerely,

/s/ James W. Burke
Secretary

MASSACHUSETTS STATE COLLEGE

Mail Ballot

TRUSTEE

I vote to: Rescind previous vote electing Mr. Erickson as Assistant Secretary of the Board whose only function would be the signing of schedules and vouchers for disbursement of state funds in the absence of the President and Secretary.

I vote to: Authorize the Treasurer to act for the Board in signing schedules and vouchers for disbursement of state funds in the absence of the President and the Secretary.

Joseph W. Bartlett
Frank L. Boyden
Alden C. Brett
Harry Dunlap Brown
John W. Haigis
Clifford C. Hubbard
Lottie A. Leach
David J. Malcolm
Elizabeth L. McNamara
Richard Saltonstall
Ralph F. Taber
Louis A. Webster
Philip F. Whitmore
Leonard Carmichael

_____ Secretary

160 (a)-11-43. 13051

MASSACHUSETTS STATE COLLEGE

April 23, 1945

STEE

The following mail ballot is hereby made a part of the official records of the Board of Trustees of Massachusetts State College:

> I vote to approve supplement #1 to Army Contract No. W-19-073 A.S.T. (SC-1)-37 and to instruct the Treasurer to execute said supplement in the name of and on behalf of the Board of Trustees of Massachusetts State College.
>
> I vote to approve Army Contract No. W-19-073 A.S.T. (SC-1)-44 and to instruct the Treasurer to execute said contract in the name of and on behalf of the Board of Trustees of Massachusetts State College.

Signed: Joseph W. Bartlett
Alden C. Brett
Harry Dunlap Brown
Leonard Carmichael
Clifford C. Hubbard
Mrs. Joseph S. Leach
David J. Malcolm
Richard Saltonstall
Ralph F. Taber
Julius E. Warren
Philip F. Whitmore
Frederick E. Cole

Secretary

MASSACHUSETTS STATE COLLEGE

MINUTES OF SEMI-ANNUAL MEETING OF BOARD OF TRUSTEES

May 26, 1945, 11:00 A.M., President's Office, Amherst

TRUSTEE

Trustee Whitmore presiding

PRESENT: Trustees Saltonstall, Carmichael, Cole, Brett, Brown, Malcolm, Taber, Boyden, Whitmore, Mrs. Leach, Mrs. McNamara, President Baker, Treasurer Hawley, Secretary Burke

It was

VOTED: To dispense with reading of the call and of the minutes of the last previous meeting.

Joseph W. Bartlett Chairman of Board

It was voted unanimously to elect Joseph W. Bartlett Chairman of the Board succeeding Nathaniel I. Bowditch.

On the recommendation of the Faculty of the College, it was

Degrees

VOTED: To award the degree Bachelor of Science to those candidates listed below and to award the degree Bachelor of Arts to candidates for that degree as listed below.

CANDIDATES FOR DEGREE OF BACHELOR OF SCIENCE

Cum Laude

Irving Jacob Alper
Beatrice Alpert
Louise Hilda McKemmie
Myrtle Holmes Polley
John Howland Powell
Doris Helen Roberts
Henry Richards Zahner

Rite

Jean Esther Abelein
Joseph George Alfieri
Cyril Louis Applebaum
Marjorie Ann Aubertin
Milton Rutherford Barnes
Dorothea Beach
Barbara Helen Bird
Phyllis Gertrude Boles
Grace Elizabeth Mentzer Boyd
Anne Howells Brown
Marjorie Helen Brownell
Eleanor Sarah Bryant
Horace Crawford Burrington
Natalie Hayward Caraganis
Shirley Marie Carlson
Marian Eleanor Case
Goon Lee Chin
Virginia Ann Clark
Shirley Cohen
Ruth Marjorie Cole
Barbara Hester Collins
Marilyn Hadley Damon
Glenn Birtwell Dearden
Jean Norma Decker
Catherine Teresa Dellea
Anne Rosamond Fay
Hanna Theresa Finn
Barbara Doris Glagovsky
Carol Goodchild
Rose Elizabeth Grant

MASSACHUSETTS STATE COLLEGE

Mildred Cathella Griffiths
Ruth Eleanor Bigelow Hamilton
Christine Gately Harrigan
Israel Jacob Helfand
Muriel Chauncetta Herrick
Hyman Hershman
David Nelson Holmes
Marjorie Phyllis Huff
Virginia Alice Hurd
Phyllis Louise Hyatt
Patricia Jennings
Donald Benjamin Julian
Ellen Joan Kane
Diane Elizabeth Kelton
Violet Patricia Kenyon
Ruth Ada Kitson
Gloria Maynard Kosciusko
Sally Miriam Laitinen
Charles Limanni
Lois Edith Litz
Rachel Gertrude Lyman
Sheldon A. Mador
Norma Josephine Magidson
Mary Hilda Martin
Frances Marguerite Merritt
Katherine Micka
Mary Alice Milner
Allison Hamlin Moore
M. Jeannette Morgan
Ruth Jean Murray
John Jacob Natti
Louise Alice O'Connor
Norma Sanford Pennington
Helen Christine Petersen
Virginia Mears Phippen
John Francis Powers, Jr.
George Frederick Pushee, Jr.
Bradley Hickox Raymond
Carolyn Frances Rimbach
Natalie Robinson
Charles John Rogers
Isabelle Carolyn Sayles
Mary Frances Sellew
Bertha Slotnick
Paul Stahlberg
Melvin William Stern
John Martin Storozuk
Marie Nancy Sullivan
Helen Margaret Thomas
Virginia Ruth Tripp
Rosemary Brenda Walsh
Charles Lloyd Warner
Betty Frances Washburn
Frederick James West
Carol Haseltine White
Ethel Blanche Whitney
Shirley Wiesing
Pearl Wolozin

CANDIDATES FOR DEGREE OF BACHELOR OF ARTS

Cum Laude

Virginia Anne Aldrich
Thelma Fay Cohen
Barbara Louise Pullan
John Henry Roch

Rite

Elliot Robert Allen
Patricia Ramsey Andersen
Elizabeth Ann Bates
Barbara Anne Bigelow
Mary Anastasia Carney
Lucille Olive Chaput
Margaret Ogden Cowing
Ruth Janet Ewing
Charles Frederic Fraker
Margaret Joyce Gibbs
Walter Richard Goehring
Leona Eraima Hibbard
Betsy Mary-Ellen Jacob
Arnold Ian Kaplinsky
Beulah May Kolb
Joseph Charles Kunces
Virginia Eva LaPlante
Marilyn Miller Long
Nancy Newell
Mary Virginia Rice
Dorothy Louise Richards
Alma Elizabeth Rowe
Barbara Charlotte Saver
Irmarie Scheuneman
Madge Irene Strong
Jean Burgess Thomas
Wilma Carolyn Winberg

MASSACHUSETTS STATE COLLEGE

TRUSTEE

On the recommendation of the Faculty, it was

VOTED: To award the degree Bachelor of Science to Esther Marie Kane as of the Class of 1933.

On the recommendation of the faculty of the Graduate School, it was

VOTED: To award the degree Master of Science to those candidates listed below

CANDIDATES FOR DEGREE OF MASTER OF SCIENCE

Elmer Howes Allen
Philip Elmer Arnold
Erving Edward Beauregard
Gilbert Dearborn Bristol, Jr.
John Cecil Burrington, Jr.
Angela Mary Filios
Louise Mary Haley
Jennie Beulah Lesniak
Harold Edward Lynch
Urbano Carlo Pozzani
Nicholas M. von Guggenberg
Courtney Emery Walker
James Arther Walls
Earl Maynard Witt

Also on the recommendation of the Faculty of the Graduate School, it was

VOTED: To award the degree Doctor of Philosophy to those candidates listed below

CANDIDATES FOR DEGREE OF DOCTOR OF PHILOSOPHY

William Bernard Becker
John Earl Willard McConnell
John Joseph Powers

Welles & Peters retirement

President Baker reported that Professors Winthrop S. Welles and Charles A. Peters reach age 70 during the present college year and are scheduled for retirement. He reported the

Gordon, C. E. resignation from Head of Division

resignation of Arnold M. Davis as Assistant Extension Specialist effective March 31, 1945 and the resignation of Dr. Clarence E. Gordon as Head of the Division of Physical and Biological Sciences. Dr. Gordon is resigning as Head of the Division only, and will continue in his capacity as Professor and Head of the Department of Geology and Mineralogy. The President reported that Dr. Gordon had requested to be relieved of the responsibilities

of Head of Division inasmuch as these responsibilities will be considerably increased when the Division becomes a School on

USTEE

September 1. It was

VOTED: To accept the resignation of Arnold M. Davis as Assistant Extension Specialist and of Dr. Clarence E. Gordon as Head of the Division of Physical and Biological Sciences.

It was

VOTED: To accept the retirements of Professors Winthrop S. Welles and Charles A. Peters.

The President reported appointment of Alfred W. Boicourt as Assistant Extension Specialist succeeding Arnold M. Davis effective August 1, 1945 - and of Katherine A. Clarke as temporary Assistant Professor of French effective September 1, 1945.

Ruth J. Totman promotion

President Baker reported on the outstanding service rendered by Miss Ruth J. Totman as Director of Physical Education for Women. He said that effort had been made in the present budget to obtain her promotion to a professorship but this effort had not been successful. On the recommendation of the President, the Trustees

VOTED: To promote Miss Ruth J. Totman to the rank of Professor effective September 1, 1945 and without increase in salary but with the understanding that the salary will be adjusted accordingly as soon as possible.

Schools

President Baker said that at the time of the Annual Meeting, the Trustees voted to authorize establishment of five Schools to replace the present Divisions of Agriculture, Horticulture, Liberal Arts, Physical and Biological Sciences, and Home Economics. At that time the Trustee Committee on Faculty and Program of Study had suggested that they would appreciate having a statement of the proposed form of organization. Such statement has now been

prepared and copies have been distributed to members of the Committee on Faculty and Program of Study. (See attached). It was

TRUSTEE

VOTED: To accept the attached statement as a statement of policy effective on the establishment of the Schools on September 1, 1945.

The President reported that budget procedures within the College will be changed to fit the new School pattern. Each School will undertake to assemble budget requests from the Departments within the School, and consolidate these into one school budget for submission to the Administration. After the Legislature has appropriated funds for the College, the Administration will assign funds to each School and the Dean of the School will be responsible for allocating these funds to the various Departments within the School.

Graduate School

There was discussion of the report and recommendations on policies and procedures for the Graduate School dated April 26, 1945. (See attached). After discussion of this report, it was

VOTED: To amend the section on "Master of Science degree in the Department of Education" so that paragraph one of this section would read as follows:

"The general requirements for the Master of Science degree shall apply, but some exceptions should be made. Graduates of state teachers colleges of Massachusetts and of all other fully accredited institutions of higher learning shall be eligible for candidacy for the degree. They should be recommended by the proper administrative officers of their respective colleges, except that graduates of teachers colleges outside of Massachusetts shall be referred to the Graduate School Advisory Committee for decision as to candidacy."

With this amendment, it was

MASSACHUSETTS STATE COLLEGE

VOTED: To accept the attached statement as policy for the Graduate School.

Arthur D. Holmes right-of-way

Treasurer Hawley reported that Dr. Arthur D. Holmes, Research Professor of Chemistry, has purchased a tract of land adjoining college property and has requested a right-of-way along Old Town Road. He said that in the past the Trustees have granted right-of-way in similar instances. After discussion, it was

VOTED: To grant Arthur D. Holmes a right-of-way along Old Town Road for a distance of approximately 565 feet as described in deed dated May 26, 1945 - said grant being in accordance with authority granted the Board of Trustees by sections 25 and 27 of Chapter 75 of the General Laws; and to authorize the execution of legal papers granting such right-of-way by majority of the Board of Trustees.

Endowment, Trust and Agency Funds

Treasurer Hawley reported that the Finance Committee of the Board has given consideration recently to the handling of Endowment, Trust, and Agency Funds. Procedures for handling these funds were discussed by the committee at its last meeting on April 9, 1945. After this meeting the Treasurer and Chairman prepared detailed recommendations and submitted a statement dated May 9, 1945 with a letter on May 12 to the members of the committee for action by mail ballot. The Finance Committee voted to approve the report of May 9 and recommended to the Board of Trustees that the Treasurer be authorized to hold and manage these funds as provided for in said report.

On recommendation of the Finance Committee, it was

VOTED: To authorize the Treasurer to hold and manage Endowment, Trust, and Agency Funds as provided for in report of May 9, 1945 as attached.

Supplementary Budget

President Baker and Treasurer Hawley presented supplementary budget for 1945-46 (See attached). The Trustees considered

this budget item by item and, it was

TRUSTEE

VOTED: To authorize the Administration to submit the attached supplementary budget to the Legislature.

It was also

Vegetable Gardening - Ext. Specialist

VOTED: To authorize the Administration to add $1200 to the supplementary budget so that the College might employ an Extension Specialist in Vegetable Gardening instead of an Assistant Extension Specialist as authorized in the budget just passed by the Legislature.

It was also

Travel - meal allowance

VOTED: To authorize the Administration to include an additional item in the supplementary budget covering the increased cost of meals if there is a change in regulations to increase meal allowances to State employees while traveling.

The Treasurer reported that the Legislature has passed the college budget as recommended by Ways and Means which is virtually the same amount recommended by the Governor. The Experiment Station, the Extension Service and the Control Service appropriations are very little decreased from those requested by the Trustees, but the Instruction budget and the Plant Maintenance budget have been cut by more than 30%. After discussion, it was

VOTED: To authorize the Administration to add to the supplementary budget an item to increase the college Plant Maintenance appropriation.

It was

VOTED: To meet August 30 and 31 in Boston to consider the 1946-47 budget.

President Baker presented the following letter:

May 22, 1945

To the Board of Trustees
Massachusetts State College

At a meeting of the Advisory Council of Women it was voted to acquaint the Board of Trustees of the Massachusetts State College with three recommendations, as follows:

MASSACHUSETTS STATE COLLEGE

1. In order to safeguard a desirable policy for the future it is recommended that in any new dormitory to be built for women, provision should be made to include adequate dining and social facilities.

2. In view of the fact that a number of women students need to be partially self-maintaining, that the possibilities for cooperative houses should be explored.

3. The great need for an Interfaith Chapel is recognized, and it is recommended that steps be taken to secure a suitable chapel.

Sincerely yours,

/s/ Lottie A. Leach
Chairman, Advisory Council of Women

Trustee Brett reported on progress of the self-liquidating dormitory bill, and it was

Dormitories - self-liquidating

VOTED: To refer to the Trustee Committee on Buildings and Grounds the question as to whether both dormitories should be built for women students or whether one should be built for women and one for men.

Salaries

President Baker called attention to recent study of college salaries prepared by U. S. Office of Education. This study shows that salaries at Massachusetts State College are in the low median level for the 52 land-grant colleges of the Nation. After discussion of this salary study, it was

VOTED: To authorize the Chairman to appoint a special committee of the Trustees to seek increase in the salary levels at this College.

The meeting was adjourned at 1:55 P.M.

Philip F. Whitmore Chairman

J. A. Beech Secretary

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MASSACHUSETTS STATE COLLEGE

TRUSTEE

REPORT AND RECOMMENDATIONS
ON
POLICIES AND PROCEDURES
FOR THE
GRADUATE SCHOOL, MASSACHUSETTS STATE COLLEGE

April 26, 1945

NOTE: This Report originated in a discussion of procedures to be followed for admission of students to the Graduate School - standards to be maintained - degree requirements, and so forth, at a regular meeting of the Graduate School Faculty held on November 30, 1944.

A Special Committee to make further studies and recommendations on admissions, curriculum requirements, standards, etc., for the Graduate School was appointed at this meeting as follows: Chairman, Dr. James E. Fuller, Bateriology; Dr. Theodore C. Caldwell, History; Dr. Richard W. Fessenden, Chemistry.

The Special Committee, after thorough study of the work of Graduate Schools at a number of other institutions, and full discussion of the work of the Graduate School at this College, submitted a report which was presented and discussed at the meeting of the Graduate School Faculty on February 2, 1945. As further discussion was necessary, the Report was taken up at a meeting on March 2, 1945. This discussion resulted in request from the Faculty that there be a ballot on various items of the Report. The ballot was prepared by the Committee and sent to all members of the Graduate School Faculty and results were presented at a meeting of the Faculty held on April 18, 1945. At this meeting, the Faculty voted by large majority to accept the entire Report.

The Report which follows is hereby submitted to the Trustee Committee on Faculty and Program of Study with recommendation by the President that it be approved and become a part of the Standard Practice Instructions of the College.

HUGH P. BAKER

GRADUATE SCHOOL STANDARDS AND REGULATIONS

In considering students who seek to enter the Graduate School of the Massachusetts State College, distinction shall be made between (1) those who seek to enter the Graduate School for further study, but are not candidates for advanced degrees, and (2) those who expect to become candidates for the Master of Science or Doctor of Philosophy degrees. Those of the first group who seek admission for the purpose of further study shall be selected as provided under the heading "Admission to the Graduate School"; those of the second group who expect to become candidates for the advanced degrees will be required to conform to the regulations and standards specified herein for those degrees.

In setting up the requirements for acceptance for candidacy for the advanced degrees, and the standards and requirements for the direction and accomplishment of the candidates, the intent of this report is to establish minimum standards and requirements. Departments of the College may set additional standards as desired, provided they do not violate or nullify the requirements and standards stated in this report.

ADMISSION TO THE GRADUATE SCHOOL

Admission to the Graduate School of Massachusetts State College shall be granted to graduates of Massachusetts State College and of other colleges and universities of recognized standing which grant bachelor's degrees substantially equivalent to that conferred at this College. Admission to the Graduate School does not imply that the student is or will be admitted to candidacy for an advanced degree. To be admitted to candidacy for the advanced degrees, students must possess additional qualifications as set forth in the requirements for candidacy for those respective degrees.

Students who do not choose to become candidates for advanced degrees, or those whose application for degree candidacy has been rejected, may enroll in the Graduate School for study, provided they have the approval of the Director of the Graduate School and of the departments in which they propose to study.

A department of the College also shall have the privilege of limiting its enrollment of graduate students, even though they may be qualified, if that department considers the number of graduate students desiring to enroll to be in excess of the department's capacity to accommodate them.

CANDIDACY FOR ADVANCED DEGREES

Master of Science Degree

Note: In setting up this section of the report, the Committee recognizes that the Department of Education has special problems that do not affect other departments of the College. For that reason a separate section is set up for the Master of Science in the Department of Education.

Acceptance for candidacy: At the time of application for admission to the Graduate School, the student should indicate whether or not he wishes to become a candidate for a degree. The requirements for acceptance for candidacy are listed below. Students who meet these requirements may be accepted for candidacy on the approval of the major department and of the Director of the Graduate

School. The major department has the right to reject a candidate if it considers him an unsatisfactory prospect, or if it lacks the capacity to accommodate him. If a student cannot meet all of these stated requirements his case, on recommendation from the proposed major department, may be referred to the Graduate School Advisory Committee for decision, on the basis of his undergraduate record, the Graduate Record Examination, and his record in the required semester here.

1. In applying for candidacy for the degree, the student shall submit to the Director of the Graduate School confidential statements from at least two members of the faculty under whom he worked as an undergraduate, one of whom shall be a member of his major department. These statements should evaluate the student as to personal qualifications, scholastic attainments, and general aptitude for graduate work. A transfer student shall submit one additional statement from a faculty member under whom he did graduate work elsewhere.

2. The student may be considered for candidacy for a degree only after he has received graduate credits equivalent to one full semester of graduate study at this College. His record in this work must show evidence of ability to continue satisfactorily the work for a degree. This requirement should not preclude starting work on a thesis prior to admission to candidacy.

3. The student must have a bachelor's degree from an accredited collegiate institution; he must have been in the upper half of his class so far as his whole undergraduate record is concerned, and must have had an average grade of 80 or better in his undergraduate major field.

4. The student must have completed as a prerequisite the basic requirement of the major department for the undergraduate major, or its equivalent. Lacking this, he shall be required to make up the deficiency before he is accepted for candidacy. No graduate credit may be earned in courses taken for making up deficiencies.

5. All prospective candidates shall be required to take the Graduate Record Examination (Carnegie Foundation) before being admitted to candidacy. The examination should be taken preferably at the time of enrollment in the Graduate School. The major department shall make arrangements for giving the examination.

6. If a student desires to transfer graduate credits from another institution to this College, he must first meet the requirements herein stated, after which his transferred credits may be evaluated by his major department.

Residence: A minimum of one academic year of residence shall be required to qualify for the degree. This shall be interpreted as meaning that the student must receive credit for at least nine hours of study at the graduate level taken at the College in each of two semesters, or their equivalent in Summer School.

Courses and credits: The candidate shall earn not less than thirty graduate credits, of which between eighteen and twenty-four credits, including thesis, shall be in the major subject. The balance of the credits shall be earned in one or two minor subjects according to the student's needs as evaluated by his major department. Not more than ten credits may be earned in thesis.

Only those undergraduate courses approved by the Graduate School Advisory Committee may be taken for graduate credit. Not more than twelve credits may be earned in courses open to undergraduates.

Credits shall not be valid towards the M.S. degree for longer than six years after they have been recorded in the Graduate School office, except on recommendation of the major department and approval by the Graduate School Advisory Committee.

Grades: Passing grade for graduate credit shall be 70. To qualify for the degree the student must achieve an average of 80 or better for his graduate credits. This does not include the thesis, which shall be evaluated separately.

If a student fails a course (falls below 70) he shall be obliged to repeat and pass the course at the earliest possible opportunity, and before he receives his degree. Only one repetition will be permitted. If a student fails two courses, he shall be dropped from candidacy for the degree.

Language: The major department shall require the student to furnish evidence that he has a working knowledge of one foreign language before he is granted the degree. The department may specify the language on the basis of its relation to the student's field of specialization.

Thesis: Type copies of the thesis outline shall be presented to the thesis committee (appointed as usual). The outline must be submitted to the committee prior to the student's final semester, and must have the committee's unanimous approval before it is accepted.

The final typed thesis report shall be submitted to the committee at least two weeks before Commencement, and must have their approval with not more than one dissenting vote.

Examinations: The major department shall require the student to take a comprehensive written examination to determine his fitness to receive the degree, the time for this examination to be left to the discretion of the major department.

When the student has finished his work for the degree his major department shall arrange for a comprehensive oral examination. This examination should stress the subject matter of the student's thesis and fields of specialization.

Master of Science Degree in the Department of Education

The general requirements for the Master of Science degree shall apply, but some exceptions should be made. Graduates of state teachers colleges of Massachusetts and of all other fully accredited institutions of higher learning shall be eligible for candidacy for the degree. They should be recommended by the proper administrative officers of their respective colleges, except that graduates of teachers colleges outside of Massachusetts shall be referred to the Graduate School Advisory Committee for decision as to candidacy.

The residence requirements necessarily must be flexible, and summer school residence may be permitted to count; but it is expected that a student should qualify for the degree within six years after his initial registration.

Students will be required to earn thirty graduate credits to qualify for the degree. Programs must be made to fit individual needs; and to accomplish that end, the Department of Education, in consultation with other departments, shall arrange individual programs for students. This means that the major-minor requirement of the M.S. degree is not binding. It is the intent that undergraduate courses given for graduate credit shall be approved by the Graduate School Advisory Committee.

Grade requirements set up for the Master of Science degree shall apply. Language requirement and thesis shall be optional. Examinations shall be held as for the Master of Science Degree.

Doctor of Philosophy Degree

In setting up the requirements for admission to candidacy for the Doctor of Philosophy degree, it should be borne in mind that the degree implies both demonstrated research ability and a scholarly mastery, in the fullest meaning of the term, of the major and related fields of study. For this reason, only superior students should be admitted to candidacy for the degree. This cannot be stressed too strongly if the standing of our Graduate School is to be set and maintained at a high level. The proposed major department shall have the privilege of rejecting candidates as provided under the Master of Science degree.

Acceptance for candidacy: The standards for the Master of Science degree shall apply, with changes and additions as follows:

1. The student must have received graduate credits equivalent to one full year of graduate study at this College if he starts his work here, or credits equivalent to one semester of graduate work here if he has had a year of successful graduate work elsewhere.

2. The student must have been in the top third of his undergraduate class.

As with the Master of Science degree, the student may be accepted for candidacy by the major department, with the approval of the Director, if he can meet the requirements. Students who fail to meet the requirements may be referred to the Graduate School Advisory Committee by the major department, as provided under the Master of Science degree.

Courses and credits: The student must earn at least ninety graduate credits of which sixty, including thesis, shall be in the major field and at least twenty in minor fields. Not more than thirty credits may be earned in the thesis.

Only those undergraduate courses approved by the Graduate School Advisory Committee may be taken for graduate credit.

Not more than fifteen graduate credits may be earned in courses open to undergraduates.

Credits toward the degree shall not be valid for longer than six years after they have been recorded in the Graduate School office, except on recommendation by the major department and approval by the Graduate School Advisory Committee.

Residence: Residence equivalent to at least three academic years shall be required to qualify for the degree, of which at least the first two or the last shall be spent at this College. Continuity of residence is urged, particularly as the work nears its end. It is understood that some finishing and writing of the thesis may be done after the residence is completed.

Grades: Passing grade for graduate credit shall be 70. To qualify for the degree the student shall achieve honor grades of 85 or better in a majority of his courses, with an over-all average of 80 or better. The thesis shall be evaluated separately.

If a student fails a course (falls below 70) he shall be obliged to repeat and pass the course at the earliest possible opportunity. Only one repetition will be permitted. If a student fails two courses he shall be dropped from candidacy for the degree.

Language: This is provided for in the Graduate School catalogue.

Thesis: The Doctor of Philosopy thesis is intended to demonstrate the ability of the candidate to carry on independent scholarly research, in the full implication of the term. The findings of the experimental work should make a definite contribution to the knowledge of the field. For these reasons the thesis should avoid the mere survey or assay type of study, and should be so planned as to permit the student to carry out a scholarly study.

After the candidate has been accepted and the thesis subject has been chosen, the major department shall ask the Director to appoint a committee according to the usual procedure. The committee shall consist of five members representing the student's major and minor subjects. The student shall submit typed copies of his proposed thesis outline to the members of his committee. If any member of the committee disapproves the outline, he shall promptly communicate his disapproval to the major department so that satisfactory alterations of the outline can be made or a new outline submitted. The outline must have the unanimous approval of the committee. Final approval of the thesis outline must be completed not later than the first month of the academic year in which the candidate expects to receive his degree.

Finished written copies of the thesis should be submitted to the committee not later than two weeks before the Commencement at which the candidate expects to receive the degree. The finished thesis must be approved by the committee with not more than one dissenting vote.

Examinations: After a student has been admitted to candidacy for the degree, his major department shall give him an oral examination for the purposes of discovering any weaknesses in his preparation for pursuing study for the degree. This examination should be given as promptly as possible after the student is accepted.

Final comprehensive written and oral examinations are provided for in the Graduate School catalogue. The written examination in the major subject shall be given by the major department. The final oral examination in the presence of

the Graduate Staff shall be supervised by the major department and shall reveal the student's competence in his fields of specialization and in his thesis.

Publication: It should be understood that each student receiving the degree should make arrangements with his major department for publishing his thesis material as soon as possible.

Special Faculty Committee

James E. Fuller
Theodore C. Caldwell
Richard W. Fessenden

April 26, 1945

May 9, 1945

MASSACHUSETTS STATE COLLEGE

ENDOWMENT, TRUST AND AGENCY FUNDS

The Treasurer of the College serves as custodian for certain funds which have been provided for specific purposes associated with the educational program of the College. These are classified into three groups as follows:

1. Endowment Funds

These funds resulting from gifts or bequests are held in the name of the Board of Trustees under the authority of Section 7, Chapter 75 of the General Laws. The principal is held inviolate being invested in mortgage bonds, real estate mortgages and savings accounts. Securities are in the custody of the Springfield Safe Deposit and Trust Company under trust agreement with the Board of Trustees. Income is expended by the Treasurer in accordance with the terms of the separate gifts or bequests and upon authority of the Board of Trustees.

2. Trust Funds

These funds are held in the name of the Board of Trustees under authority of Section 7, Chapter 75 of the General Laws. Both principal and income are available for expenditure. In some cases principal is renewed by gift from year to year. They include revolving loan funds, store fund, scholarship and research funds, etc., held and managed by the Treasurer under the authority of the Trustees.

3. Agency Funds

These funds belong to individuals and organizations associated with the College but not a part of its official organization. The treasurer is authorized by the Board of Trustees to serve as custodian under separate agreements for disbursing and accounting.

In the table which follows are listed the various funds held under the classifications described above and the procedures to be followed in their use.

ENDOWMENT FUNDS

I Restricted Funds

(Those funds for which the terms of the gift or bequest specify the purpose for which the income is to be used.)

The income from each of these funds is to be disbursed by the Treasurer in accordance with the terms of the gift or bequest. In those instances in which the terms of the bequest prescribe the authority for expenditure, no further instructions are necessary.

(Example: Lucius Clapp Fund - "That interest to be distributed by the President of the College among such students as he deems most needy and deserving.")

Where the terms of the bequest do not prescribe the authority for expenditure of income, the Trustees authorize the Treasurer to make disbursements approved by the President upon the recommendation of the appropriate College Officer or committee.

A. For Student Aid - Scholarships, Loans, Employment

		Principal Balance March 1, 1945	Income Balance March 1, 1945
1.	Alvord Dairy Fund	$4,021.29	$ 619.12
2.	D. K. Bangs Fund	6,196.85	1,696.06
3.	Lucius Clapp Fund	9,164.28	463.79
4.	F. G. Crane Fund	24,626.44	649.79
5.	George L. Farley Fund	5,000.00	67.44
6.	J. D. W. French Fund	10,000.00	1,549.90
7.	Gassett Fund	1,439.08	49.77
8.	Charles A. Gleason Fund	3,679.41	372.56
9.	C. C. Hardy Fund	119.65	25.31
10.	Porter L. Newton Fund	24,128.33	1,079.07
11.	Betsey Pinkerton Fund	4,500.00	364.60
12.	Charles S. Plumb Fund	2,500.00	504.87
13.	Mary Robinson Fund	1,556.84	173.66
14.	Whiting Street Scholarship Fund	2,080.94	92.15
15.	Helen A. Whittier Fund	3,321.14	36.78
16.	Class of 1882 Fund	1,050.00	122.80

B. For Prizes

1.	Grinnell Prize Fund	125.94	11.33
2.	A. L. Pond Memorial Fund	744.78	87.47
3.	Betty Steinbugler Fund	200.00	16.91

I Restricted Funds (Continued)

	Principal Balance March 1, 1945	Income Balance March 1, 1945
C. For Books		
1. John C. Cutter Fund	$ 1,080.94	$ 27.05
2. Library Fund	10,822.42	174.29
3. Robert F. Pomeroy Fund	1,519.28	206.55
D. For Miscellaneous Purposes		
1. George H. Barber Fund	5,073.86	2,181.19
2. Hills Fund	15,790.98	633.28
3. National Pest Control Association Research Fund	100.00	

II Unrestricted Funds

(Those funds for which the terms of the gift or bequest do not state the specific purpose for which the income is to be used.)

The income from these funds is to be expended only as authorized from time to time by the Board of Trustees.

1. Burnham Emergency	7,661.16	17.79
2. William R. Sessions Fund	4,641.29	278.60
3. William Wheeler Fund	10,681.25	383.84
4. F. H. Read Fund	1,699.55	135.53

TRUST FUNDS

The principal and income of these funds is to be disbursed by the Treasurer in accordance with the terms of the gift or bequest. If the terms of the gift or bequest do not prescribe the authority for expenditure, the Trustees authorize the Treasurer to make disbursements approved by the President upon the recommendation of the appropriate College Officer or committee.

Name - Description	Balance March 1, 1945
A. For Student Loans and Scholarships	
1. Mass. Agricultural Club Fund	$585.46
Gift of Massachusetts Agricultural Club for Loans.	
2. Vincent Goldthwaite Fund	5,879.60
Gift of Dr. Joel E. Goldthwaite, '85, in memory of his son for benefit of Stockbridge School Students.	

TRUST FUNDS (continued)

Name - Description	Balance March 1, 1945
3. D. K. Bangs Loan Fund	$5,368.45
Established by Trustees from income of D. K. Bangs Endowment Fund as revolving student loan fund.	
4. National Pest Control Association Fund	1,005.28
Gift of this association for providing loans to worthy students in field of Entomology.	
5. Cotting Memorial Scholarship Fund	42.81
Gift of New England Farm and Garden Clubs for a scholarship in memory of Mrs. Ruth T. Cotting.	
6. Sears Roebuck Scholarship Fund	-----
Gift of Sears Roebuck Agricultural Foundation.	
7. Dean's Loan and Scholarship Fund	1,246.94
Gifts from Alumni and others for use of Dean in aiding worthy students.	
8. Massachusetts Hotel Association Fund	210.00
Gift of the Association to be used for loans to students in the Steward's Course.	
9. Margaret Motley Scholarship Fund	------
Gift of Garden Club Federation of Massachusetts for memorial scholarship.	
10. 4-H Scholarship and Loan Fund	953.91
Gifts from 4-H Club Members	
11. John Blackington Fund	288.00
Gift from Earl Morrow in honor of John Blackington to be used for worthy and needy students.	
12. Hood Scholarship Fund	310.98
Gift from Charles H. Hood Dairy Foundation for Scholarship.	
13. North Shore Garden Club	100.00
Gift for scholarship aid.	
14. Borden Agricultural Scholarship Fund	1,500.00
For Scholarships in Dairying.	

TRUST FUNDS (Continued)

B. For Research Fellowships and Aid to Research Program

	Balance March 1, 1945
1. Boston Market Garden Seed Improvement Fund For research at Waltham Field Station.	$226.18
2. Shell Chemical Company Study of the Mechanism of the reaction of the monomers of the Allyl and Vinyl esters.	500.00
3. Dow Chemical Company Study of control of rosy apple aphis and other plant pests.	450.55
4. Edible Gelatin Mfgrs. Research Society of America Study of gelatins to determine best grade and type to use as stabilizer for ice-cream.	299.43
5. Glass Container Association of America Study of factors effecting quality and vitamin potency in glass-packed fruits and vegetables.	4,927.56
6. Hoffman LaRoche Inc. Study of d-isoascorbic acid in relation to canned and frozen foods.	28.96
7. Hazel Atlas Glass Company Study of certain factors involved in the home canning and preservation of foods in glass jars.	1,359.47
8. Maize Company Study of certain factors in manufacture of ice cream.	186.61
9. Cultivated Mushroom Institute of America Study of nutritive values of mushrooms.	932.06
10. Poultry Manure Fund - Gift of M. T. Graham Study of utilization of Poultry Manure.	219.82

B. For Research Fellowships and Aid to Research Program (continued)

		Balance March 1, 19
11.	Promotion Fund Gifts from various sources for study of vegetables and seeds at Waltham Field Station.	$ 447.63
12.	Sealright Company For experiments in the marketing of milk.	40.15
13.	Birdseye Fund Study of the yields and costs of dehydrated vegetables as compared with fresh, canned and frozen products when prepared for consumer use.	250.00
14.	F. W. Sickles Company Study of the control of common molds upon radio instruments and related parts.	510.18
15.	Standard Brands Inc. A study of the vitamin requirements of older people.	263.52
16.	Trumbull Electric Manufacturing Company Study of the efficiency of the "Electropure" pasteurizing unit.	35.21
17.	Wisconsin Alumni Research Foundation Cooperative Study of activation of food products in general and vitamin D milk in particular.	630.57
18.	National Distillers Products Corp. Study of nutritive value of distillers by-products and their use as poultry needs.	272.10
19.	Nutrition Foundation Inc. Study of utilization of dietary iron by man.	3,397.12
20.	Swift Fund For fundamental studies of respiratory diseases of poultry.	11,535.47
21.	A. E. Staley Manufacturing Company Study of the biological value and digestibility of soy-bean products.	10.93
22.	Godfrey L. Cabot Inc. Fund Study of the effects of surface application of carbon upon crop growth.	84.88

TRUST FUNDS (continued)

C. For Student Activities	Balance March 1, 1945
1. College Store	$11,601.55
Operation of College Store. Disbursements made upon order of Manager of College Store and approval of Treasurer.	
2. Social Union Entertainments	524.69
Receipts from Student Taxes, Faculty Ticket Sales, and general admissions to entertainments. Disbursed upon order of Social Union Committee through its Chairman.	
3. Gameroom	514.47
Fees received from the Bowling Alleys, etc. Treasurer is responsible for operations by order of Trustees.	
4. United Religious Council and Directors of Student Christian Association	940.44
Contributions from faculty, parents of students, student fees, etc. Disbursed upon order of Director of Religions Education, approved by Treasurer of United Religious Council, and/or Treasurer, Directors of Student Christian Association.	
5. 4-H Activities Fund	1,831.07
Contributions and Gifts received from friends, and former members.	
6. Jewish Publication Society	40.00
Gift from Mrs. Selma Harris for 5-year subscription to Jewish Publication Society.	
D. Deposit Funds	
1. Military Uniforms	837.70
Deposits made by students for Army Uniforms and other Military Equipment. Refunds made upon approval of Military Commander.	
2. Trust Fund Interest	192.32
Interest earned on surplus Trust Funds invested in Bank Certificates of Deposit. Disbursements made upon specific authorization of Finance Committee of Board of Trustees for general welfare of College.	
3. War Memorial Fund	450.00
Gifts received for a War Memorial. To be disbursed upon vote of Board of Trustees.	

AGENCY FUNDS

Balance
March 1, 1945

For the purpose of facilitating the operation of student activities and other auxiliary functions of the College funds of which may not be safely handled individually, the Trustees authorize the Treasurer, as Treasurer of the College, to handle, as custodian, funds as listed below, disbursing these in the manner prescribed under each fund.

A. Student Activities

1. Homestead Account — $ 292.20

   Funds of Home Economic Students Association used in operating of the Homestead. Disbursed upon order of Head of Division of Home Economics.

2. Student Aviation Fund — 46.24

   Funds of the Aviation Student Group, disbursed upon order of the Commanding Officer.

3. Academic Activities — 6,293.86

   Subscriptions for College Paper, Admissions to Student Entertainments, and Student Taxes. Disbursed upon order of the Business Manager of Academic Activities.

4. Athletics — 6,631.05
   Athletic Reserve — 13,414.66

   Admissions received from Athletic Events and Student Taxes. Reserve deposited in Savings Banks for future needs. Disbursements are made upon order of General Manager of Athletics.

5. Class Funds:

Class 1944	491.14
Class 1945	915.89
Class 1946	774.18
Class 1947	656.99

   A fee collected from each student, pro rated to classes to be used for class events, rental of caps and gowns and various class expenses. Disbursed upon authorization of respective Class Treasurers, approved by Registrar.

6. Shorthorn — 136.37

   Fee collected from each Stockbridge Student for annual publication. Disbursed upon order of Staff Member in charge of this activity.

AGENCY FUNDS (continued)

	Balance March 1, 1945
A. Student Activities (continued)	
7. Stockbridge School Activities	$ 244.63
Stockbridge School Fund	53.00
Council Stockbridge School Fund	31.95

A fee is collected from each Stockbridge School student and pro rated to the above mentioned funds for various student activities. Disbursed upon order of Director of Short Courses.

8. Men's Student Government Asscciation	664.96
Women's Student Government Association	504.70

A fee is collected from each man and woman student to be used by the Senate and WSGA for student activities. Disbursed upon order of President of respective organizations as approved by Registrar.

9. Student Judging Team	332.73

A tax collected for purpose of defraying expenses of students attending judging contests. Disbursed upon approval of Chairman of Faculty Committee upon Student Judging Teams and Contests.

10. Winter Carnival Committee	529.20

An annual sum transferred from treasury of each class for Winter Carnival. Disbursed upon order of Treasurer of Carnival Committee, as approved by College Business Officer.

11. Student Deposits	8,064.16

Personal funds deposited by students for safe keeping. Withdrawals made only upon order of person making deposit.

12. Sub-Freshmen Day Committee Fund	82.69

Admissions received from student entertainments for support of a Sub-Freshman Day. Disbursements made upon order of Treasurer of Student Committee, approved by Registrar.

13. Summer Session Social Fund	------

Fee collected from students of Summer Session for Social Activities. Disbursed upon order of Secretary of College.

14. Pomology Fund	71.87

Dues received from members of Pomology Club and disbursed upon order of Club Treasurer.

B. General Funds

1. Rodent Control Fund	2,167.37

A revolving fund for Rodent Pest Control conducted under supervision of the Rodent Control of the Biological Survey, U. S. Department of Agriculture. Disbursements made upon order of the District Agent for Region 8.

2. U. S. Savings Bond Account	1,096.62

Payroll deductions for purpose of purchasing War Bonds. Deductions and purchases made by Treasurer upon individual authorizations of employees.

MASSACHUSETTS STATE COLLEGE

SUPPLEMENTARY BUDGET FOR 1945-1946
As Recommended to Board of Trustees, May 26, 1945

1.	For Repairs and Improvements at College and Experimental Poultry Farms	$30,000.00
2.	For Additional Costs for American Legion Boys State Program, tentatively scheduled for early September. (This item was approved by Trustees at Annual Meeting in the amount of $6,700 based on an enrollment of 800 which has now been reduced to 400. Income from the program is estimated at $4,500.00)	3,600.00
3.	For Emergency Food Production Program, cost to be offset by increased receipts. (Previously financed by transfers from the Governor's War Emergency Fund)	18,400.00
4.	U. S. Army Training Program, cost to be offset by increased receipts. (Previously financed by transfers from the Governor's War Emergency Fund.	165,500.00
5.	For New Position of Dairy Extension Specialist, approved by Finance Committee of Board of Trustees on February 19, 1945.	5,600.00
6.	To Cover Increased Cost of Travel, due to raise in rate of reimbursement for private automobile travel from 4½¢ to 5⅓¢ per mile as authorized by the Legislature.	3,150.00
	Total Budget	$226,250.00

May 24, 1945

MASSACHUSETTS STATE COLLEGE

DETAILS OF SUPPLEMENTARY BUDGET FOR
1945-1946

1.	Poultry Farm Repairs & Improvements		$30,000.00
	At Instruction Poultry Plant:		
	New Brooder House	$3,000	
	Extension Laying House	6,000	
	Turkey Building	6,000	
		$15,000	
	At Experimental Poultry Plant:		
	Replace 4 Laying Bldgs.	6,000	
	2 New Laying Bldgs.	3,000	
	Finish Service Bldg.	1,500	
	Brooder House	4,500	
		$15,000	
2.	American Legion Boys' State		3,600.00
	Board - 400 persons, 9 days @ 75¢ for food & supplies	2,600	
	Dormitories & Plant Operation		
	Personal Service	400	
	Supplies	400	
	Laundry	200	
3.	Emergency Food Production Program		18,400.00
	Temporary Farm Labor	11,000	
	Supplies & Equipment	7,400	

DETAILS OF SUPPLEMENTARY BUDGET FOR 1945-1946 (continued)

4.	Army Training Program		$165,500.00
	I Administration		
	Personal Service		
	Equivalent of one full-time Jr. Clerk for 11 mos.		$1,100.00
	Supplies - postage, telephone, and office supplies		1,000.00
	II Instruction		
	Personal Service - Additional Teachers		
	3 Professors @ $3,840	$11,520	
	12 Asst. Prof. @ $2,553	30,636	
	7 Instructors @ $1,860	13,020	
	4 Lab. Assistants @ $1,380	5,520	
	5 Dorm. Matrons @ $1,320	6,600	
	Summer overtime of teaching staff	18,000	
	Clerical & Infirmary Services		
	3 Jr. Clerks @ $1,200	3,600	
	Nurses - 500 days @ $6.00	3,000	
	Infirmary Kitchen Help	2,500	
	Total Personal Service		94,396.00
	Maintenance		
	Teaching & Lab. Supplies	6,000	
	Textbooks	8,200	
	Total Maintenance		14,200.00
	III Operation of Plant		
	Personal Service		
	3 janitors - 11 mos. @ $115	3,795	
	1 cleaning woman	1,155	
	Quota Temporary Labor	1,500	
	Total Personal Service		6,450.00
	Supplies & Other		
	Fraternity Rentals	5,178	
	Fuel for rented houses	1,200	
	Janitor & Other Supplies	2,000	
			8,378.00
	IV Boarding Hall		
	5 Kitchen Helpers and Cooks - @ $100.- 10 months @ $500		5,000.00
	Raw Food & Supply Cost @ 70¢ per man per day - 200 extra men - 9 mos.		35,000.00
	TOTAL		$165,524.00

DETAILS OF SUPPLEMENTARY BUDGET FOR 1945-1946 (Continued)

5. Dairy Extension Specialist		$5,600.00
Salary Extension Specialist)	$3,960.00	
Salary (Junior Clerk)	1,140.00	
Travel & Supplies	500.00	
6. Increase in Travel Costs		3,150.00
Extension Service	$2,000.00	
Poultry Law	950.00	
Feed & Fertilizer Laws	200.00	
GRAND TOTALS		$226,250.00

Estimate of Income from Army Contract
August 1, 1945-June 30, 1946

400 Trainees

Art.		Full Enrollment 400	Aver. 50% Enrollment 200
II	Use of Facilities		
	Lewis 11 mos.	$6,490.00	$6,490.00
	Thatcher " "	5,115.00	2,276.00
	Draper " "	(50%) 1,100.00	(25%) 550.00
	Total	$12,705.00	$9,316.00
III	Instruction		
	$120 per man per term (3 2/9)	176,000.00	88,000.00
	Reimbursement of Textbooks	8,200.00	4,100.00
IV	Medical		
	$3.00 per man per month	13,200.00	6,600.00
V	Subsistence		
	$1.15 per man per day	151,800.00	75,900.00
VI	Plant Maintenance		
	$2.45 per man per month	15,224.00	7,612.00
	Total	$377,129.00	$190,528.00

MASSACHUSETTS STATE COLLEGE

MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

August 31, 1945, 10:00 A.M., Parker House, Boston

Chairman Bartlett presiding

PRESENT: Trustees Bartlett, Whitmore, Hoftyzer, Carmichael, Brown, Saltonstall, Taber, Brett, Malcolm, Cole, Hubbard, Mrs. Leach, Mrs. McNamara, President Baker, Treasurer Hawley, Secretary Burke

Bartlett, Joseph W.

elected Chairman of the Board of Trustees

Chairman Bartlett expressed his appreciation to the Board members for honoring him by electing him as Chairman of the Board. He said that he hoped that it would be within his power to contribute effectively in this position and that the Board might become more interested in the College through having a greater part in the original planning of college operations.

At the request of the Chairman, Trustee Whitmore presented recommendations of the Finance Committee from its meeting on August 30. Upon the recommendation of the Finance Committee, it was

Engineering Building

VOTED: To add an Engineering Building in the amount of $750,000 to the list of capital outlay projects in the budget and to place this request in second place on the list of necessary projects.

Repairs & Renewals

Discussion then centered about the item of $98,685 in the budget for Repairs and Renewals. Chairman Bartlett said that he conceived it to be the duty of Trustees to see that the College has the wherewithal to carry its program effectively. The Trustees also have a duty to the entire Commonwealth. He did not feel that the Legislature would appropriate this amount for Repairs and Renewals in any one year unless members of the Legislature could be convinced that Army income for upkeep of facilities ought to be used at this time for Repairs and Renewals. He thought that an asking

of $50,000 might be more reasonable.

Chairman Whitmore summed up the varioud budget recommendations of the Finance Committee and the Trustees

TRUSTEE

Budget

VOTED: To approve a College State Fund budget for the year beginning July 1, 1946 as follows:

$1,589,912 for general maintenance
170,000 for Boarding Hall
55,000 for special maintenance
3,915,025 for capital outlay

Upon the recommendation of the Committee on Finance, it was

Waltham Field Station

VOTED: To authorize the Treasurer to conduct necessary transactions for the purchase of tract of land adjacent to the College Field Station at Waltham for which $3,500 has been appropriated, and also

To authorize the Treasurer to execute required legal papers in the name of and for the Board of Trustees contingent upon approval of such papers as to form by the Department of the Attorney General.

Upon the recommendation of the Committee on Finance, it was

Army Air Force

VOTED: To approve Contract No. W-19-073 AST (SC-1)-48 covering services and payments for ASTR Program beginning August 6, 1945 for approximately 85 trainees, and

To authorize the Treasurer to execute said contract in the name of and for the Board of Trustees.

Upon the recommendation of the Committee on Finance, it was

VOTED: To authorize the Treasurer to execute 6 contracts for repairs and renewals covering items 1, 11, 13, and 21 on attached sheet, and

To authorize the Treasurer with the approval of two members of the Finance Committee to execute such further contracts from this list as may be required.

MASSACHUSETTS STATE COLLEGE

Upon the recommendation of the Committee on Finance, it was

VOTED: To approve six emergency projects as listed on the attached sheet.

Trustee Whitmore as Chairman of the Committee on Buildings and Grounds presented recommendations from meeting of that committee on August 29 and, it was

VOTED: To accept the committee report in total and to approve the recommendations contained therein as follows:

1. To authorize the College Administration to study the possibility of developing wells for college water supply and to make further report to the Board of Trustees. — Water Rates

2. To authorize a slight change in the exact location of the Home Economics Building on its site as shown on plan prepared by the Campus Planning Council — Home Economics Building

3. To approve proposed contract with Louis W. Ross for services as architect for the construction of the Home Economics Building and to authorize the Treasurer to execute said contract in the name of and for the Board of Trustees.

4. To authorize the Treasurer to advertise for bids and otherwise proceed for the purpose of negotiating contract for construction of Home Economics Building.

5. To approve proposed contract with Edward C. Brown Company for services as Engineer for the repairs and improvements to steam lines and electrical distribution system and to authorize the Treasurer to execute said contract in the name of and for the Board of Trustees.

6. To authorize the Treasurer to advertise for bids and otherwise proceed for the purpose of negotiating contract for repairs and improvements to steam lines and electrical distribution system. — Steam Lines

At the request of the Chairman, Trustee Brett presented recommendation from the Alumni Building Association concerning the terms under which the corporation proposes to erect two additional — Dormitories

self-liquidating dormitories. He explained that the yearly payment for amortization would be determined by several factors. 1. Cost of the building, 2. Interest rate on the bonds, 3. Term of the bonds.

TRUSTEE

After discussion, it was

VOTED: To request the Massachusetts State College Building Association acting under the authority conferred upon the Trustees of the Massachusetts State College and Massachusetts State College Building Association by Chapter 388 of the Acts of 1939 as amended by Chapter 390 of the Acts of 1945 to proceed with the construction of one or more dormitories of substantially the same architectural character as those previously erected by the Massachusetts State College Building Association under said Chapter 388 for the occupancy of approximately 300 women students, one to be ready for occupancy on or before February 1, 1947 and the other, if two are built, on or before September 1, 1947; that in accordance with said Chapter 388 as amended the Trustees lease to the Massachusetts State College Building Association for $1.00 per year not more than one acre of land located northwest of Butterfield Hall and in close proximity thereto, the exact location to be determined by the President of the College; that in accordance with said Chapter 388 as amended the Trustees take a lease from the Massachusetts State College Building Association of the dormitories so to be constructed at annual rental not to exceed $40,000; and that the Executive Committee be authorized generally to do any and all things and to determine all details necessary to accomplish the purposes herein set forth.

It was recalled that the Executive Committee is short one member because of the death of Trustee Bowditch and, it was

VOTED: To authorize the Chairman to appoint one member of the Board to fill this vacancy.

At the request of the Chairman, Mrs. McNamara presented recommendations from the Trustee Committee on Faculty and Program of Study at its meeting on August 30. Upon recommendation of this Committee, it was

MASSACHUSETTS STATE COLLEGE

VOTED: 1. To approve the following titles of various members of the instructional staff of the College:

Deans of Schools

Dr. William L. Machmer, Dean of the College and Dean of the Lower Division.

Professor Victor A. Rice, Head, Division of Agriculture, to become Dean of the School of Agriculture.

Dr. Ralph A. Van Meter, Head, Division of Horticulture, and acting now as Associate Dean in Charge of Instructional Program for the Army, to be Dean of the School of Horticulture.

Dr. Charles P. Alexander, Head of Department of Zoology and Entomology, to be Acting Dean of the School of Science.

Professor A. Anderson Mackimmie, Head, Division of Liberal Arts, to be Dean of the School of Liberal Arts.

Miss Edna L. Skinner, Adviser of Women, to be Dean of the School of Home Economics.

For the three Divisions, recommendations are:

Professor Curry S. Hicks, Head of Division of Physical Education, to continue as Head of that Division.

Professor C. I. Gunness, Head of Department of Engineering, to be Head of Division of Engineering.

Captain W. E. Ryan to be Head of Division of Military Science and Tactics.

Dean of Women

2. To approve appointment of Miss Helen C. Curtis as Dean of Women beginning September 1, 1945.

3. To approve the following appointments and resignations in the instructional staff:

Appointments

Appointments

Katherine A. Clarke, Assistant Professor of French, September 1, 1945.

Helen Curtis, Dean of Women, September 1, 1945.

Virginia Herlihy, Instructor in Physical Education, September 1, 1945.

TRUSTEE

D. Horace Nelson, Assistant Professor of Dairy Industry, September 1, 1945.

Bryan C. Redmon, Professor of Chemistry, September 1, 1945.

Mrs. Ernestine G. Reed, Dormitory Matron, September 1, 1945.

Paul W. Stickel, Assistant Professor of Forestry, August 1, 1945.

Margaret Woodbridge, Instructor in German, September 1, 1945.

Resignations

Resignations

H. Karl Lutge, Instructor in German, August 31, 1945.

Walter M. Miller, Assistant Professor of Mathematics, August 31, 1945.

Frank M. Mohler, Assistant Professor of History, August 31, 1945.

Lemuel F. Smith, Assistant Professor of Chemistry, August 31, 1945.

Samuel P. Snow, Instructor in Horticulture, August 31, 1945.

Shirley Winsberg, Instructor in Physical Education, August 31, 1945.

Welles, W. S.
Peters, C. A.
Emeritus Professors

4. To elect Professor Winthrop S. Welles Emeritus Professor of Education and Professor Charles A. Peters Emeritus Professor of Chemistry effective September 1, 1945.

Glick, Harry N.

5. To authorize reassignment of Dr. Harry N. Glick from Professor of Psychology to Professor of Philosophy and his separation from the Department of Education and Psychology.

6. To approve the following appointments and resignations in the Experiment Station and Extension Service staffs:

Appointments

Appointments

Walter D. Weeks, Research Assistant, Horticulture, October 1, 1945.

Alfred W. Boicourt, Assistant Extension Specialist, August 1, 1945.

MASSACHUSETTS STATE COLLEGE

Stanley N. Gaunt, Extension Dairy Husbandman, October 1, 1945.

Thomas J. McElligott, Laboratory Assistant, Waltham Field Station, August 9, 1945.

Resignations

Resignations

Juliette I. Myren, Assistant Extension Specialist, June 30, 1945.

Lawrence Southwick, Research Assistant in Pomology, August 31, 1945.

Mastitis - control of

7. To authorize the College to fill five positions, in the newly authorized Mastitis Control Laboratory; namely,

Research Professor
Research Assistant
Technical Assistant
Laboratory Assistant
Junior Clerk

Alviani, Dori

8. To authorize sabbatical leave for Doric Alviani, Assistant Professor of Music, for one year beginning September 1, 1945, at full salary for the first half year, and no salary for the last half year.

McNaught, War H.

The Committee on Faculty and Program of Study recommended that the Board authorize granting of the degree Bachelor of Science to Brigadier General Warren H. McNaught as of the Class of 1918 provided the Department of Mathematics finds that he has completed the equivalent of Mathematics 6. After discussion, the Trustees

VOTED: To authorize the granting of the degree Bachelor of Science to Brigadier General Warren H. McNaught as of the Class of 1918 provided the faculty of the College so recommends.

Upon recommendation of the Committee on Faculty and Program of Study, it was

Light Buildin Construction

VOTED: To approve the curriculum for a four-year program in light building construction as outlined in the Faculty and Program of Study minutes.

Engineering Building

The Committee recommended filing of a bill in the Legislature for construction of an Engineering Building. In view of

previous action taken by the Board at this meeting, it was

VOTED: To postpone the filing of a separate bill in the Legislature for an Engineering Building.

TRUSTEE

Upon recommendation of the Committee on Faculty and Program of Study, it was

Extension Specialists

VOTED: To authorize change in titles of professional members of the Extension Service Staff to Assistant Professor, Professor, etc. according to rank.

Special Capital Outlay

It was pointed out that previous action of the Board at this meeting placed the Engineering Building in second position under special appropriations for capital outlay. This would place the building ahead of the Reconstruction and Extension of Steam Lines, whereas the Steam Lines will be needed before the Engineering Building can be serviced. After discussion, it was

VOTED: To place the Engineering Building third and the Reconstruction and Extension of the Steam Lines second in the list of necessary projects.

Advisory Council

President Baker recalled that through the years the Women's Advisory Council has performed most effective service for the College. It was suggested that the time has come for the formation of a similar advisory council for the College as a whole. This council might be composed of 25 to 50 men who are leaders in education, agriculture, industry, business, public service and the professions. These men would advise and council with the College and would be ambassadors for the College in their communities throughout the State. After discussion, it was

VOTED: To authorize the Administration to establish an Advisory Council for the College as outlined above by President Baker.

MASSACHUSETTS STATE COLLEGE

Upon the recommendation of the President, it was

VOTED: To authorize the preparation of a history of the College in World War II. — History of the College

Trustee Brett as Chairman of the Special Committee on College Salaries reported on progress of his committee. His group has talked with the Budget Commissioner, with Dr. Reeves of the Griffenhagen Survey, and with the Governor. While the committee was with the Governor, the Chairman of the Ways and Means Committee of the Legislature and the Budget Commissioner were called into the Governor's office and told of his interest in securing more adequate salaries at the College. The Chairman of the Ways and Means Committee agreed to submit an item in the supplementary budget. Such item was submitted but did not pass. — Salary Increases

The Chairman thanked the committee for their work to date and requested that they continue their efforts.

The meeting was adjourned at 12:25 P.M.

_____ Chairman

J. W. Burke Secretary

TRUSTEE

MASSACHUSETTS STATE COLLEGE

REPAIR PROJECTS FOR 1945-46
Code 1341-00-74

1.	Memorial Hall Repairs	$500.00
2.	Farm Dairy Barn - Resurfacing walls. We did the replastering on this in last fiscal year - all that remains is painting which we propose to charge to Project #10	-------
3.	Bowker and Fernald Auditorium Seats - Replacement parts were purchased on 1945 funds.	------
4.	Physical Education Building - Replace floors	2,500.00
5.	Stockbridge Elec. Repairs - Stage	300.00
6.	Waltham Greenhouse Repairs	700.00
7.	Roof Gutter Repairs - Wilder, South College, East Experiment Station	450.00
10.	Painting Buildings	7,000.00
11.	Women's Toilets - The need at Chemistry Laboratory is more pressing and should be done first - was on list for last year, but couldn't be done. Will include Fernald and others if possible.	1,500.00
12.	Drill Hall Heating System	800.00
13.	Engineering Building Heating System	2,500.00
14.	Fire Alarm System - Draper Hall	275.00
15.	Lewis and Thatcher Furniture - repair & replacement	600.00
16.	1 1/2-ton Truck Replacement	1,200.00
17.	Lawn Mower Unit Replacement	225.00
18.	Toro Tractor Replacement	1,000.00
19.	Bookkeeping Machine	2,500.00
20.	Roads and Walks Repairs	1,000.00
21.	Matrons' Suites at Lewis and Thatcher (approved by Mr. Grenough's letter of 7/5/45)	1,500.00

Emergency Projects not Previously Listed

22.	Physics Laboratory Electric Line Replacement A grounded underground cable must be replaced.	350.00
23.	Infirmary Sewer Line Stoppage Need to relay with 250 ft. 4 in. cast iron pipe.	425.00
24.	Dairy Silo Main silo is cracked and must be repaired.	200.00
25.	Stockbridge Elevator In unsafe condition, needs new parts and overhauling.	325.00
26.	Filter Pump for Physical Education Pool Present Pump in bad condition, needs to be replaced.	350.00
27.	Replace Steam Coils in Durfee Range Greenhouse Cannot heat house in winter unless these are replaced.	300.00
	TOTAL	$26,500.00

MASSACHUSETTS STATE COLLEGE

MINUTES OF MEETING OF BOARD OF TRUSTEES

November 20, 1945, 6:30 P.M., Parker House, Boston

Chairman Bartlett presiding

PRESENT: Chairman Bartlett, Messrs. Cole, Whitmore, Taber, Saltonstall, Hoftyzer, Malcolm, Brett, Hubbard, Mrs. McNamara, Mrs. Leach, President Baker, Treasurer Hawley, Secretary Burke

Dormitories

Mr. Whitmore, Chairman of the Buildings and Grounds Committee, presented recommendation of the Special Committee of Alumni in the field of Landscape Planning that Lewis and Thatcher dormitories be given to the use of women students, that Butterfield dormitory be used for men students and that new dormitories for men be located in the general area of the Butterfield dormitory. He reminded the Board that the Buildings and Grounds Committee had originally recommended the construction of two dormitories for women near the Butterfield dormitory. The Committee now wishes to rescind its former action and to recommend that the two dormitories be built for men and be located in the area of the Butterfield dormitory.

Chairman Bartlett raised question as to why the Committee is now recommending that the dormitories near Butterfield should be for men students. Trustee Whitmore answered that Butterfield has proven to be too far removed from the center of the campus for the women students, that if the women take over Lewis and Thatcher, formerly used for men, they will be nearer to the Home Economics Building, to Stockbridge Hall, and to other campus buildings.

Chairman Bartlett also raised question as to how much it would cost the College to change Lewis and Thatcher for the use of women students. President Baker estimated roughly that a minimum

of $35,000 would be required for the change. In addition some expenditure would be involved at Butterfield dormitory if men are to occupy it. The President suggested that the location of the Home Economics Building should not weigh too heavily in the decision as to the location of dormitories. He pointed out that a minority of the women students are enrolled in Home Economics.

TRUSTEE

Trustee Brett urged that the Trustees adopt a long range viewpoint in deciding on the location of dormitories. He admitted that some costs must be faced now if the men's dormitories are to be converted for women but felt that the Trustees should not let these costs stand in the way of doing what is right for the long range good.

Mrs. Leach reported that she had discussed the location of dormitories with prominent women teachers at the College who approved the location of Lewis and Thatcher for women.

Trustee Hubbard suggested that if the Butterfield dormitory is too far for girls, it might be unwise to spend more money in the same general area for dormitories for men.

After lengthy discussion, it was

VOTED: To accept the recommendation of the Buildings and Grounds Committee as to the location of the two new self-liquidating dormitories; namely, that they be for men and in the vicinity of Butterfield dormitory.

Chairman Bartlett dissented in this vote.

Question was then raised as to whether the vote just recorded requires the Administration immediately to use Lewis and Thatcher dormitories for women and Butterfield for men or whether the Administration is free to house the students as it sees fit until the two new dormitories are erected. It was

MASSACHUSETTS STATE COLLEGE

VOTED: To instruct the Secretary to correct the minutes of the combined meeting of the Executive Committee and Buildings and Grounds Committee of November 8, 1945 so that the vote on the Alumni report on Campus Planning would read as follows:

"It was voted to recommend that the Trustees approve the Alumni report on Campus Planning as it pertains to the location and use of dormitories."

It was then

VOTED: To rescind any previous action in locating new dormitories and to request the Massachusetts State College Building Association to proceed with the erection of two dormitories for men in the Butterfield area.

There was discussion as to ability of the College to house the number of students expected in the fall of 1946. Trustee Hoftyzer said that he had been informed that Camp Miles Standish in Taunton is about to be released by the Army and may be abandoned all together by February of 1946. He raised question as to whether the College might be able to acquire buildings from the camp for the housing of students.

President Baker pointed out the great need for housing facilities for married veterans. No quarters are available in the community of Amherst and the College has been unable to accept married veterans for this reason.

President Baker suggested that it would be helpful if the Board would be willing to meet in December to consider ways and means of supporting the 1946 college budget. After discussion, it was agreed to meet on Wednesday, December 12, at 6:30 P.M. at the Parker House in Boston. Chairman Bartlett invited all members of the Board to submit to him or to the President any suggestions

as to topics they would like to have discussed at this or future meetings.

TRUSTEE

The meeting was adjourned at 10 o'clock.

_____ Chairman

_____ Secretary

MASSACHUSETTS STATE COLLEGE

MINUTES OF MEETING OF BOARD OF TRUSTEES

December 12, 1945, 6:30 P.M., Parker House, Boston

Chairman Bartlett presiding

PRESENT: Trustees Bartlett, Brett, Brown, Carmichael, Haigis, Hoftyzer, Hubbard, Mrs. Leach, Malcolm, Mrs. McNamara, Saltonstall, Taber, Whitmore, President Baker, Treasurer Hawley, Secretary Burke, Mr. Stedman, President of Associate Alumni

It was

VOTED: To dispense with reading of the call and of minutes of the last previous meeting.

Housing Situation

President Baker reported on efforts to obtain housing, particularly for married veterans. Copy of President Baker's report and recommendations dated December 10, 1945 is attached with these minutes.

The Trustees discussed housing at length raising the following questions.

1. Could the College use housing facilities at Westover Field, transporting the veterans to and from the field?

2. Could the Alumni Building Corporation build one permanent dormitory and then spend part of its money on a series of cinder block buildings rather than build a second permanent building?

3. Could grant be obtained from the Federal Government for housing of veterans?

4. Would it not be better to build permanent structures?

Trustee Haigis suggested that financing of housing for veterans is a State responsibility and that the Trustees should go to the Legislature for the funds. On question as to prompt action, he estimated that a minimum of one month would be required for

Legislative action.

TRUSTEE

Chairman Bartlett reported that he had discussed this matter by telephone with Mr. Wiley of the Federal Housing Authority in Boston. FHA has been furnishing barracks and trailers free of charge to colleges with the understanding that the buildings will not remain on the campus more than five years. He suggested that the President contact Mr. Wiley at 24 School Street to discuss the matter further.

Trustee Whitmore suggested that the capacity of the present dormitories could be increased temporarily by installation of double deck bunks.

Trustee Hoftyzer expressed the belief that the Federal Government was prepared to help in this matter with buildings including plumbing and heating.

To obtain the sentiment of the Board, Chairman Bartlett proposed a series of votes on various methods of procedure and the following actions were taken.

It was

VOTED: Not to change the Alumni Building Corporation program from two permanent dormitories to one permanent dormitory and several cinder block barracks.

It was

VOTED: To request that the President and certain Trustees to be named by the Chairman request audience with the Governor to discuss the housing situation at the College.

It was

VOTED: To request that the President investigate the feasibility of housing veterans at Westover Field and transproting them to and from the campus.

MASSACHUSETTS STATE COLLEGE

It was further

VOTED: That if this plan appears favorable the matter be referred to the Executive Committee plus two Trustees appointed by the Chairman with power to act.

Admission of Students

President Baker spoke of his recent discussions with presidents of the New England Land-Grant Colleges. One of the topics discussed was adoption of a priority schedule to be followed in the admission of students. The New England Land-Grant Colleges appear to be faced with greater demand for admission than facilities will permit. After discussion, it was

VOTED: To adopt the following priority schedule in the admission of students to Massachusetts State College during the period 1945 - 1948, it being understood that previously established entrance and scholastic requirements remain in force.

1. All veterans who were formerly enrolled and in good standing in the College and the Stockbridge School.

2. Veterans not formerly students in the College or Stockbridge School but who are residents of the State and who can meet admission requirements.

3. Returning civilian upperclass students who are residents of the State.

4. Any civilian student, resident of the State, in both the College and the Stockbridge School.

5. Out-of-State veterans in both the College and the Stockbridge School.

6. Out-of-State upperclass students as transfers to the College and the Stockbridge School.

7. Any civilian out-of-state students.

It was

University of Massachusetts

VOTED: To authorize the Legislative Committee of the Board of Trustees to appear before the Interim Legislative Committee on Education to urge favorable action by this committee on the setting up of a State University at Massachusetts State College.

MASSACHUSETTS STATE COLLEGE

TRUSTEE

Teaching Positions

President Baker spoke of the need for Trustees, Alumni, and veterans who are students at the College to coordinate their efforts to secure additional appropriations for 19 new teaching positions and two new buildings as requested in the budget for 1946-47. He pointed out that the veterans are already aggressive in the matter and that it would be wise to channel their efforts carefully to keep them in line with the thinking of the Trustees and the Alumni. After discussion, it was

New Buildings

VOTED: To request the Legislative Committee of the Board to take responsibility for coordinating efforts to obtain favorable consideration of the budget particularly the 19 new teaching positions and the two new buildings; that the committee appear before the Commission on Administration and Finance, the Governor, and appropriate committees of the Legislature.

Budget

Chairman Bartlett than called on Ralph Stedman, President of the Associate Alumni of Massachusetts State College, to learn of the efforts the Alumni are prepared to make in behalf of the college budget. Mr. Stedman said that the Alumni have appointed a special committee for this purpose. The Alumni have prepared a printed pamphlet and will see that copy is placed in the hands of each member of the Legislature. This distribution will be directly from person to person rather than by mail. He added that the Alumni would be happy to cooperate in any further way suggested by the Board. It was

VOTED: To welcome and accept with enthusiasm the aid of the Associate Alumni in support of the college budget.

It was

VOTED: To request the advice and assistance of the Women's Advisory Council in support of the college budget.

MASSACHUSETTS STATE COLLEGE

President Baker praised the efforts of the Women's Advisory Council and of Mrs. Leach in obtaining the Home Economics Building and said that their aid should prove most effective.

War Memorial

Chairman Bartlett asked whether Mr. Stedman had any further matter which he would like to discuss with the Board. Mr. Stedman spoke of the efforts which the Alumni are making to raise funds for a memorial to Alumni of the College who gave their lives in World War II. He pointed out that the present Memorial Hall at the College was built by Alumni contribution and given to the Commonwealth. The building is used for social purposes by the students; there are game rooms, a dance hall, and offices for student organizations. However, the student body has outgrown the building and the Alumni are proposing to increase the size of the present building. Efforts are now being concentrated on the raising of funds and there is no thought to hurry the actual construction under present building conditions.

Memorial Building

President Baker suggested that legislation might be necessary authorizing the Alumni to proceed with this project which would involve alterations to the present structure. It was

> VOTED: That in the event the Alumni file a bill requesting permission to alter the present Memorial Hall by adding to the structure and permission to insure the new building, the Trustees would support their effort.

Chairman Bartlett then suggested that Mr. Stedman proceed with the filing of such bill and report to the Secretary of the Board when this is done so that the Trustees can give adequate support.

TRUSTEE

Income from College Dormitories

President Baker suggested that the time has come for the Trustees to take over the handling of the income from all college dormitories on a revolving fund basis. At the present time this income reverts to the Commonwealth and the College must annually request appropriations for maintenance and for retirement of the bonds on the self-liquidating dormitories. He requested that the Administration be given permission to file bill placing all college housing under authority of the Trustees as suggested above, such bill to be filed in time for consideration by next year's Legislature. After discussion, it was

VOTED: To authorize the Executive Committee of the Board to study this suggestion and to report back to the Board before next year.

Chairman Bartlett suggested that at the next meeting of the Board, unless it be the stated Annual Meeting, any Trustee wishing any matter to be discussed submit suggestions to him beforehand so that they could be placed on the agenda for consideration.

The meeting was adjourned at 9:40 P.M.

_____ Chairman

_____ Secretary

MASSACHUSETTS STATE COLLEGE

SPECIAL HOUSING FOR VETERANS

December 10, 1945

Report and Recommendations

The Need

The present enrollment in the College is approximately 1,000 students and 220 soldiers in the ASTR Program. This is much smaller than our pre-war enrollment and yet all of our fraternity house and dormitory accommodations are full; one dormitory handling soldiers housing double-normal capacity and our Boarding Hall facilities are operating at capacity.

In the fall of 1946 we anticipate an enrollment of 2,000 students which means that we shall have to find additional facilities for approximately 800. Approximately 50 of these additional students are expected to be married veterans provided facilities for housing can be found. Probably a majority of the additional students will be veterans.

Possibilities

Private residences in the town undoubtedly will absorb some of these additional students. Before the war, they did house approximately 700 students. However during the war, there has been a radical change in this situation. The decrease in enrollment of students made it possible to house practically all of them on the Campus and in fraternity houses so that few private homes were used.

The shortage of housing for families is at present so acute that many homes where students formerly were housed are now utilized for family apartments. There is a real question as to how many accommodations can be secured for students in the post-war period. It is already apparent that the number will be very much smaller than in the pre-war period. An investigation is being made now to determine to what extent private homes will accommodate the additional student enrollment expected in the fall of 1946.

There is also the possibility that dormitory facilities which we do have might be made to accommodate more students by using double-deck bunks. Our dormitory rooms are small and even with normal housing not much space is provided for study and storage of clothing and equipment. The maximum additional accommodations which might be obtained through this procedure would be approximately 400. It would require the purchase of double-deck bunks and additional desks. It is not a desirable arrangement for civilian students who need proper study facilities and some privacy. Their program cannot be compared reasonably with the Army Program in which the men are on a strict schedule and under rigid discipline. The other possibility is the erection of additional dormitories which is discussed in the following paragraph.

Erection of Additional Dormitories

If this alternative is to be adopted, it is urgent that action be taken speedily. They must be ready by September 1946 if they are to meet the emergency and that means, of course, that less than nine months is available for preparation of plans and completion of construction.

(over)

Many colleges are undertaking a program of dormitory construction to meet the emergency and preliminary study here indicates that it is feasible. There are several alternative procedures available.

Some colleges are erecting prefabricated houses for emergency housing of married veterans. These cost from $4,000 to $6,000 per family unit. It is likely that they would not be readily useable after the present housing emergency is over and the procedure is not recommended for this College on the basis of our present knowledge.

It has been suggested that some of the war-housing construction at Army camps or war industries might be purchased from agencies of the Federal Government, taken down and moved to this Campus for reconstruction. The reports which we have on this procedure indicate that it is more expensive and less satisfactory than entirely new construction.

The procedure which seems to be most suitable for our needs is the construction of semi-permanent dormitories of cinder-block or similar type material in units to provide accommodations for approximately ten families per building or fifty single students per building. After the present emergency for housing married veterans is over, the apartment buildings could be reconstructed as a dormitory for single students and such structures could be utilized for twenty to thirty years.

It seems apparent, at the present time, that we shall face a scarcity of student housing on this Campus for many years; especially, low-cost housing of this type. Such a unit might eventually be used as dormitories for Stockbridge School students. Our present Campus housing capacity is 600 and even with the proposed additional Alumni dormitories, we shall be far short of adequate Campus housing facilities.

This proposal is for the construction of six to eight buildings at an estimate of approximately $50,000 each, some to be made into apartments for married veterans and others to be used as dormitories for single veterans. One building should contain a commons kitchen and boarding hall to serve the entire group of single students.

On the basis of this program for the construction of eight buildings, funds required would be approximately $400,000. These would house forty married veterans and 200 single veterans. It is estimated that such a project could carry its operational costs, interest and amortization on a 20-year basis if the apartments were rented at $400.00 per year and single-student rentals of $100.00 per college year.

Financing

The best arrangement for financing from the point of view of the College Administration and Trustees would be an appropriation of State Funds to cover the entire cost. This would really be an investment on the part of the State since fund would be returned and operational costs met out of rentals paid. However, if this is impossible it seems probable that private funds could be secured to finance

the project. Commercial Banks and Insurance Companies are seeking opportunities for investment and might well be interested in such a proposition.

The suggestion is also made that the Massachusetts State College Building Association, organized by the Alumni under Legislative Act, might use a part of the capital which it is authorized to raise for the construction of such semi-permanent buiuings so as to have some facilities available by the fall of 1946, and build only one permanent structure.

Procedure

If it is decided to go ahead with plans for the construction of additional dormitories to be available the fall of 1946 on this suggested semi-permanent basis, the following steps should be taken by the Trustees.

1. It should be ascertained probably through His Excellency, the Governor, whether or not State Funds can be made available to meet the cost of the proposed construction. It is doubtful if time will permit delay until special appropriation can be provided by the Legislature so that such funds would have to come from funds already appropriated for emergency use and at the disposal of His Excellency.

2. If State Funds are not available, Trustees might consult with the Alumni Building Corporation to see if a mutually-satisfactory arrangement can be made for that organization to finance such construction out of funds already authorized.

3. If neither of the above procedures appears feasible and it is decided to undertake the program with borrowed private funds, the Trustees would need to secure authority, perhaps through the Governor's Emergency War Powers, to borrow the necessary funds from private sources, secured by first mortgage on the buildings -- the loan to be amortized in 20 years, interest, capital repayment and operating cost to be provided by State appropriation as in the case of dormitories constructed by the Alumni Building Corporation and with the understanding that such appropriations are in turn offset by revenue returned to the State Treasury from rental of the building.

MASSACHUSETTS STATE COLLEGE

Minutes of Annual Meeting of Board of Trustees

January 23, 1946, 6:30 P.M., Parker House, Boston

Chairman Bartlett presiding

PRESENT: Trustees Bartlett, Malcolm, Whitmore, Taber, Brett, Haigis, Mrs. Leach, Mrs. McNamara, President Baker, Director Verbeck, Director Munson, Treasurer Hawley, Secretary Burke

Nominating Committee

The Chairman appointed the following Trustees as a Nominating Committee to prepare a slate of officers and committee members for 1945: Chairman Trustee Whitmore, other members, Trustees Haigis and Mrs. Leach.

The Chairman appointed the following Trustees as a special committee to notify the Governor at the January 24th meeting that the Board is in session and invites his presence and to escort the Governor to the meeting - Mrs. McNamara and Trustee Brett.

In the absence of Trustee Carmichael, who presided at the afternoon meeting of the Trustee Committee on Faculty and Program of Study, Mrs. McNamara presented the report of the committee meeting and its actions, and it was

VOTED: To accept the report as presented.

At the request of the Chairman, Trustee Taber, Chairman of the Committee on Legislation, reported on progress of the Alumni campaign in support of the college budget. His committee has contacted leading Alumni throughout the State, has arranged for and carried out meetings for Alumni and Legislators, farm organization leaders and others. They have arranged for newspaper publicity and also for the assistance of students and their parents in support of the budget. Mr. Taber explained that this brief report also

summarized the report as presented to the Legislative Committee meeting that same afternoon. It was

TRUSTEE

VOTED: To accept Trustee Taber's report and to express appreciation for the efforts of his committee.

University of Massachusetts

President Baker reported that a Mr. McCarthy of Northampton has presented a bill to the Legislature calling for change in name of Massachusetts State College to University of Massachusetts. As far as the President knows, Mr. McCarthy has made no contact with the college administration nor with the Board of Trustees. The President said that another bill has been introduced into the Legislature calling for the establishment of a State University near Boston. He said that his own inclination is to go slow on the University idea for the College, that he would rather see the College grow and broaden its program and let the name come of itself.

At the request of the Chairman, Director Munson presented brief report on the Extension Service program of the past year. He described the tremendous program undertaken to increase food production and preservation. Chairman Bartlett commended the Director highly saying that the report presented a fine story of accomplishment. He expressed the wish that the Director prepare a short written report to be sent to members of the Legislature as an aid in the college drive for funds.

Trustee Whitmore, Chairman of the Committee on Buildings and Grounds, presented report and recommendations of the committee which met during the afternoon and, it was

VOTED: To accept the report of the committee as presented.

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Philip F. Whitmore

Trustee Whitmore then reported on his attendance at the meeting of Governing Boards of State Universities and Allied Institutions held at Columbus, Ohio, November 15 to 17, 1945. The program covered such topics as the effect of selective service, of universal military training on the colleges, Federal aid to research, public relations, higher education and academic freedom. The meeting next fall will be held in Rhode Island. Mr. Whitmore was elected Vice-President of the organization.

Director Verbeck presented brief resume of his annual report as Director of Short Courses. Chairman Bartlett complimented him for the review and suggested that this report also be prepared for circulation to members of the Legislature.

Chairman Bartlett then presented report and recommendations of the Finance Committee meeting of January 23 and, it was

VOTED: To accept the report as presented.

Malcolm, Davi
term expire

The Chairman announced his regret that Trustee Malcolm's term has expired and that he will no longer continue with the Board. He said that Mr. Malcolm has been a faithful and loyal member of the Board and that his services will be missed.

Emergency Publ
Works Commissi

Treasurer Hawley reported on recent conference with Emergency Public Works officials at which he learned that they have advertised for bids on several projects. The bids received are so high that the Commission will need an additional appropriation of 20% for the construction of approved buildings, including the Home Economics Building and the Steam and Electrical Distribution Project for the College. This means that these jobs must

be held up until the Legislature appropriates additional funds.

The meeting was adjourned at 9 o'clock.

TRUSTEE

_____ Chairman

_____ Secretary

MASSACHUSETTS STATE COLLEGE

Minutes of Annual Meeting of Board of Trustees

January 24, 1946, 10:30 A.M., Governor's Council Chamber

Chairman Bartlett presiding

PRESENT: Trustees Bartlett, Brett, Taber, Haigis, Boyden, Carmichael, Whitmore, Cole, Hoftyzer, Mrs. Leach, Mrs. McNamara, President Baker, Treasurer Hawley, Secretary Burke

It was

VOTED: To waive reading of the call and of minutes of the last previous meeting.

Trustee Whitmore, as Chairman of the Nominating Committee, reported the following slate of officers for the year 1946:

President, His Excellency Maurice J. Tobin
Chairman, Joseph W. Bartlett
Secretary, James W. Burke
Treasurer, Robert D. Hawley

It was

VOTED: That nominations be closed.

It was then unanimously

VOTED: To direct the Secretary to cast one ballot for the officers as nominated by the committee.

It was

VOTED: To approve and ratify actions of all committees of the Board since the date of the last annual meeting.

Trustee Whitmore then presented the nominations of committee members of the Board for the year 1946, and it was unanimously

VOTED: To accept report of the nominating committee and to direct the Secretary to cast one ballot for committee members for 1946 as follows:

TRUSTEE

Committee on Faculty and Program of Study

Leonard Carmichael, Chairman
Frank L. Boyden
Harry D. Brown
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara
Richard Saltonstall
Julius E. Warren

Committee on Extension Service

Mrs. Elizabeth L. McNamara, Chairman
Frank L. Boyden
Harry D. Brown
Fred E. Cole
Ernest Hoftyzer
Mrs. Joseph S. Leach
Richard Saltonstall
Julius E. Warren

Committee on Experiment Station

Alden C. Brett, Chairman
Fred E. Cole
Ernest Hoftyzer
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara
Philip F. Whitmore

Committee on Agriculture and Horticulture

Richard Saltonstall, Chairman
Frank L. Boyden
Harry D. Brown
Fred E. Cole
Mrs. Joseph S. Leach
Mrs. Elizabeth L. McNamara

Committee on Buildings and Grounds

Philip F. Whitmore, Chairman
Alden C. Brett
Leonard Carmichael
John Haigis
Clifford C. Hubbard
Mrs. Joseph S. Leach
Ralph F. Taber

Committee on Finance

Joseph W. Bartlett, Chairman
Alden C. Brett
John W. Haigis
Ernest Hoftyzer
Richard Saltonstall
Ralph F. Taber
Philip F. Whitmore

Committee on Legislation

Ralph F. Taber, Chairman
Harry D. Brown
John W. Haigis
Ernest Hoftyzer
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara

Executive Committee

Joseph W. Bartlett, Chairman
Alden C. Brett
Leonard Carmichael
Mrs. Joseph S. Leach
Philip F. Whitmore

President Baker presented his annual report for the year ending December 31, 1945 and, it was

VOTED: To accept the President's report as presented.

At this point His Excellency Maurice J. Tobin, Governor of the Commonwealth, was escorted to the meeting. He expressed regrets

that he had been unable to attend the full session as it had been necessary for him to attend final meeting of United Nations delegates who are in Massachusetts to consider sites for the organization headquarters. The Governor expressed his keen interest in the College in seeing that the College receives the support it needs to carry on in the post-war period and give most effective service to the citizens of the Commonwealth. He suggested that the Trustees might assist further in supporting the college budget by appointing a special committee to wait upon the Speaker of the House, President of the Senate, Chairman of the Ways and Means Committee and Chairman of the Education Committee to present the college needs.

Chairman Bartlett agreed to appoint a special committee for this purpose.

The Governor expressed his desire to hear the needs of the College and President Baker reviewed briefly the high lights of his annual report emphasizing the war record of the College and the determination of the Administration and the Trustees to carry forward aggressively in the post-war period. He said that during the war years the College has devoted major attention to the needs of Agriculture through further development of the Extension Service and the Experiment Station. Now in this post-war period, our most important problem of the College is service to veterans. An enrollment of 2,000 students is expected in the fall of 1946 of which 1,000 or more will be veterans. This means 200 more students than the pre-war peak load of the College. If the College is to serve these veterans, it must have additional housing, additional teachers

and an engineering and physics building.

TRUSTEE

The Governor recalled conversations of last year with the President and some of the Trustees concerning the salary level of the faculty. He suggested that the Trustees keep in close touch with the committee on Ways and Means toward establishing a better rate of compensation for members of the faculty.

Governor Tobin expressed his readiness to cooperate with the Trustees in every way to see that the College goes forward in its service to the people of the State.

The meeting was adjourned at 12:30 P.M.

_____ Chairman

_____ Secretary

MASSACHUSETTS STATE COLLEGE

MINUTES OF SEMI-ANNUAL MEETING OF BOARD OF TRUSTEES

June 8, 1946, 11:00 A.M., President's Office, Amherst

Chairman Bartlett presiding

PRESENT: Trustees Bartlett, Boyden, Cole, Desmond, Taber, Brown, Saltonstall, Deely, Hoftyzer, Hubbard, Carmichael, Whitmore, Brett, Mrs. Leach, Mrs. McNamara, President Baker, Treasurer Hawley, Secretary Burke

It was

VOTED: To waive reading of the call and of the minutes of the last previous meeting.

On the recommendation of the President and faculty of the College, it was

Degrees

VOTED: To award the degree Bachelor of Science to those candidates listed below; to award the degree Bachelor of Arts to candidates for that degree as listed below; and to award the degree Bachelor of Landscape Architecture to candidates for that degree as listed below.

CANDIDATES FOR DEGREE OF BACHELOR OF SCIENCE

Summa Cum Laude

Janet Grayson
Emil John Slowinski, Jr.

Magna Cum Laude

Shirley Annette Chaves
Ethel Cosmos
Helen Ann Padykula
Robert Gerald Swanson

Cum Laude

Marjorie Louise Andrew
Esther Elaine Goldstein
Claire Louise Healy
Constance Marie LaChance
Eva Schiffer
Phyllis Mary Tuttle
Harold Walba

MASSACHUSETTS STATE COLLEGE

TRUSTEE

Rite

Gerald Clifton Anderson
Betsey Francis Atwood
Ruth Irma Barron
Fernand Edward Bartlett
Yoshiro Befu
Janet Campbell Bemis
Sylvia Richardson Blair
John Robarts Blalock
Charles Edward Blanchard
Margaret Mary Brown
James William Callahan
Barbara May Carr
Faith Clapp
Alton Brigham Cole
Margo Shorey Corson
Charles Henry Courchene
Barbara Elaine Cross
Marjorie Brett Day
Frank Alfred DiTonno
Faith Hewes Dresser
Charles Warren Dunham
Ruth Ina Edmonds
George Entwisle
Winifred Day Ewing
Charlotte Frances Fleming
George Harold Flessas
Joanne Ruth Freelander
Jean Gould
Wilma Graves
Marcia Audrey Greenspan
Phyllis Marie Griffin
Muriel Harriet Herbits
Sylvia Knott Hobart
Janice Katherine Holland
Dorothy Jane Hurlock
Faith Elizabeth Jillson
Frances Dorothy Johnston
Marion Elizabeth Johnston
Jason Kirshen
Marguerite Elizabeth Krackhardt
Pauline Marguerite Lambert
Edward Peter Larkin
Edwin Harold Lamontagne, Jr.
William Billings Lecznar
Genevieve Katherine Lekarczyk
William Henry Lennon
Dorothy Louise Lent
Natalie Lerer
Jeanne Elizabeth Lindsey
Frank Chester Mann
Marion Elizabeth McCarthy
Georgia Alice McHugh
Warren Henry McNaught*
Florence Gladys Melnick
Anne Patterson Merrill
Charlotte Dexter Merrill
Arlene Althea Metzler
Pauline Kinsley Morlock
Maryann Barbara Mroczkowski
Ruth Grace Murphy
Eleanor Ruth Nason
Helen Mary NeJame
Dorothea Mae Nixon
Margaret Katharine O'Hagerty
Donald Howard Parker
Gertrude Anne Pelissier
Mary Katharine Petersen
Irene Helen Powers
Shirley Mae Rafkin
Ruth Eleanor Raison
Margaret Reinke
Laura May Resnick
Ruth Elizabeth Reynolds
Roger George Richards
Edward Baker Risley
Eleanor Louise Rockwood
Rita Anne Rossini
Louise Esther Sharp
Geraldine Marie Shea
Helen Beaumont Shumway
Caroline Smith
Donald Ladd Smith
Saul Smoller
Elizabeth Stowell Southwick
Shirley Denise Spring
William Edward Stadler
William Gordon Stowe
Lillian June Strome
Charles William Styler
Anne Tilton
Hazel Grace Traquair
Helen Margaret Tuttle
Anne Elizabeth Vanasse
Barbara Lucille Weissbrod
Ruth Babbitt White
Carolyn Whitmore
Nancy Alice Woodward
Violet Alice Zych
Lucie Elizabeth Zwisler

*As of Class of 1918.

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CANDIDATES FOR DEGREE OF BACHELOR OF ARTS

Cum Laude

John Basil Delevoryas
Cornelia Winifred Dorgan
Dorothea Ann Lohmann

Rite

Lois Ann Banister
Lois Davis Beurman
Ellen Cecilia Bowler
Lorna Calvert
Charlotte Chaletzky
Daphne Dorothy Cullinan
Stanley Cykowski
Beatrice Joanne Decatur
Ruth Mahlia Felstiner
Marjorie Louise Flint
Joseph Frank
Gloria Edna Greenberg
Marjorie Lois Hickman
Marie Catherine Honney
Miriam Luetta Hosley
Mary Virginia Ireland
Gladys Christina Jensen
Dorothy Edna Johnson
Chester Leon Kuralowicz
Florence Catherine Lawson
Jane Anne Londergan
Sara Rebekah London
William Raymond Manchester, Jr.
Mary Elizabeth Martin
Eleanor Dorothy Morton
Frances Louise O'Shea
Constance Abbot Scott
Sara Rebecca Seltzer
Barbara Eileen Smith
Jean Roberta Spettigue
Ruth Margaret Steele
Mary Geraldine Suriner
Helen Eaton Timson
Ethel Bailey Warner

CANDIDATES FOR DEGREE OF BACHELOR OF LANDSCAPE ARCHITECTURE

Richard Bascom Hayward
William B. S. Leong

On the recommendation of the President and the faculty of the Graduate School, it was

VOTED: To award the degree Master of Science to those candidates listed below and to award the degree Doctor of Philosophy to the candidate listed below.

CANDIDATES FOR DEGREE OF MASTER OF SCIENCE

Mason Stoddard Belden
Carl Peter Ciosek
George Conrad Claver
Mary Magdalen Connors
Willard Kyte French
Conrad Joseph Hemond, Jr.
Emil Ernest Keiler
Raino Kullervo Lanson
Katherine May Lawler
Benjamin Barker Mason
Richard Warren Morton
Carl Felix Nelson, Jr.
Allan John O'Brien
Charles Frank Oliver, Jr.
Charles John Rogers
Wilfred Britton Shepardson
James Albert Sibson
Edmund Paul Sliz
Charlotte Frume Yoffa

MASSACHUSETTS STATE COLLEGE

CANDIDATE FOR DEGREE OF DOCTOR OF PHILOSOPHY

Karol Joseph Kucinski

TRUSTEE

Larsen, Nils P. Honorary degree

President Baker reported that Nils P. Larsen, candidate for the honorary degree Doctor of Science, would be unable to attend the Commencement exercises because of his health. He has recently suffered a heart attack and his doctor will not permit his making the trip. It was

VOTED: To confer the honorary degree Doctor of Science on Nils P. Larsen in absentia because of his physical inability to attend the Commencement exercises.

President Baker reported the following retirements, death, resignations, new appointments and leave of absence.

Retirements

Retirements

William Henry Armstrong, Assistant Professor of Mechanical Drawing, May 31, 1946.

Orton L. Clark, Associate Professor of Botany, February 2, 1946.

Clarence Everett Gordon, Professor of Geology and Mineralogy and Head of Department, February 28, 1946.

Edna L. Skinner, Professor of Home Economics and Dean of the School of Home Economics, August 31, 1946.

Death

Death

Ransom C. Packard, Assistant Professor of Bacteriology, May 18, 1946.

Resignations

Resignations

Mrs. Sara M. Coolidge, Assistant Professor of Home Economics, August 31, 1946.

H. Robert DeRose, Assistant Chemist, Feeds & Fertilizers, May 31, 1946.

Howard R. Lamar, Instructor in History, June 30, 1946.

Clarence H. Parsons, Assistant Professor of Farm Practice and College Farm Superintendent, March 31, 1946.

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New Appointments

New Appointments

Matthew L. Blaisdell, Assistant Professor of Farm Practice and College Farm Superintendent, April 1, 1946.

Radie H. Bunn, Extension Editor, February 20, 1946.

Frederick B. Chandler, Research Professor, Cranberry Station, January 16, 1946.

Mrs. Martha B. deVos, Research Assistant, Control Service, April 8, 1946.

William K. Harris, Research Professor, Mastitis, March 15, 1946.

Walter Melnick, Technical Assistant, Agricultural Economics, April 15, 1946.

Charles F. Oliver, Assistant Professor of Education, March 11, 1946.

Francis G. Sperling, Assistant Research Professor, Infectious Bronchitis, February 2, 1946.

Cecil L. Thomson, Extension Professor of Olericulture, June 15, 1946.

Leave of Absence

Leave of Absence

Sidney W. Kauffman, Instructor in Physical Education, May 11, 1946.

It was

VOTED: To accept the report of the President and to confirm the appointments of Frederick B. Chandler, Research Professor, effective January 16, 1946 and William K. Harris, Research Professor, as of March 15, 1946.

Chairman Bartlett pointed out that no confirmatory action was necessary for the appointments of persons below the rank of full Professor.

On the recommendation of President Baker, it was

Emeriti:
Armstrong, W.H.
Clark, O.L.
Gordon, C.E.
Skinner, Edna L.

VOTED: To elect William H. Armstrong Emeritus Assistant Professor of Mechanical Drawing, Orton L. Clark Emeritus Associate Professor of Botany, Clarence E. Gordon Emeritus Professor of Geology and Mineralogy, and Edna L. Skinner Emeritus Dean of Home Economics.

On the recommendation of President Baker and after discussion, it was

MASSACHUSETTS STATE COLLEGE

Wilson, Leonard Richard - Chairman, Dept. of Geol. & Mineral. TRUSTEE

VOTED: To appoint Leonard Richard Wilson Professor and Chairman of the Department of Geology and Mineralogy to succeed Dr. Clarence E. Gordon effective September 1, 1946.

School of Veterinary Medicine

President Baker recalled previous discussions among the Trustees of the establishment of a School of Veterinary Medicine. Latest discussion of this matter occurred at meeting of the Executive Committee in March of 1946 at which time it was emphasized that such a school would be very expensive and that there is no available space for its operation. However, there has been steady pressure from the outside for its establishment, particularly in view of the fact that the nearest accredited school of veterinary medicine is at Cornell University.

President Baker emphasized the desirability of the establishment of a School of Veterinary Medicine here if one is to be located in the New England area. He said that it would be unwise, however, to establish the school until it could be adequately financed and so organized that within two or three years it could be accredited by the American Veterinary Medical Association.

Chairman Bartlett referred to action of the Executive Committee in March favoring the establishment of a Veterinary School but emphasizing feeling of the Trustees that the Physics Building and the Engineering Building should come first. After full discussion, it was unanimously

VOTED: That the Trustees of Massachusetts State College be recorded in favor of the establishment of a School of Veterinary Medicine at the College, said School to be established when sufficient funds are available for staff, equipment and operation so that the School may anticipate certification by the American Veterinary Medical Association.

MASSACHUSETTS STATE COLLEGE

President Baker said that the classes of 1915 and 1916 which have returned this year for reunion have requested that the Trustees name the Food Technology Building for Professor Walter W. Chenoweth who was in charge of the Department of Food Technology from its beginning in 1918 until 1941. Trustee Taber spoke in favor of naming the building for Professor Chenoweth and requested permission for the classes of 1915 and 1916 to erect a plaque on the building with the new name. It was

Chenoweth Laboratory

Food Technology Building

VOTED: To name the Food Technology Building the Chenoweth Laboratory and to authorize the classes of 1915 and 1916 to erect a plaque on the building containing this new name.

There was discussion of progress toward construction of the Home Economics Building, the Steam Line Extension to the dormitories, and the Federal Housing Project. After discussion and on the recommendation of the President and the Treasurer, it was

Home Economics Building

VOTED: That the Trustees approve the award of contract for the construction of the Home Economics Building provided authentic bid is received within the amount of funds available which bid is satisfactory to the College and the Emergency Public Works Commission; and that they authorize the Treasurer to execute such contract in the name of and for the Board of Trustees.

Steam Lines

a. That the Trustees authorize the appointment of Edward C. Brown Company as engineers for plans, specifications, and supervision of construction of the Steam Line Extension to new dormitories and to Butterfield House at compensation of six percent of contract sum, reasonable traveling expenses to be paid in addition.

b. That the Trustees approve the award of contract for the construction of Steam Line Extension to new dormitories and Butterfield House provided satisfactory bid is received within amount of funds available and that they authorize the Treasurer to execute such contract in the name of and for the Board of Trustees.

Federal Public Housing

TRUSTEE

Section 1. That the form of Contract entitled "CONTRACT WITH LOCAL BODY TO PROVIDE TEMPORARY HOUSING PURSUANT TO TITLE V (AS AMENDED) OF THE LANHAM ACT" on Form FPHA 1481, Rev. 1-15-46, which must be entered into with the Federal Public Housing Authority in order to secure from the Federal Public Housing Authority substantially 94 dwelling units for veterans' housing in the Town of Amherst, is hereby approved and all actions provided for in said form of contract are hereby authorized and approved.

Section 2. That the action of the Treasurer and the Secretary in executing such contract, affixing the seal of the College and attesting the same, is hereby ratified, confirmed and adopted.

It was

VOTED: To refer to the Finance Committee with power the recommendation of Treasurer Hawley "that upon the request of the Board of Directors of the Associate Alumni, the Trustees authorize the Treasurer to pay to Mr. G. E. Erickson, treasurer of the Alumni War Memorial Project, the fund held by the Treasurer of the College as War Memorial Fund now totaling $711.86."

War Memorial Fund - Mr. Erickson treasurer

Summer Session

Summer Session Funds

Treasurer Hawley reported that due to the unexpectedly large enrollment in the Summer Session, the Summer Session budget as originally approved by the Trustees would be insufficient. He reported that he had conferred with Chairman Bartlett and that the Chairman suggested that the Treasurer request additional funds in the amount of $6400 for the Summer Session in the supplementary budget pending approval by the Board. On the recommendation of Chairman Bartlett, it was

VOTED: To approve additional supplementary budget request of $6400 for operation of the Summer Session in 1946.

President Baker read the following letter:

MASSACHUSETTS STATE COLLEGE

June 7, 1946

Mr. Joseph W. Bartlett, Chairman
Board of Trustees, Massachusetts State College
49 Federal Street, Boston 10, Massachusetts

Dear Chairman Bartlett:

President Hugh P. Baker's resignation

It is with keen regret that the time has come for me to ask the Board of Trustees to accept my resignation as President of the College to take effect on or before June 30, 1947.

My physical condition is such that I know I must gradually lighten the load which I have been carrying for nearly fourteen years at the College if I am to continue with reasonably good health in the years ahead.

During the coming summer I should like to take some two months of sick leave so as to be reasonably well prepared for the opening months of the coming college year.

Sincerely,

/s/ Hugh P. Baker

The Trustees indicated deep regret that the President should feel that the time had come for him to lay down the leadership which he has given the College for so many years. They urged that the President not request acceptance of the resignation at this time as it might appear unseemly if the resignation were accepted at the same meeting at which it was presented.

President Baker expressed his appreciation to the Board for their feelings but insisted that he would feel more relieved of the burden of the presidency if the action could be final at this session. At the request of the President, the Board

VOTED: To accept his resignation to take effect on or before June 30, 1947.

It was then

TRUSTEE

VOTED: To request the Chairman to appoint a committee of five Trustees to prepare appropriate resolutions of appreciation for Dr. Baker's splendid service and regret for his decision to leave, this committee to be also charged with the responsibility of locating and presenting possible candidates to succeed President Baker.

His Excellency, Maurice J. Tobin, Governor of the Commonwealth, entered the meeting and Chairman Bartlett relinquished the chair to the Governor. His Excellency expressed regret at President Baker's resignation and said that Dr. Baker had given outstanding leadership to Massachusetts State College during one of the most trying periods that educators have had to face through long years of depression, preparation for war, and war. He said that the outstanding reputation of the College today is due in large part to President Baker's leadership.

Chairman Bartlett informed the Governor that the Trustees had just voted to favor the establishment of a Veterinary School at the College but that he wished to emphasize that the Trustees still feel that the Physics and Engineering buildings should come first.

President Baker reported that he plans to be away on sick leave for about two months this summer. On his recommendation, it was

Ralph A. Van Meter to be Acting President

VOTED: To appoint Dean Ralph A. Van Meter of the School of Horticulture as Acting President of the College during the absence of President Baker.

It was

VOTED: To request Chairman Bartlett to invite Dean Van Meter to accept this responsibility.

MASSACHUSETTS STATE COLLEGE

TRUSTEE

Devens

Governor Tobin said that he wished to discuss with the Trustees his proposal for the operation of a veterans college at Fort Devens. A great many veterans have already been discharged in Massachusetts who are eligible for higher education under terms of the G.I. Bill. A survey of Massachusetts colleges indicates that by May 1, 1946, 2800 eligible veterans were turned away because of overcrowded conditions. The Governor said that he had called together the presidents of Massachusetts colleges some time ago to discuss veterans education. At this meeting an exploratory committee of college presidents was appointed to investigate further the necessity for setting up a temporary college for veterans. The Governor then called on Commissioner Desmond to review the findings of this exploratory committee.

Commissioner Desmond said that the committee had canvassed Massachusetts colleges and obtained the names of 2800 Massachusetts veterans fully qualified for college entrance who had been turned away for lack of facilities. Currently the Armed Forces are discharging veterans into Massachusetts at the rate of 22,500 per month. Assuming that 8% of this group will be eligible for college education and that half of the 8% will want to enter Devens, 1800 more men will apply between May and September - this would make a total of at least 4000 men by September 1. The Commissioner said that the exploratory committee of college presidents was convinced that it would be impossible for this number to be handled in the colleges of Massachusetts, that the only way they could be given a college education would be by following the Governor's suggestion for the establishment of a college at Fort Devens.

Governor Tobin then read President Baker's telegram of June 4, 1946 to the Board of Trustees of Massachusetts State College as follows:

TRUSTEE

> "Governor Tobin telephones asking immediate poll Trustees on awarding our degrees veterans at proposed Devens school. Desires reply for meeting his exploratory committee tomorrow afternoon Commissioner Desmond's office. I recommend our degrees be offered providing other men's colleges join with our Trustees in sponsoring and management and that our standards of admission and scholarship be maintained and that the junior senior years be taken in residence this College. This would give Legislature two years in which to provide additional facilities here where they would be permanently useful. Hoped could delay discussion decision until Board meeting Saturday; however we should respond Governor's request. Do you approve recommendation? Please wire collect."

The Governor said that he was in full accord with provisions 1 and 2 of the telegram above but that he questioned the feasibility of the tremendous expansion of Massachusetts State College in the next two years to make room for 4000 veteran transfers from Fort Devens. He recommended that the Trustees consider the desirability of so planning the Fort Devens branch as to allow veterans to complete their college education there. The buildings and other facilities at Fort Devens are excellent. The Fort is a permanent military establishment and one of the best in the country.

Chairman Bartlett raised question as to who would be responsible for the operation of the Devens college and the Governor suggested that he would like to see the Massachusetts State College Trustees together with the presidents of some of the mens' colleges of Massachusetts be responsible. The addition of some college presidents to the Board would help to maintain their interest in the program and insure their help in procuring faculty. Some of these

presidents stand ready to loan very able men to staff the Devens college.

TRUSTEE

President Baker said that his reason for suggesting that the veterans complete their last two years on this campus came from his belief that the men would find more satisfactory facilities in an old established college for their major work of the last two years.

Chairman Bartlett said that the Board of Trustees would be glad to cooperate in whatever plan worked out best, that their main interest was in giving these veterans an education that we can all be proud of. Governor Tobin assured the chairman that he, too, was interested in having only the best of educational facilities for the veterans.

Dr. Carmichael, who is a member of the exploratory committee of college presidents, congratulated Governor Tobin on his statesman-like approach to this educational problem. He said the committee was highly pleased that the Governor has held out for a real and not an imitation college training at Fort Devens. He suggested that the Trustees appoint a committee to study further the feasibility and desirability of transferring at least some of the veterans to Massachusetts State College upon the completion of two years at Devens. He said the college presidents were convinced that the first two years' work could be given on a high plane at Devens but were doubtful as to being able to make arrangements for equally high grade work for the last two years.

MASSACHUSETTS STATE COLLEGE

Governor Tobin urged that the Devens plan not be delayed by the requirement that the men complete their last two years here. It will be some time before we can tell what major courses the veterans will elect.

TRUSTEE

Dr. Boyden complimented Governor Tobin's plan. He said he believed that the Governor has been farsighted and has held to a high plane in his principles for the education of veterans. He pointed out that civilian high school graduates are also faced with the inability to get into colleges today.

Commissioner Desmond said that of the 4,175 applications expected at Fort Devens, 2,062 would be in Liberal Arts, 828 in Business Administration, 952 in Engineering, 333 other.

After discussion, it was unanimously

VOTED: To approve Governor Tobin's suggestion that the Massachusetts State College Trustees not require that veterans at Fort Devens transfer here for the last two years in order to receive the degree of this College.

It was

VOTED: To request the Chairman to appoint a committee of the Board to study further the possibility of expansion of Massachusetts State College to take at least some of the Devens veterans after two years as transfer students at Massachusetts State College. This committee would explore what would be needed here to make effective these transfers.

After luncheon the group reconvened in President Baker's office and Chairman Bartlett presented Dr. Van Meter and announced that he had accepted the honor of being Acting President of the College during the absence of President Baker.

For the information of the Trustees, President Carmichael read the following letter from the exploratory committee of college presidents to Governor Tobin.

TRUSTEE

MASSACHUSETTS STATE COLLEGE

REPORT TO HIS EXCELLENCY MAURICE J. TOBIN, GOVERNOR OF THE COMMONWEALTH OF MASSACHUSETTS, OF AN EXPLORATORY COMMITTEE COMPOSED OF A GROUP OF MASSACHUSETTS COLLEGE PRESIDENTS CONCERNING THE NEED FOR ADDITIONAL FACILITIES FOR THE ADVANCED EDUCATION OF VETERANS IN MASSACHUSETTS

June 3, 1946

His Excellency Maurice J. Tobin
Governor of the Commonwealth of Massachusetts
State House
Boston, Massachusetts

Your Excellency:

The informal Exploratory Committee appointed by you consisting of a group of Massachusetts college presidents to consider the immediate need for additional facilities for the advanced education of veterans in the Commonwealth of Massachusetts makes the following report:

The committee wishes to express its appreciation to you and to Commissioner Desmond for your insistence that any institution that may be established to serve Massachusetts veterans shall maintain a high level of academic standards so that the veterans who are enrolled shall receive an education fully equal to that offered in the already established colleges and universities of the Commonwealth.

Your committee has explored the situation and the need for additional facilities beyond those available at the present time in the Commonwealth. The committee recommends the establishment of a temporary college at Fort Devens to be known as the Devens Extension of the Massachusetts State College. This college shall provide three or four terms of instruction of at least fifteen weeks each in English, mathematics, biology, physics, chemistry, foreign languages, history, political science, and economics. The admission requirements and standards in courses in the Devens Extension shall be identical with those now prevailing at the Massachusetts State College. It is understood that the work shall be given on the basis of three terms a calendar year. It is further recommended that during the first two terms instruction be given in freshman subjects only.

It is hoped that subject to the arrangements outlined below fully qualified students after completing this work at Devens may transfer with full credit to the Massachusetts State College at Amherst for the completion of their college program and thereby satisfy the requirements for a Bachelor's degree.

The committee recommends that the management of the proposed college be under the Trustees of the Massachusetts State College augmented by a group of Massachusetts college presidents; this augmented board to have jurisdiction over the Devens Extension only.

In making these recommendations it is assumed that the Trustees of Massachusetts State College will endeavor to provide facilities for the regular Junior and Senior years at Amherst for those students who pass satisfactorily Freshman and Sophomore courses at Devens.

It is recommended that appropriate action be taken at the earliest possible date by you and by the General Court to provide the needed additional facilities at Amherst necessary for those students who successfully complete the courses at the Devens Extension.

Respectfully yours,

James B. Conant
Chairman

Chairman Bartlett raised question as to the administration of Fort Devens. If the Trustees of Massachusetts State College do the job, the Trustees must handle the funds. He suggested the possibility of employing an administrator to work under the Board.

Commissioner Desmond said that the college presidents would welcome having the Trustees of Massachusetts State College handle the finances. Chairman Bartlett then canvassed members of the Board as to whether the Board of Trustees alone should have jurisdiction over the Devens branch or whether the Board should be augmented by the addition of the presidents of some of the Massachusetts colleges. After discussion, it was

VOTED: To approve the operation of a branch college for veterans at Fort Devens, to be known as the Fort Devens Branch of Massachusetts State College and to be sponsored and managed by the Board of Trustees of Massachusetts State College, enlarged by legislative action to include the presidents of nine private colleges of Massachusetts to be appointed by the Governor.

Chairman Bartlett pointed out that the Legislature is about to prorogue and that if legislation is needed in connection with the Devens branch and budget that it would be necessary for such legislation to be submitted very shortly. On his recommendation, it was

MASSACHUSETTS STATE COLLEGE

TRUSTEE

VOTED: To request Commissioner Desmond and Treasurer Hawley to prepare a budget to be submitted to the Legislature and also to arrange for necessary legislation for the operation of the Fort Devens branch.

On the recommendation of the Chairman, it was also

Special committee of

VOTED: To request Chairman Bartlett to appoint a special committee of five Trustees to prepare a plan and begin preliminary moves for operation of Devens branch and to report to the Full Board at special meeting to be held in Boston on the evening of Tuesday, June 13th. The Chairman appointed the following committee:

Frank L. Boyden, Chairman
John M. Deely
John J. Desmond
Philip F. Whitmore
Mrs. Elizabeth L. McNamara

It was agreed that if the Board is augmented with other college presidents by June 18 that these presidents would be invited also to attend the meeting.

It was agreed that the appropriation to be requested for the operation of Devens by Commissioner Desmond and Treasurer Hawley should be made to the Trustees of Massachusetts State College.

Dormitory - location of

Trustee Brett raised question as to location of the new Alumni dormitory and its general plan of construction. It was

VOTED: To refer this question to the Buildings and Grounds Committee and to authorize the Executive Committee to act for the Board on receipt of recommendation from the Buildings and Grounds Committee.

The meeting was adjourned at 5 o'clock.

Joseph W. Bartlett Chairman

Secretary

MASSACHUSETTS STATE COLLEGE

Minutes of Meeting of Special Committee of Board of Trustees, Massachusetts State College to Consider Fort Devens Branch, Monday, June 10, 1946, 2:30 P.M., President's Office, Amherst

TRUSTEE

Chairman Boyden presiding

PRESENT: Trustees Boyden, Deely, Whitmore, Desmond, Mrs. McNamara, President Baker, Dean Van Meter, Dean Machmer, Treasurer Hawley, Secretary Burke

Devens

Dr. Boyden said that he is appalled at the size of the opportunity which has come to Massachusetts State College through the Governor's plan for the operation of a branch for veterans at Fort Devens. He commended the Governor's program highly as it is important that the veteran not be the forgotten man in education. He said this opportunity is not alone a personal opportunity for the veteran but is an opportunity for this nation to obtain a pool of trained men to meet national crises. America seems to be lagging, for example, in the production of trained chemists as the draft took practically all men out of colleges.

For the information of the committee, Commissioner Desmond reviewed facilities available at Fort Devens. It has been arranged that the College would have for its use 2½ square miles of the 29 square miles of the military establishment - included are 115 brick buildings, a quadrangle of dormitory buildings, excellent cafeterias, an administrative building, two theatres of 580 capacity each, a post exchange which could be used as a college store, a sports arena, a gymnasium with four basketball courts, quarters for faculty and married students. There are no physics or chemistry laboratories but certain of the buildings have exposed piping so that they could be converted into laboratories. A large amount of surplus equipment has been frozen until the State determines what

it will need to equip the Devens college.

Chairman Boyden then read the following proposed legislative action to set up authority for the operation of Devens.

TRUSTEE

"Chapter 15, Section 20 of the General Laws is hereby revised by adding the following sections:

"Sect. 20A - The Board of Trustees of Massachusetts State College as authorized by Chapter 15, Section 20, General Laws, is hereby increased by the addition of nine Trustees to be appointed by the Governor from the Presidents of Men's Colleges of the Commonwealth; said Trustees to serve for a term of five years or until such time as operation of the Devens Branch of Massachusetts State College shall be terminated as hereinafter provided.

"Sec. 20B - The augmented Board of Trustees as provided for in Sect. 20A shall have responsibility only for the establishment, operation and termination of a Branch of Massachusetts State College at Fort Devens for the purpose of providing instruction of collegiate grade to Veterans of World War II.

"Sect. 20C - Such duties and powers as are essential to the establishment, operation and termination of a Branch of the Massachusetts State College at Fort Devens are hereby granted to the augmented board including:

a. leasing of property from the Federal Government.
b. employment of faculty and staff and fixing their salaries and terms of employment.
c. purchase of supplies and equipment.
d. executing of contracts for acquisition of equipment or facilities for operation of special services, or for other purposes necessary in the judgment of the Board to the proper operation of the Branch.
e. making of rules and regulations governing the conduct of students.
f. fixing of tuition and fees.

"Sect. 20D - The augmented Board of Trustees, as provided for in Sect. 20A, shall have authority to terminate the operation of the Devens Branch of Massachusetts State College when in its judgment the need for its further service for the instruction of Veterans of World War II no longer exists unless sooner terminated by action of the General Court. Upon termination the Board shall be responsible for the disposition of the property of the Commonwealth under its control and shall take such other steps as it may consider necessary to termination. Upon the termination of the operation of the Branch as declared by the Board the provisions of Sections 20A, 20B and 20C above shall lapse.

MASSACHUSETTS STATE COLLEGE

"Sect. 20E - Nothing in the above Sections 20A, 20B, 20C and 20D shall be construed as affecting in any way the powers and duties of the Board of Trustees of Massachusetts State College as described in Chapter 75 of the General Laws."

TRUSTEE

Commissioner Desmond was called on the telephone by Mr. Roy Smith, Chairman of the House Ways and Means Committee, and he reported to the committee that Mr. Smith is doubtful of the need for establishing a college at Fort Devens. Mr. Smith feels that perhaps the State College and the State Teachers Colleges could be expanded to take care of veteran needs. The Ways and Means Committee is planning to meet Tuesday, June 11, to consider the Fort Devens plan. The Trustee committee, therefore, drafted the following telegram which was sent to Massachusetts college presidents and other college representatives.

> "The Ways and Means Committee are holding a hearing tomorrow Tuesday morning at 10:30 at the State House to consider action on the recommendations of the exploratory committee on the college at Devens. From information just received we feel the situation is very critical and that recommendation from the committee is very doubtful unless the program can be strongly presented tomorrow morning and supported by the college presidents. We feel it is vitally important that as many colleges as possible be represented and hope that you or some one from your institution will be present to join with the special committee of the Trustees of Massachusetts State College in the presentation. Immediate legislative action necessary because of prorogation."
>
> /s/ Frank L. Boyden
> Chairman Trustee's Committee
> Massachusetts State College

It was agreed that the following three points might be brought out at the Ways and Means hearing:

1. That a substantial number of veterans wish to take advantage of the B.I. Bill of Rights to obtain college training - approximately 4,000.

TRUSTEE

2. That facilities are not available for the education of these men in Massachusetts colleges.

3. That the principal cost of the operation of a Fort Devens Branch would be borne by the Federal Government.

It was agreed that the committee should proceed to locate a candidate for the presidency of the Fort Devens branch and that this candidate preferably should be a recognized educator and not a military man. It was further agreed that Dr. Boyden would approach Dr. Lewis Perry, until recently Headmaster of Andover Academy, to see if he might be willing to undertake the presidency.

The meeting was adjourned at 5 o'clock.

Chairman

Secretary

MASSACHUSETTS STATE COLLEGE

MINUTES OF MEETING OF FULL BOARD OF TRUSTEES

September 4, 1946, 6:00 P.M., Parker House, Boston

TRUSTEE

PRESENT: Trustees Bartlett, Cole, Hubbard, Brown, Desmond, Mrs. McNamara, Whitmore, Hoftyzer, Saltonstall, Brett, Deely, Thomas H. Buckley, Commission on Administration and Finance, President Baker, Dean Van Meter, Treasurer Hawley, Secretary Burke

Devens

Chairman Bartlett welcomed Mr. Buckley and announced that Mr. Buckley wished to speak with the Board concerning means of facilitating acquisition of supplies and preparation of property at Devens. Mr. Buckley described the work which he and other members of the Commission on Administration and Finance have been doing to secure clearance for the use of buildings and remodelling of buildings through the Federal Works Agency and for the acquisition of laboratory supplies and equipment, furniture, furnishings, and other items required at Devens. Members of the Commission have worked with the Federal Works Agency, the United States Army and others. They have made trips to New York City, Washington and elsewhere. Excellent progress has been made in acquiring buildings and in arranging for their reconstruction. A big problem remains to be solved in the acquisition of educational supplies.

Mr. Buckley explained that Devens is one of the first veterans colleges in the country to become activated and for this reason almost all problems at Devens are new problems in so far as Federal authorities are concerned. Precedent is being established in almost every decision made, precedent that will make it easier for other veterans colleges throughout the country. Because of this trail blazing there has been much extra work for those charged with getting Devens ready.

MASSACHUSETTS STATE COLLEGE

TRUSTEE

Mr. Buckley expressed his thanks and appreciation to the many Federal authorities who have given splendid cooperation to the Commission.

Chairman Bartlett expressed the appreciation of the Board of Trustees to Mr. Buckley and his associates in the Commission on Administration and Finance for their unusual and highly successful efforts in getting Devens ready. He said that the Board of Trustees could never have gone ahead as far as they have without the constant assistance of Mr. Buckley.

In order that Commissioner Buckley might be in position to continue his efforts, it was

VOTED: That the Trustees authorize the Honorable Thomas H. Buckley, Chairman of the Commission on Administration and Finance, to act for the Board of Trustees of Massachusetts State College in all matters pertaining to the preparation and submission of applications to the Federal Bureau of Community Facilities for making of agreements and acceptance of educational facilities for Massachusetts State College at Fort Devens.

There was discussion of the tuition rate to be established at Devens and, it was

Tuition at Devens

VOTED: That the Trustees refer to the Finance Committee of the Board with power the matter of fixing tuition rates and fees for Massachusetts State College at Devens.

Upon the recommendation of the Trustee Committee on Finance, it was

Architects

VOTED: To appoint architects for new college buildings as follows:

1. Physics Building - Killam, Hopkins and Greeley, Newbury Street, Boston.
2. Animal Disease Building - Louis W. Ross, Boston.
3. Waltham Field Station - Barnes and Champney of Boston.

MASSACHUSETTS STATE COLLEGE

It was understood that appointment of these architects is subject to the approval of the Emergency Public Works Commission.

TRUSTEE

On the recommendation of the Executive Committee, it was

Tuition

VOTED: To establish a tuition rate at Massachusetts State College, Amherst, for all non-resident students and for all veterans enrolled under the provisions of Public Law 346 of $110 per semester - said rate to be retroactive to September 1, 1944.

Also on the recommendation of the Executive Committee, it was

Tuition

VOTED: To approve the following tuition and fees for the 6-weeks' summer session in 1946 at Massachusetts State College, Amherst.

Summer Session

Residents of Massachusetts	$20.00
Non-residents and veterans	40.00
Non-residents and veterans - one course only	20.00
Special Public Health Course - residents	15.00
One credit course - residents	5.00

On the recommendation of the Committee on Buildings and Grounds, it was

Physics Building

VOTED: To locate the Physics Building opposite Goessmann Laboratory near North Pleasant Street so that it would be the first building in the interior of the campus from North Pleasant Street. It was felt that this would leave room for one more building in this line in the interior of the campus. However, it was agreed that the Physics Building should not be placed so near to North Pleasant Street that traffic vibrations would interfere with experimental work.

Also on the recommendation of the Trustee Committee on Buildings and Grounds, it was

Animal Disease Building

VOTED: To locate the Animal Disease Building northwest of Stockbridge Hall.

MASSACHUSETTS STATE COLLEGE

Budget

TRUSTEE

Chairman Bartlett then opened discussion on the college budget for 1948. He explained that the Finance Committee had given consideration to the budget during the afternoon and had made considerable reduction in the non-Instruction items. He said the committee had agreed that it was necessary to increase the Instruction item to take care of the educational needs of veterans and other students. The committee recognized the needs of the Extension Service, Experiment Station and other branches of the College but felt that these services must recognize the vital importance at this time of the resident educational services.

Treasurer Hawley then discussed the budget item by item, explaining that in round figures the maintenance budget amounts to two and one-quarter million dollars which is an increase of $318,000 or 16% over the current year. This increase is caused by additions to the staff to handle an enrollment of 2300 to 2400 students plus 600 students who will come from Devens to Amherst at the end of January 1948. Another important factor in the increase is the rising cost of supplies, equipment, and salaries.

After discussion and upon recommendation of the Finance Committee, it was

VOTED: To approve a college budget for Maintenance in 1948 of $2,315,460.

It was also

VOTED: To approve a budget for Boarding Hall of $315,000.

It was also

VOTED: To approve a budget for Special Maintenance of $92,150.

The Board then considered the capital outlay program as recommended by the Finance Committee, and it was

MASSACHUSETTS STATE COLLEGE

TRUSTEE

VOTED: To approve the capital outlay budget for 1948 of $5,059,500 for items as follows:

1.	Power Plant Reconstruction	$900,000
2.	Steam Line Extension and Improvements	250,000
3.	Engineering Building and Equipment	1,225,000
4.	Addition to Chemistry Laboratory	300,000
5.	Classroom Building	450,000
6.	Building for School of Veterinary Medicine	650,000
7.	Remodelling Cavalry Stable for use of Mech. ROTC	30,000
8.	Incinerator and Building	9,000
9.	Replace Water Mains for Fire Protection	10,000
10.	Repairs and additions to Farm Buildings	30,000
11.	Reconstruction of Clark Hill Road	30,000
12.	Addition to Food Technology Laboratory	150,000
13.	Physical Education Building for Women	450,000
14.	Central Garage and Repair Building	90,000
15.	Purchase of Powers Property	4,500
16.	Armory for Military Training	450,000
17.	Reconstruction of Laboratory at Marshall Hall	6,000
18.	Purchase Montague Property	25,000
		$5,059,500

Housing

Dormitories

Chairman Bartlett reviewed the discussion in the Finance Committee concerning the housing of 300 veterans who were to have gone into the Alumni dormitories now under construction. He explained that the dormitories, through no one's fault, would not be ready until December and that the committee had decided that these men should be housed in other quarters on the campus at Amherst rather than be sent to Devens. After discussion and upon the recommendation of the Finance Committee, it was

VOTED: To request that the Administration house these 300 veterans at Amherst.

The meeting was adjourned at 9:15 P.M.

Joseph W. Bartlett _____ Chairman

Jno Burke _____ Secretary

TRUSTEE

MASSACHUSETTS STATE COLLEGE

MINUTES OF MEETING OF BOARD OF TRUSTEES

January 15, 1947, 10:30 A.M., State House, Boston

As a quorum was lacking, the meeting was adjourned until Thursday, February 6, at 11:00 A.M. in the Governor's Council Chamber, State House, Boston.

Chairman

Secretary

1300

MASSACHUSETTS STATE COLLEGE

MINUTES OF ANNUAL MEETING OF BOARD OF TRUSTEES

February 6, 1947, 11:00 A.M., Room 207, State House, Boston

TRUSTEE

Chairman Bartlett presiding

PRESENT: Trustees Bartlett, Mrs. Leach, Mrs. McNamara, Whitmore, Deely, Desmond, Brett, Saltonstall, Brown, Taber, Hoftyzer, Cole, Haigis, Carmichael, Hubbard, Boyden, President Baker, Dean Van Meter, Treasurer Hawley, Secretary Burke

Following is the call for the meeting:

January 9, 1947

To the Board of Trustees
Massachusetts State College

Call

The Annual Meeting of the Board of Trustees of Massachusetts State College, adjourned from January 15, 1947, is hereby called to convene Thursday, February 6, at 11:00 A.M. in the State House, Boston.

This meeting will be preceded on Wednesday, February 5, by a luncheon meeting of the Trustee Committee on Faculty and Program of Study at 12:30 at the Hotel Statler and by meeting of the Trustee Committee on Finance also at the Statler at 2:00 P.M.

Sincerely,

/s/ James W. Burke
Secretary

At the request of the Chairman, Secretary Burke presented in brief the minutes of the last meeting of the Board, and it was

VOTED: To accept the minutes as presented.

His Excellency Robert F. Bradford came to the meeting room and greeted the Trustees individually. He begged to be excused from the meeting as he was exceptionally busy that morning but said that he would like to become better acquainted with the Trustees and with Massachusetts State College just as soon as possible.

MASSACHUSETTS STATE COLLEGE

Nominating Committee

The Chairman then appointed a nominating committee consisting of Trustees Whitmore, Haigis, and Mrs. Leach.

TRUSTEE

On the recommendation of the Committee on Faculty and Program of Study, it was

Meritorious Service Medal

VOTED: To authorize annual award of a meritorious service medal to outstanding Alumni of the College during the June Commencement, the names of prospective recipients to be submitted by the Associate Alumni through the College Administration to the Trustees for approval.

It was

Chadbourne Ha

Greenough Hal

VOTED: To name the two new dormitories now being completed by the Massachusetts State College Building Association - Chadbourne Hall and Greenough Hall - in honor of former Presidents Paul A. Chadbourne and James C. Greenough. Chadbourne Hall is designated as the southerly of the two dormitories, Greenough as the northerly.

It was

Honorary Degrees

VOTED: To award the following degrees at the June Commencement of 1947.

1. Francis A. Bartlett, Class of 1905, the honorary degree - Doctor of Agriculture.
2. Sidney B. Haskell, Class of 1904, the honorary degree - Doctor of Science.
3. Mrs. Minnie Ryan Dwight of Holyoke, the honorary degree - Doctor of Humane Letters.
4. Frank S. Clark, with the Class of 1887, the degree Bachelor of Science extra ordinem.
5. President Hugh P. Baker, the honorary degree - Doctor of Laws.

It was

Vacation and Sick Leave Ru

VOTED: To fix the annual vacation of members of the professional staff of the College other than resident teachers at one month.

It was

R. A. Van Meter
Acting President
TRUSTEE

VOTED: To name Dean Ralph A. Van Meter as Acting President of the College during any absence of President Baker between now and June 30, 1947.

It was

Department of Education

Department of Psychology

VOTED: To authorize the Administration to divide the present Department of Education and Psychology into a Department of Education and a Department of Psychology; also, to recommend that Dr. Albert W. Purvis, present Chairman of the combined department, be appointed Chairman of the Department of Education, and that Dr. Claude C. Neet be appointed Chairman of the Department of Psychology changes to be effective September 1, 1947; in keeping with the recent policy of the Board, it is understood that each department chairman is to serve on a rotating basis.

It was also

Department of Romance Language

Department of Languages and Literature

VOTED: To authorize the Administration to divide the present Department of Languages and Literature into a Department of Romance Languages and a Department of Languages and Literature effective September 1, 1947; also, that Dr. Charles F. Fraker be appointed Chairman of the Department of Romance Languages and that Professor Frank Prentice Rand, now Head of the combined department, be appointed Chairman of the Department of Languages and Literature, these chairmanships to be on a rotating basis as mentioned in paragraph above.

It was

Philip H. Smith
Research Professor Emeritus

VOTED: To elect Philip H. Smith, who retired September 30, 1946 as Head of the Feeds, Fertilizers and Seeds Laboratory, as Research Professor Emeritus.

On the recommendation of the Committee on Finance, it was

Summer Session at Devens

VOTED: To approve a guarantee of six weeks summer session employment in the summer of 1947 to all members of the teaching staff at Fort Devens at one-fourth of the annual salary, provided that approval for this arrangement can be worked out between Dr. Hodnett and the Commission on Administration and Finance.

MASSACHUSETTS STATE COLLEGE

TRUSTEE

It was

VOTED: To approve a minimum salary for Instructors at Massachusetts State College of $2460 and a minimum salary for Assistant Professors of $3000 effective September 1, 1947 and approve necessary amendment of the budget to provide for these two rates.

Salary Increases

It was

VOTED: To ratify changes in investments of endowment funds made by the Springfield Safe Deposit and Trust Company during the calendar year 1946 as authorized by the Finance Committee and as listed in the attached report.

Endowment Funds

It was

VOTED: To authorize the President and Treasurer to execute a contract with the Baureau of Community Facilities of the Federal Works Agency for the construction and equipment of temporary educational facilities for veterans on the Campus and to authorize the President and Treasurer to sign such contract in the name of and for the Board of Trustees. Treasurer Hawley explained that the Trustees previously authorized the Administration to negotiate with Federal Works Agency with a view to obtaining temporary wooden buildings for use as classrooms and laboratories. Four buildings have now been located and are promised to the College. Cost to the College is estimated at $30,000.

Federal Works Agency

It was

VOTED: To request the Massachusetts State College Building Association to proceed as promptly as possible with the construction of a dormitory to be placed North of Lewis Hall and to provide in addition to student rooms, kitchen and dining facilities for approximately 450 students in the Lewis-Thatcher group, the new building to house women students.

Massachusetts State College Building Asso

Dormitory

It was

VOTED: To increase the commercial blanket bond covering employees of Massachusetts State College at Amherst and at Devens from $10,000 to $20,000.

Blanket Bonds

It was

TRUSTEE

Treasurer's Office

VOTED: To approve addition of one Junior Accountant at $2280, two Senior Clerks at $1830 each, and one Junior Clerk at $1380 to serve in the Treasurer's Office. This personnel is needed to handle the additional work involved in changing 543 employees from monthly to weekly payroll basis as required by the Legislature, beginning July 1, 1947.

It was

Power Plant Workers

VOTED: To authorize addition of seven positions under Operation of Plant at a cost of $12,330 to care for four new classroom and laboratory buildings to be provided by the Federal Works Agency and $1400 for supplies, the seven positions to be four Janitors at $1620 each, one Painter at $1950, one Plumber at $1950, and one Electrician at $1950.

It was also

Cinder Block Dormitories

VOTED: To authorize addition of an item of $400,000 as special appropriation in the 1948 budget for the construction of 8 cinder block dormitories, each to be two stories, 30 by 100 feet, to house 280 single veterans and 50 married veterans for faculty at cost of $50,000 for each building.

It was also

VOTED: To approve and ratify actions of all committees of the Board since the date of the last annual meeting.

President's Annual Report

President Baker presented his fourteenth and final report. Upon its completion, the Trustees gave a rising vote of thanks and appreciation to the President for his splendid and unusual service to the College. Chairman Bartlett said that he spoke for the Board in saying that the President has done an outstanding job, that the Trustees accept his final report with sincere regret in saying farewell to a friend and real administrator. It was

VOTED: To accept the report of the President as presented.

MASSACHUSETTS STATE COLLEGE

Trustee Whitmore reported for the nominating Committee and it was

TRUSTEE

VOTED: To accept the report of the nominating committee and to direct the Secretary to cast one ballot for officers and committee members for 1947 as follows:

Committees

President, Robert F. Bradford
Chairman, Joseph W. Bartlett
Secretary, James W. Burke
Treasurer, Robert D. Hawley

Committee on Faculty and Program of Study

Leonard Carmichael, Chairman
Frank L. Boyden
Harry D. Brown
John J. Desmond
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara
Richard Saltonstall

Committee on Extension Service

Mrs. Elizabeth L. McNamara, Chmn.
Frank L. Boyden
Harry D. Brown
Fred E. Cole
John J. Desmond
Ernest Hoftyzer
Mrs. Joseph S. Leach
Richard Saltonstall

Committee on Experiment Station

Alden C. Brett, Chairman
Fred E. Cole
John M. Deely
Ernest Hoftyzer
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara
Philip F. Whitmore

Committee on Agriculture and Horticulture

Richard Saltonstall, Chairman
Frank L. Boyden
Harry D. Brown
Fred E. Cole
John M. Deely
Mrs. Joseph S. Leach

Committee on Buildings and Grounds

Philip F. Whitmore, Chairman
Alden C. Brett
Leonard Carmichael
John M. Deely
John W. Haigis
Clifford C. Hubbard
Mrs. Joseph S. Leach
Ralph F. Taber

Committee on Finance

Joseph W. Bartlett, Chairman
Alden C. Brett
John W. Haigis
Ernest Hoftyzer
Richard Saltonstall
Ralph F. Taber
Philip F. Whitmore

MASSACHUSETTS STATE COLLEGE

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Committee on Legislation

Ralph F. Taber, Chairman
Harry D. Brown
John W. Haigis
Ernest Hoftyzer
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara

Executive Committee

Joseph W. Bartlett, Chairman
Alden C. Brett
Leonard Carmichael
Mrs. Joseph S. Leach
Philip F. Whitmore

University of Massachusetts

President Baker said that as usual several bills have been introduced into the Legislature calling for the establishment of a State University. Students of the College at Amherst are campaigning for University status. The Alumni are interested and a bill has been submitted to change the name to University of Massachusetts. After discussion, it was

VOTED: That the Trustees reaffirm their position adopted in 1941 of favoring change in name from Massachusetts State College to University of Massachusetts.

The meeting was adjourned at 1:05 P.M.

Joseph W. Bartlett Chairman

J. O. Beede Secretary

TRUSTEE

MASSACHUSETTS STATE COLLEGE

Endowment Fund Investments
Changes in 1946

		Cost	Price	Profit
	Sales			
March 11	U.S. Treasury, 2's, 53/51	$ 4,000.00	$ 4,166.25	$166.25
March 11	U.S. Treasury, 1 3/4's '48	28,166.25	28,555.62	389.37
Dec. 12	U.S. Treasury, 2½'s, 72/67	11,000.00	11,261.25	261.25
	Called Bonds			
May 22	Scranton Spring Brook Water, 5's, '67	9,450.00	10,197.62	747.62
June 11	Jersey Central P & L, 3½'s, '65	4,140.00	4,179.26	39.26
June 13	Ohio Public Service, 4's, '62	1,000.00	1,042.27	42.27
	Purchases			
March 12	U. S. Savings, Ser. G., 2½'s, '58		32,700.00	
July 19	U.S. Savings, Ser. G., 2½'s, '58		5,000.00	
	Withdrawals			
June 25	Mass. Beta House Corp. Mortgage		5,000.00	
Sept. 4	Kappa Kappa Gamma Mortgage		5,000.00	
Dec. 12	Phi Lambda Tau Inc., Mtg.	7,500.00	11,258.88	
	Mass. Beta House Corp. Mtg. (Pending)	3,500.00		

MASSACHUSETTS STATE COLLEGE

TRUSTEE

MINUTES OF JOINT MEETING OF BOARD OF TRUSTEES OF MASSACHUSETTS STATE COLLEGE AND EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF MASSACHUSETTS STATE COLLEGE AT FORT DEVENS

March 26, 1947, 6:30 P.M., Hotel Statler, Boston, Mass.

Chairman Bartlett presiding

PRESENT: Trustees Bartlett, Keleher, Cluverius, Desmond, Boyden, Hoftyzer, Taber, Frederick Cole, Hubbard, Whitmore, Saltonstall, Brett, Mrs. McNamara, Mrs. Leach, Acting President Van Meter, Vice President Hodnett, Chief Fiscal Officer Erickson, Treasurer Hawley, Secretary Burke

It was

VOTED: To dispense with reading of the call and reading of minutes of the last previous meeting.

Budget

Treasurer Hawley reported on the college budget for the fiscal year beginning July 1, 1947 and distributed copy to each Trustee showing, item by item, the appropriations for the present year, the amounts requested by the Trustees for the fiscal year beginning July 1, 1947, the amounts recommended in the Governor's budget, and the amounts recommended in the Ways and Means Committee budget. In general the Ways and Means Committee increased personal service items above the amounts recommended in the Governor's budget but reduced other maintenance items. The total amount recommended by the Ways and Means Committee for maintenance is $209,347 less than requested by the Trustees, and $34,046 less than recommended by the Governor.

The Treasurer pointed out that the College expects a 50% increase in student body by February of 1948 and a considerable increase in the number of buildings to be maintained. For these

TRUSTEE

reasons he recommended that the Trustees request a restoration of $109,900 in the budget for maintenance, such restoration to be requested in a Supplementary Budget.

In addition to the budget for maintenance, he pointed out that items of capital improvement, including a building for Engineering, are not included in the present budget recommended by the Ways and Means Committee. Capital improvements are to be considered later. He reported that the Trustees request of $1,225,000 for an Engineering Building probably could not be approved by the Legislature because of the general acceptance of the Governor's recommendation of no capital improvements this year. Therefore by authority of the Trustees, the College has reduced its asking to a single-story Engineering Laboratory to cost $250,000 so that the College may carry on its Engineering program and accept transfer students in Engineering from Devens beginning February of 1948. This laboratory would eventually become a wing of a larger Engineering building. The College is also in great need of additional housing facilities and has requested an item of $400,000 for the construction of eight cinder block dormitories to house 280 single students and 50 married students or faculty members. The Treasurer said that one of the great needs for capital improvement is a new Power Plant. However, it is impossible to obtain a new plant this year and the College has requested $50,000 for an additional boiler in the present plant. He spoke, too, of the need for remodelling the old cavalry stable at a cost of $30,000 for use by the Military Science Division as headquarters for armored cars and other vehicles required for the present ROTC program. Another real need of the

Engineering Laboratory, single-story

Cinder block dormitories

Additional Boiler

College, the Treasurer said, is salary increases for members of the professional staff. All the above items were requested by the

TRUSTEE

Trustees in the present budget but so far have not been approved.

Chairman Bartlett asked the Treasurer what the prospects were for the above named items being approved by the Legislature. The Treasurer said that the chances were good. After discussion, it was

Supplementary Budget

VOTED: To refer question of a Supplementary Budget to the Trustee Committee on Finance with power.

At the request of President Van Meter, Secretary Burke

Appointments

presented recommendations for the appointment of three men to the grade of Professor and after discussion, it was

VOTED: To approve the following appointments:

1. Thomas W. Eck, Professor of Physical Education, March 1, 1947 at annual salary of $4,560.

2. Byron E. Colby, Extension Specialist in Animal Husbandry, April 1, 1947 at annual salary of $4,200.

3. Earl E. Lorden, Professor of Physical Education, August 1, 1947 at annual salary of $4,080.

Mr. Saltonstall reported on joint meeting of the Trustee Committees on Agriculture and Extension Service. This meeting was held in his office on March 19. He said that the committee had invited representatives of the dairy industry, cranberry industry, and poultry industry as well as Director Sievers of the Experiment Station, Director Munson of the Extension Service, and Dean Rice of the School of Agriculture to discuss requests of these industries for new positions and other services after these items

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had been referred to his committee by action of the Board of Trustees in February. He said that the committee favored the recommendations of the cranberry and dairy industries but felt that the request of the poultry industry for an item of $50,000 for the establishment of a diagnostic station at Waltham in the new building to be constructed there was questionable. The committee felt that since the College already has an outstanding diagnostic service at Amherst and since the Waltham Station is primarily for service in the field of Horticulture, the request should be tabled or action postponed. After discussion, it was

VOTED: To approve recommendation of the Committee on Agriculture and the Committee on Extension Service that the following items be included in the Supplementary Budget.

1. Extension Specialist in Cranberry Culture, Junior Clerk and travel at cost of $6,280. — Cranberry Industry

2. Extension Specialist in Dairy Herd Improvement, Extension Specialist in Dairy Herd Health, two Junior Clerks, and travel in the amount of $12,560. — Dairy Industry

Also on the recommendation of the Trustee Committees on Agriculture and the Extension Service, it was

VOTED: To postpone action on the request of the poultry industry for the establishment of a diagnostic station at Waltham. — Poultry Industry

Treasurer Hawley reported that the Trustees had authorized President Baker to sign contract with the Federal Works Agency for the bringing in of three or four wooden classroom and laboratory buildings. — Federal Works Agency

However, the College must act immediately in the signing of this contract. In the absence of President Baker, he requested authorization to sign the contract for the Trustees.

MASSACHUSETTS STATE COLLEGE

The financial obligation of the College amounts to about $17,000 for grading and bringing in utilities. This amount will be made

TRUSTEE

available by the Legislature. After discussion, it was

VOTED: To appoint Treasurer Hawley as authorized representative in accordance with the attached resolution.

Blanket Bonds

Treasurer Hawley recalled that at the February meeting, the Trustees had requested him to talk with State authorities relative to increasing the blanket bond on employees of the College who handle cash. He has talked with the Comptroller concerning this and the Comptroller feels that State funds are adequately protected by the present bond of $10,000. The Comptroller suggested that if the bond were to be increased, it might be necessary to charge proportionate shares of the increased cost to each of the various Trust funds. The total amount of College Trust Funds is small but the number of funds is large and such charging would be a cumbersome operation. After discussion, it was

VOTED: To rescind the vote of February 6, 1947 to increase the commercial blanket bond covering employees of Massachusetts State College at Amherst and at Devens from $10,000 to $20,000.

President Van Meter suggested that the Trustees reaffirm their position concerning Massachusetts State College at Fort Devens so that the policy of the Board would be as clear as possible to the students at Fort Devens, to newspapers, or other interested persons or organizations. Apparently there has been confusion at Fort Devens as a result of misunderstanding the attitude of the Trustees. He said that part of the confusion has resulted from poor liaison between Amherst and Devens and that this situation is being

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remedied, as the President and Vice President are planning to meet more frequently and deans of the two colleges are planning frequent meetings and will bring department heads together as necessary. He said that he and Dr. Hodnett were planning to work together in the matter of transfers. After discussion, the Board of Trustees of Massachusetts State College and the Executive Committee of the Board of Trustees of Massachusetts State College at Fort Devens

Devens

VOTED: To reaffirm policy of the Board to keep the College at Fort Devens open as long as needed to insure a four-year college course for every qualified veteran.

To reaffirm the policy of the Board to provide at the College at Fort Devens the freshman and sophomore years to all qualified veterans. Junior and senior years at Fort Devens will be approved only when it has been demonstrated that Massachusetts State College and/or other colleges cannot absorb all Devens students at the end of their sophomore year.

To authorize the President and Secretary to confer with the Chairman of the Committee on Education of the General Court to inform him that if in the wisdom of the Legislature it is desirable to extend the period during which qualified veterans may be allowed to enter at Fort Devens, the Trustees are agreeable that the date for enrollment be extended to October 1, 1949.

Dr. Van Meter read excerpt from letter from the Dean of Admissions at Boston University in which the Dean stated that students in good standing at Fort Devens at the end of their sophomore year may be accepted as transfers to Boston University with full credit for their first two years' work.

Vice President Hodnett submitted a report on the Devens budget for the year beginning July 1, 1947 as prepared by the Chief Fiscal Officer, report from Dean of the Faculty and report from Dean of Students (see attached), and the Board of Trustees of

MASSACHUSETTS STATE COLLEGE

Massachusetts State College and the Executive Committee of the Board of Trustees of Massachusetts State College at Fort Devens

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VOTED: To accept Dr. Hodnett's report and incorporate it into the records of the Board.

On the recommendation of Vice President Hodnett and President Van Meter, the Board of Trustees of Massachusetts State College and the Executive Committee of the Board of Trustees of Massachusetts State College at Fort Devens

Business Administration curriculum

VOTED: To approve a Business Administration curriculum for freshman and sophomore years as stated in the attached list.

On the recommendation of Vice President Hodnett and President Van Meter, it was

Terms of Employment at Devens

VOTED: To approve terms of employment for members of the professional staff of the College at Devens as stated in the attached memorandum.

On the recommendation of Vice President Hodnett, President Van Meter, and Treasurer Hawley, the Board of Trustees of Massachusetts State College and the Executive Committee of the Board of Trustees of Massachusetts State College at Fort Devens

Seal of the College

VOTED: To approve an official seal for Massachusetts State College at Fort Devens which will be the present official seal with the additional words "at Fort Devens" and to name the Assistant Treasurer of the Board of Trustees as custodian of the seal.

Committee to Select Next President

Chairman Bartlett reported on progress of the Committee to Select the next President. He expressed regret that all members of the Board were not notified of the membership of this committee which is as follows: Trustees Bartlett, Boyden, Brett, Carmichael, Taber, Whitmore. The Committee was appointed November 20, 1946 and has held four or five meetings since then and been engaged in

considerable correspondence in an effort to locate outstanding candidates for the position.

TRUSTEE

Some 45 or 50 names have been submitted to the committee by Alumni, members of the college staff, educators at other colleges and in educational associations, farm groups, and others. The committee is looking both near and far but has felt the necessity for keeping the names of possible candidates from becoming public so as not to increase the difficulties of the selection. He said the committee welcomes suggestions from all members of the Board and from any others who may have candidates to suggest.

The Chairman said that he had had word from President Baker that he would be back in Amherst very soon and said he felt he was speaking for the Board in expressing the hope that the President has had a much deserved rest and relief from the burdens of office. He complimented Dr. Van Meter on the fine work he has been doing as Acting President during an extremely trying period.

The meeting was adjourned at 10:30 P.M.

/s/ Chairman

Secretary

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MASSACHUSETTS STATE COLLEGE

TRUSTEE

SAMPLE RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

Authorizing the Filing of an Application With the United States of America for Provision of Veterans' Educational Facilities, and Designating and Authorizing a Representative.

WHEREAS MASSACHUSETTS STATE COLLEGE (herein called the "Applicant"),
(Name of applicant)
acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress (section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the BOARD OF TRUSTEES
(Governing body of applicant)
of the Applicant (herein called the "Governing Body") that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that ROBERT D. HAWLEY, TREASURER
(Name of representative)
is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute, and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights-of-way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities

SAMPLE CERTIFICATE OF RECORDING OFFICER

I, the undersigned, the duly qualified and acting SECRETARY (Title of officer) of the MASSACHUSETTS STATE COLLEGE (Educational Institution) (herein called the "Applicant") and the keeper of the records of the Applicant, including the journal of proceedings of the BOARD OF TRUSTEES (Governing body of the applicant) (herein called the "Governing Body"), do hereby certify:

1. That the attached Resolution for Veterans' Educational Facilities (herein called the "Resolution") is a true and correct copy of the Resolution as finally adopted at a meeting of the Governing Body held on the 26th day of March 1947, and duly recorded in my office;

2. That said meeting was duly convened and held in all respects in accordance with law and to the extent required by law due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said Resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of said Resolution, including publication, if required, have been duly fulfilled, carried out, and otherwise observed; and that I am authorized to execute this certificate.

3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the Applicant does not have an official seal.

IN WITNESS WHEREOF, I have hereunto set my hand this 28th day of March 1947.

/s/ James J. Burke
(Name of officer) James J. Burke
Secretary

If Applicant has an official seal, impress here.

SEAL

MASSACHUSETTS STATE COLLEGE

PROPOSED CURRICULUM IN BUSINESS ADMINISTRATION

Freshman Year
(Common to all Curricula)

FIRST SEMESTER		SECOND SEMESTER	
Eng. 1 English Composition	3 cr.	Eng. 2 English Composition	3 cr.
Math 1 Algebra) or)	3 cr.	Math. 2 Plane Trigonometry) or	3 cr.
Math 3 Algebra & Trigonometry)		Math. 4 Trig. & Analytic Geo.)	3 cr.
*Econ.49 Economic Geography	3 cr.	Econ. 50 Economic History	
——Elective Science	3 cr.	—— Elective Science	3 cr.
——**Elective	3 cr.	—— **Elective	3 cr.

*May be taken either Semester

** A foreign language is required for those electing the Foreign Trade major. If a foreign language is elected it must be carried for two years except for those whose major is Foreign Trade, these must elect three years of a foreign language.

Sophomore Year
(Common to all Curricula)

Modern Am. Literature	3 cr.	Modern Am. Literature	3 cr.
Psych. 26 General Psychology	3 cr.	Psych. 27 Social Psychology) or	3 cr.
Econ. 25 Elements of Economics	3 cr.	Soc. 28 Elements of Sociology)	
Econ. 81 Prin. of Bus. Acc't'g	3 cr.	Econ. 82 Prin. of Bus. Accounting	3 cr.
Speech *Fundamentals	2 cr.	Econ. 26 El. of Distribution	3 cr.
——— **Elective	3 cr.	Speech *Fundamentals	2 cr.
		—— Elective	3 cr.

* A two-credit course in Speech is to be taken either in the first or second semester.

**Students in the major in Foreign Trade continue their language.
Students in the major in Industrial Administration should elect Engineering Drawing and Machine Shop Practice.
Students in the major in Finance should elect a course in Mathematics.

MASSACHUSETTS STATE COLLEGE

AT FORT DEVENS

TERMS OF EMPLOYMENT

1. An appointment is authoritative only when confirmed in writing by the Vice President in charge of Massachusetts State College at Fort Devens and upon receipt, in the office of the Vice President, of the letter of acceptance.

2. An appointment shall be in accordance with the terms specified in the letter of confirmation.

3. All appointments are temporary. However, appointments are subject to renewal so long as Massachusetts State College at Fort Devens exists.

4. Except as noted in paragraph 6, below, faculty appointments are for one academic year (1 September to 31 August). In addition to their instructional assignments of the regular semesters, faculty members are subject to call for other normal academic duties at any time during the academic year at the discretion of the Vice President.

5. The salary of faculty appointees shall be paid during the academic year at the rate of one-twelfth of the annual salary. Payments shall be made in twelve monthly installments on the first day of each month for the preceding month.

6. Special appointments are those applicable to part-time or limited-term, or part-time limited-term appointees. Salary in such cases shall be paid at the rate specified, and shall be paid on the first day of each month for the preceding month. Pursuant to the regulations of the Commonwealth of Massachusetts, faculty appointments effective on 1 February will expire 31 July. In such cases, the salary for the semester shall be paid as provided in paragraph 5, above; subsequent appointments can be made to take effect on 1 September following.

7. Certain appointments (as in the case of Deans, Heads of Divisions, the Supervisor of Records, the Librarian, and others) are made on the basis of service performed during the twelve months of the academic year. Salary in such cases shall be paid in twelve monthly installments on the first day of each month for the preceding month.

8. The appointee should report at the Vice President's office and to the Dean of the Faculty when first reporting for duty. At this time the Vice President will sign the official notification to the Treasurer authorizing the name to be placed upon the salary roll. The date at which salary begins will coincide with the date of report to the Vice President unless otherwise specified in the appointing memorandum.

MASSACHUSETTS STATE COLLEGE

AT FORT DEVENS

MEMORANDUM OF PROFESSIONAL APPOINTMENT

to

INSTRUCTION STAFF

DATE_____

To:

Upon recommendation of the Committee on Appointments, I hereby appoint you to the position of_____ at a salary of *_____ per_____. This appointment is to become effective on_____, and will terminate on_____.

In accepting this appointment it will be understood that you agree to the Terms of Employment as stated on the reverse side.

The enclosed form should be completed and returned at once to indicate your acceptance of this appointment.

_____
Edward Hodnett
Vice President

*See Par. 5, Terms of Employment

MASSACHUSETTS STATE COLLEGE

AT FORT DEVENS

26 March 1947

REPORT OF THE VICE PRESIDENT TO THE TRUSTEES:

I submit herewith reports from the Chief Fiscal Officer, the Dean of the Faculty, and the Dean of Students of Massachusetts State College at Fort Devens:

REPORT OF THE CHIEF FISCAL OFFICER:

Deficiency Budget

The appropriation for the fiscal year July 1, 1946 to June 30, 1947, made by the 1946 legislature was $1,300,000. It was soon discovered that this appropriation was insufficient, and the Trustees of the College approved a deficiency budget for this fiscal year in the amount of $317,655, making a total budget of $1,617,655. This deficiency budget was subsequently reduced by $45,220 because the enrollment of the second semester [illegible]

MASSACHUSETTS STATE COLLEGE AT FORT DEVENS

REPORT TO THE TRUSTEES — 26 March 1947

REPORT OF THE CHIEF FISCAL OFFICER (cont.):

Budget for the Year
July 1, 1947 - June 30, 1948

	1948 Requested	1948 Recommended by Governor	1948 Approved by Ways & Means Committee
Administration:			
Personal Services	$71,130.	$62,300.	
Office Expense, Travel, etc.	34,500.	30,000.	
Total	105,630	92,300.	
Instruction:			
Personal Services	764,850.	744,380.	
Medical and General Care	7,000.	7,000.	
Teaching Supplies and Equipment	204,025.	203,860.	
Student Supplies, Reimbursable	136,400.	136,200.	
Total	1,112,275.	1,091,440.	
Maintenance:			
Personal Services	343,580.	335,700.	
Furnishings and Household Supplies	25,000.	25,000.	
Heat and Other Plant Operations	158,615.	158,000.	
Garage and Grounds	11,720.	7,500.	
Repairs, Ordinary	20,000.	20,000.	
Rental and Insurance	75,000.	75,000.	
Total	633,915.	621,200.	
Repairs and Renewals:	81,740.	70,000.	
Summer Session	182,150.	172,500.	
Total	263,890.	242,500.	
Total	$2,115,710.	$2,047,440.	$2,036,530.*

* Breakdown of this figure not available yet.

REPORT OF THE CHIEF FISCAL OFFICER (cont.):

On the night of March 17, a large centrally-located mess hall burned to the ground. This building was being converted for use by the College under a grant from the Federal Works Agency. Army and State inspectors have not yet rendered their reports on the cause of the fire. The College had no direct responsibility for the security of the building at the time. Although the loss is discouraging, it does not interfere with the operation of the College. The building was included in a blanket policy on FWA buildings, but the insurance company will not report its estimate of the loss for a week or two. Future action in regard to this building awaits the report of the Army investigation and the Army, FWA, and contractor's reactions.

Gunnar E. Erickson
Chief Fiscal Officer

REPORT OF THE DEAN OF THE FACULTY:

As of 25 February 1947, the 1559 students enrolled in the college had selected their major fields in the following numbers: Agriculture-128; Business Administration-259; Liberal Arts-248; Science-259; Engineering-658; Miscellaneous-7.

Since 1 October 1946, eight members of the Staff of Instruction have been released to accept positions elsewhere. However, replacements and additions now give a staff of 121.

By vote of the Trustees, the following men have been appointed as Professors in their respective fields:

Herbert G. Coar, Professor of Biology. A.B. Dartmouth 1910; A.M. 1913; Ph.D. Harvard 1920. From 1920-1934 a member of the staff of Dartmouth College and the Dartmouth Medical School. He specialized in the Pre-Medical courses of Vertebrate Comparative Anatomy, Embryology, and Histology.

Robert J. Davis, Jr., Professor of Physical Education and Head Coach. B.S. in Physical Education, 1938, University of Kentucky. Varsity football, basketball, and baseball for three years and letter man in track. Eight years of professional football with Cleveland, Philadelphia, and Boston. From 1939 to 1941, Head Coach of the professional football team at Columbus, Ohio. During the past two years with the Boston Yanks he assisted as a backfield coach.

MASSACHUSETTS STATE COLLEGE AT FORT DEVENS

REPORT TO THE TRUSTEES 26 March 1947

REPORT OF THE DEAN OF THE FACULTY (cont.):

Five buildings, reconverted by Federal Works Administration contracts, were placed in use at the beginning of the Second Semester. These halls - Barnstable (Biology), Berkshire (Recitation), Bristol (Recitation), Franklin (physics) and Plymouth (Chemistry) - give the college a total of 34 excellent classrooms, 14 chemistry laboratories, 8 physics laboratories, 6 biology laboratories, 2 non-technical laboratories, and 7 lecture halls. The splendid facilities thus made available to us have already been immeasurably helpful to the classroom activities of faculty and students, and have also contributed much to the morale and pride of the whole institution.

Wentworth Williams
Dean of the Faculty

REPORT OF THE DEAN OF STUDENTS:

At the opening of college in October 1310 students registered. At the end of the first semester, 122 had withdrawn because of personal reasons, unsatisfactory scholastic records, or transfer to other colleges, leaving a total of 1188. Of that number, 96 met the scholastic requirements for the Dean's List (an average of 87, with no grade below 75). The general level of academic performance was commendably high. 381 new students were accepted either by examination or by certification for the semester beginning February 1, 1947. 30 additional students having transferred at the end of the first semester, the college opened the second semester with a total registration of 1539.

The median marks of the college for the fall semester is 78.7 per cent. This mark is from three to four per cent higher than the usual college freshman average. The highest average for the period was an exceptional 95.1, while ten per cent of all the students averaged 86.9 or above, and 25 per cent of the student body averaged 83.3 or above.

The Director of Activities, Mr. Robert G. Goodnow, resigned as of 1 January. Since the job is somewhat unusual in its requirements, a suitable replacement has not yet been found, but it is expected that a nomination will be presented to the Board of Trustees shortly. The Supervisor of Records, Mr. Joshua B. Seaver, has been transferred to the instruction staff in the Department of Mathematics, and has been succeeded by Mr. Richardson L. Greene, formerly a colonel in the U. S. Army.

The general life of the campus is characterized by vigor and variety. Athletically there is an active intramural program as well as intercollegiate basketball and hockey. Spring sports are beginning. For baseball 150 men have reported for varsity try-outs, and 250 for football. The club program is in full swing, and social life is very active, the top feature being a successful Winter Carnival the week end of February 14 and 15.

REPORT OF THE DEAN OF STUDENTS (cont.):

The Merrymount Players have presented a bill of serious one-act plays, an old-fashioned melodrama, and a variety show. The next production is a serious drama, "Wings Over Europe." The Glee Club and two orchestras are flourishing, and a production of Gilbert and Sullivan's "Pirates of Penzance" is now in preparation. The STATESMAN, the college newspaper, is appearing weekly and is maintaining a high standard of excellence. The projected literary magazine, the COMMONWEALTH, is reaching maturity. The Student Government has been organized under the Constitution recently adopted by a majority vote of the students. This Constitution was the result of devoted work by a temporary senate acting as a Constitutional Convention. Permanent class officers have been elected after a highly spirited campaign.

A number of miscellaneous items contribute to the increasingly satisfactory operation of the College. By arrangement with Harvard University, living quarters in the Harvardevens Housing development have been made available to our married students and faculty. Regular bus service between Harvardevens and the campus has been supplied through the cooperation of the Leominster-Fitchburg Bus Company.

The various organizations on the campus are cooperating in a series of programs called the "Devens Tuesdays." These have to date included a lecture on atomic energy by the Assistant Director of the Harvard Observatory, two lieder concerts, a piano concert by a distinguished pianist, and a lecture by Dr. Bruning, former chancellor of the German Republic. The French Consul spoke to the French Club. That organization was also host to the French Clubs of New England.

A group of school superintendents held a meeting on the campus and as a result recommended to the Commission on Education that the yearly meeting of the school superintendents of Massachusetts, usually held at the State Teachers College at Bridgewater, be held on our campus. A request from Commissioner Desmond that we agree to this proposal has been cordially granted.

We have just received word that the fine Red Cross building is at last to be transferred to us by way of FWA. It will serve especially for community affairs such as meetings of the married students' wives. In addition, the ARC is trying to find surplus lounge furniture for our dormitory lounge rooms.

Joseph Morgan Stokes
Dean of Students

Respectfully submitted,

/s/ Edward Hodnett
Vice President

MASSACHUSETTS STATE COLLEGE

MINUTES OF SEMI-ANNUAL MEETING OF BOARD OF TRUSTEES

June 7, 1947, 11:00 A.M., President's Office, Amherst

TRUSTEE

Chairman Bartlett presiding

PRESENT: Trustees Bartlett, Saltonstall, Haigis, Brett, Brown, Whitmore, Hubbard, Cole, Deely, Desmond, Taber, Mrs. Leach, Mrs. McNamara, President Baker, Treasurer Hawley, Secretary Burke

It was

VOTED: To waive reading of the call and of the minutes of the last previous meeting.

On the recommendation of the President and faculty of the College, it was

Degrees

VOTED: To award the degree Bachelor of Science to those candidates listed on the attached program; to award the degree Bachelor of Arts to candidates for that degree as listed below; to award the degree Bachelor of Vocational Agriculture to those candidates listed below; and to award the degree Bachelor of Landscape Architecture to candidates for that degree as listed below.

CANDIDATES FOR DEGREE OF BACHELOR OF SCIENCE

Summa Cum Laude

Taylor Armstrong Steeves

Magna Cum Laude

Alexander Renton Amell
Agnes Viola Bowles
Benjamin Charles Crooker, Jr.
George Harold Millman
Constance Helen Shukis

Cum Laude

Maurice Blauer
Esther Mary Coffin
Jean Frances Crone
Nancy Davies
Gladys Geiger
Virginia Ann Golart
Albert Edward Goring, Jr.
John Duncan Hilchey
Arthur Karas
Mary Irene Kendrick
*Edward Amedee LaFrenier
Marion Polly Piper
Lois Charlotte Rosene

MASSACHUSETTS STATE COLLEGE

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Barton Bruce Allen
David Werner Anderson, Jr.
Edward James Anderson
Phyllis Barbara Andrews
Pearl Pauline Appel
Jeanne Russell Archer
Milton Ralph Bass
Verne Madeline Bass
Carol Bateman
Thomas Edward Batey, Jr.
George Napoleon Beauregard
Edythe Ruth Becker
Marjorie Claire Bedard
Cedric Harding Beebe
Barbara Ann Beitzel
Robert Leonard Bernstein
Dorothy Morton Billings
James Anderson Block
Warren Julius Bodendorf
Marcelle Amanda Bonvouloir
Richard Alfred Booth
Joseph Bornstein
Rachel Jacqueline Bouchard
George Hartt Bower, Jr.
William Henry Boyd
Henry Lymon Bralit
Barbara Elayne Brown
Frederick Vincent Brutcher, Jr.
Delight Ellen Bullock
David Graves Buch
Mary Alice Cande
Evelyn Frances Carlson
Sally Ann Charney
#George Chornesky
Philip Jay Cohen
Carroll Vernon Cole
Eveleth Irving Cooper
Iris May Cooper
Robert Harlan Cowing
Patricia Noel Cudworth
Jean Isabel Cummings
Richard Alan Damon, Jr.
Robert Bassett Dennis
Mayo Alden Derby
Norman Wilfred Desrosier
Robert Orth Dewey
Gloria Jane DeWitt
Warren Spencer Dobson
Barbara Howard Domby
Henry Eugene Drozdal
Frank Algar Duston
Paul Ellen
Howard Lee Estes
Robert Carroll Everson
James Edward Falvey
Robert Louis Fay
Edwin John Fedeli
George Paul Foley
Bernard Arthur Forest
Allan James Fox
Richard John Frost
Charles Glennie Fyfe
Elizabeth Ann Gagne
John Dino Giannotti
Lester Alsbra Giles, Jr.
Walter Anthony Glista
Theodore Henry Godek
Theodore Joseph Golonka
Samuel Kimball Gove
Irwin S. Green
Herbert H. Gross
Lydia Elizabeth Gross
Howard Edgar Grout
James George Halkiotis
Natalie Evelyn Hambly
Cecelia May Hansen
Olga Marion Harcovitz
Marjorie Ruth Hattin
Kirby Maxwell Hayes
Annette Helen Heyman
#John William Hicks, III
Janet Valentine Himes
Annis Hudson Hittinger
Steven Lloyd Hollis, Jr.
Dorothy Margaret Holly
Robert Charles Holmes
John Thomas Hughes
Philip Louis Iampietro
Eleanor Monroe Jackson
Doris Pearson Jacobs
Muriel Frederica Jefferson
Warren Irving Johansson
Thomas Joseph Kane
Emily Dorothy Kapinos
Robert Joseph Karp
Richard Hardwick Kimball
James Herbert King, Jr.
Robert Ernest Klein
Joseph Thomas Kokoski
Mitchell Fred Kosciusko
Lawrence Walter Lamery
Marcus Oliver Landon
Deane Lee
Mabel Jean Lee

MASSACHUSETTS STATE COLLEGE

TRUSTEE

Rose Marie Anna Leonowicz
Morton Ashur Levine
Bertram Libon
Nancy Beecher Love
Robert George Love
Janet Kehl Lundy
Richard Dorr Lundy
Anthony Joseph Luzzio
Jean Dorothy Manning
Phyllis Anne Mannis
Pauline Gloria Marcus
Fayette Clapp Mascho
Lurline Maugeri
Ralph Emerson McCormack
John Paul McDonough
Elinor Louise Meiers
Judith Carol Miller
Virginia Catherine Minahan
Donald Milton Moore
Leo Albert Moreau
Roy Edgar Moser, Jr.
James Malcolm Moulton
Glen Orville Mulvey
Horatio Williams Murdy
#Joseph Nickoski
Maxwell John Niedjela
Avis Harriet Ofstrock
Mary Theresa O'Reilly
John Costas Papageorge
Helene Anna Parker
Margaret Parsons
Lillian Elizabeth Pepka
William Peter Perednia
Robert Edward Place
Edwin Michael Podolak
Irwin Promisel
Marjorie Pushee
Edwin Frank Rachleff
Robert Franklin Radway
Robert Weston Rhodes
Charles Bradford Richards
Janice Patricia Riley
James Manix Ring
Donald Hammond Rist
Henry Fiske Ritter
Doris Louise Rogers
Frederic Albert Rothery
Louis Frederic Ruder, Jr.
Robert Irving Ryan
Arnold Clarke Salinger
Jack Schwartz
Stanley Ralph Sherman
Leo Martin Silber
Geraldine Granger Smith
Gordon Paul Smith
Robert Austin Smith
John LeBaron Spencer
#Maynard Albert Steinberg
Constance Elizabeth Stephens
John Alfonse Storella
Veda Marion Strazdas
Paul Edward Swasey
Jean Mae Swenson
Richard Jackson Symonds
Constance Thatcher
Sophia Thomas
Sidney Topol
Gordon Prescott Trowbridge, Jr.
William Joseph Tucker
#Wallace Wilder Turner
Norman Alfred Vanasse
Rocco Anthony Verrilli
#Donald Burgin Walker
Charles Newton Warner
Elmer Roger Warner
Frances Virginia White
Barbara Ruth Whitney
Bernard Maurice Willemain
Jacqueline Diana Winer
Phoebe Ann Wood
Elmer George Worthley, Jr.
Algirdas Peter Yurkstas
Ralph Collier Zalkan

CANDIDATES FOR DEGREE OF BACHELOR OF ARTS

Magna Cum Laude

#Leon Oser Barron
Irene Mary Kavanaugh

TRUSTEE

MASSACHUSETTS STATE COLLEGE

Cum Laude

Estelle Iola Freeman
Fred John Pula
Barbara Alice Scannell
Rosemary L. Speer
Mary Winifred Stebbins

Rite

Doris Lou Anderson
Salome Marie Authier
Anne Margaret Baker
Elaine Baker
Herman Saul Barenboim
Helen Louise Barrows
#Richard Wingate Bauer
Gloria Jean Bissonnette
Sidney Nelson Black
Gloria Louise Bonazzoli
Russell Henry Bosworth
Beatrice Boyar
Hazel Marie Burick
Robert William Burke
Helen Elizabeth Burroughs
Charles Alexander Campbell, Jr.
Doris Chaves
Stella Frances Ciszek
William Eric Clark
June Colburn
Barbara Cole
Josephine Rita Colorusso
Joan Shirley Deyette
Michael Joseph Donohue
Maureen Anne Enright
#Allen Irwin Feldman
Shirley Louise Fine
John Morgan Fitzgerald
Cynthia Anne Foster
Patricia Gail Fowler
Ray Russell Fuller
Dorothy Barbara Gardner
Ethel Roslyn Glick
George Arthur Goddu
Shirley Hope Goldstein
Shirley Thelma Green
Gloria Marie Harrington
Arthur Stanley Irzyk
George Robert Kaplan
Nancy Jeanne Kelleher
Natalie Kettleman
Raymond Harold Kneeland
Lila Grace Lawless
Harold Leen
Mary-Elizabeth Magrane
Julian Malkiel
Raymond Edward Malloy
Doris Constance Martin
Joseph Annibal Masi
Thomas Patrick Moore
Lewis Bradford Morton, Jr.
Alice Regina Motyka
Andrew Waldemar Nelson
Theodore Anthony Noke
Alice Pauline Oleaga
Robert John O'Shea
Stanley Pacocha
Cecile Elinor Palmer
Jeanette Evelyn Parker
Dario Politella
John Kingsley Pollard, Jr.
Anne Louise Powers
Edward Joseph Rabaioli
Irving Robbins
Hilda Blanche Sheinberg
Lorian Alberta Smith
Frederick Rogers Tibbetts
#Louis Clark Toppan
#Edward Arthur Watts
Justin Irving Winthrop
Margaret Jean Woodward
Lucy May Woytonik
Adrienne Charlotte Zacks

*As of Class of 1941
#As of Class of 1946

CANDIDATES FOR DEGREE OF BACHELOR OF VOCATIONAL AGRICULTURE

Orman Hemenway Glazier
Patrick Gildo Santin

MASSACHUSETTS STATE COLLEGE

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CANDIDATES FOR DEGREE OF
BACHELOR OF LANDSCAPE ARCHITECTURE

Yoshiro Befu
Mark Harold Gordon
Marcia Audrey Greenspan
William Francis McIntosh
Harold Elwood Mosher
Donald Howard Parker
Edward Buck Willard

On the recommendation of the President and the faculty of the Graduate School, it was

VOTED: To award the degree Master of Science to those candidates listed below and to award the degree Doctor of Philosophy to the candidates listed below.

CANDIDATES FOR DEGREE OF MASTER OF SCIENCE

Arthur Chester Avery
Irving DuMond Baker
Richard Russell Barton
Marjorie Helen Brownell
Elton Loydon Clark
John Lewis Creech
John Paul Crimmins
Paul Doigan
Katherine Mary Dwyer
Arthur James Gleason Foley
Lippman Geronimus
William James Hart, Jr.
Wilfred Bostock Hathaway
Melvin Clifton Jack
Robert Leon Lebrec
Genevieve Katherine Lekarczyk
Charles Donald MacCormack, Jr.
William Patrick Murtagh
Clifford Norton Oliver
Michael William Paparella
Leonard Raymond Parkinson
Christopher Kostas Rallis
Judith Esther Rosenthal
Alfred Howard Rudge
Donald Bernard Seeley
Dorothy Cole Staples
Albert Richard Studer
Daniel William Talmadge
Henry Smith Thornton
Gladys Lee Westcott
Elizabeth Keith Wheeler
John Langille Wood

CANDIDATES FOR DEGREE OF DOCTOR OF PHILOSOPHY

Antonio Lopez Matas
Reuben Abraham Munday

It was

VOTED: To approve actions of the Committee on Faculty and Program of Study taken at meeting on May 23, 1947.

There was discussion of recommendations of the Committee on Buildings and Grounds resulting from its meeting on May 27, 1947. Among these was recommendation that pre-fabricated houses for faculty be located on East Pleasant Street subject to final location

TRUSTEE

Housing

Pre-fabricated Houses

by the Campus Planning Council. Chairman Whitmore of the Buildings and Grounds Committee said that his Committee has reconsidered this recommendation and now recommends that the houses be located on Eastman Lane north and east of Lewis Hall. He pointed out that this site would not interfere with the development of sororities, of a women's athletic field, or of a possible new gymnasium for women. After discussion, it was

VOTED: To locate pre-fabricated houses for faculty, if such are constructed, on Eastman Lane north and east of Lewis Hall with final site location to be determined by the President.

Mr. Greeley, architect for the Physics Building, brought in a model with removable roof to show the building with two different roof styles - one flat and one pitched. After discussion, it was

Physics Building

VOTED: To approve the pitched roof plan, provided that appropriated funds are sufficient for the construction of this style building. Those dissenting in this vote are Trustees Whitmore, Hubbard and Mrs. McNamara.

It was

VOTED: To approve all other recommendations of the Buildings and Grounds Committee resulting from meeting on May 27, 1947.

It was

Unearmarked Trust Funds

VOTED: To refer to the Finance Committee with power the question of expenditure of funds from unearmarked Trust Funds.

It was

Military Property - bond

VOTED: To authorize the Treasurer to increase the amount of the present bond covering military property loaned by the Federal Government to the University from $70,000 to $125,000.

MASSACHUSETTS STATE COLLEGE

TRUSTEE

It was

VOTED: To approve recommendation of the Chairman of the Commission on Administration and Finance that no fee be charged to State institutions for mastitis testing for a period of one year beginning July 1, 1947.

Mastitis - fe

It was

VOTED: That the matter of tuition rate for Veterans under Public Laws 346 and 16 be referred to the Finance Committee with authority to make such increase in rate as they may determine after consultation with representatives of the Veterans Administration.

Tuition - for veterans

On the recommendation of Director Sievers and President Baker, it was

VOTED: To approve appointment of Herbert N. Stapleton as Research Professor of Agricultural Engineering effective July 1, 1947.

Herbert N. Stapleton

To implement provisions of Chapter 344 of the Acts of 1947, it was

VOTED: To amend the By-Laws of the Board of Trustees of the University of Massachusetts substituting University of Massachusetts for Massachusetts State College and the word University for the word College.

University of Massachusetts

By-Laws

On the recommendation of President Baker, it was

VOTED: To elect Sumner R. Parker, who retired April 15, 1946, Extension Professor of Agriculture Emeritus.

Sumner R. Park Emeritus

On the recommendation of President Baker, it was

VOTED: To approve leave of absence for professional improvement for Professor Harold M. Gore for the period September 1, 1947 through January 31, 1948, at full pay.

Harold M. Gor leave of abse

President Baker informed the Board that Frank S. Clark has died since the Board voted to award him the degree Bachelor of Science extra ordinem. Before his death, he was informed of the

Frank S. Clar

action of the Board. After discussion, it was

VOTED: To award the degree posthumously at the June Commencement.

TRUSTEE

Baker, Hugh P. Resignation

There was discussion of President Baker's resignation which had been accepted by the Board to take effect on or before June 30, 1947. It was pointed out that President Baker is entitled to sick leave and after discussion, it was

VOTED: To amend previous action of the Board and to accept President Baker's resignation to take effect on or before August 31, 1947 with the understanding that the President's official duties will cease June 30 and that he will be on sick leave after that date.

It was

Van Meter, R. A.

VOTED: To name Dr. Ralph A. Van Meter as Acting President beginning July 1, 1947 during the absence of President Baker.

Chairman Bartlett reported to the Board on progress of the Committee on Selection of the Next President. He told of the number of candidates whose names had been submitted to the Committee, of the Committee's investigation of the candidates, and of the possibilities for selection by the Board.

The meeting was adjourned at 4:30 P.M.

J. W. Bartlett Chairman

M. O'Burke Secretary

MASSACHUSETTS STATE COLLEGE

Amherst, Massachusetts

August 5, 1947

TRUSTEE

Board of Trustees
University of Massachusetts

The following letter from Treasurer Hawley to the Board of Trustees dated July 21, 1947 and the resultant mail ballot are hereby made part of the official records of the Board.

July 21, 1947

To: Board of Trustees

The Board of Trustees at their semi-annual meeting in June approved preliminary plans for the Physics Building and the Animal Disease Laboratory. These were submitted to the Massachusetts Public Building Commission in accordance with the law for their approval. I have just been notified by telephone that the Commission at its meeting on July 15 specified that the buildings must be constructed with flat roofs instead of pitch roofs as planned and approved by the Board of Trustees.

In explaining the action of the Commission, the Secretary told me that the Commission believes that the flat-roof structure is more economical to build and to maintain than the pitch roof. Our Architect, Mr. Greeley for the Physics Building, had submitted figures to the Commission, at their request, on the difference in cost and this difference showed approximately $11,000 additional cost for the pitch roof as compared to the flat roof for this building. The Commission believes that this difference is a minimum and that it probably would be more.

The Commission also feels that the trend in modern architecture is toward the flat-roof style for buildings of this type.

I appeared before the Commission with the Architect at its first consideration of this matter on July 8 and explained the action of the Board of Trustees. Both Mr. Greeley and I did our best to support the action of the Trustees in recommending the pitch roof.

Under the provisions of Chapter 466 of the Acts of 1947 of the General Court, the Massachusetts Public Building Commission has authority to determine the type and plans for construction of State buildings.

I have consulted with the Chairman of the Board of Trustees, Mr. Bartlett, and he has authorized me to send this letter to each member of the Board with the request that they indicate on the enclosed ballot form their decision as to the acceptance of this ruling by the Public Building Commission. It seems to us that there is

TRUSTEE

no alternative than to accept this ruling if we are to proceed with the construction of these buildings with any hope of completing them by next year when they will be so urgently needed.

Very truly yours,

/s/ Robert D. Hawley
Treasurer

Mail Ballot

Approval of Preliminary Plans for Physics Building and Animal Disease Laboratory.

In accordance with the recommendation and explanation of the Treasurer, contained in his letter of July 21, 1947, I hereby approve change in plans for the Physics Building and the Animal Disease Laboratory from pitch roof to flat-roof design.

Joseph W. Bartlett
Frank L. Boyden
A. C. Brett
Harry Dunlap Brown
Leonard Carmichael
Frederick E. Cole
John M. Deely
John J. Desmond, Jr.
Ernest Hoftyzer
Clifford C. Hubbard
Lottie A. Leach
Mrs. Elizabeth L. McNamara
Richard Saltonstall
Ralph F. Taber
P. F. Whitmore

James W. Burke
Secretary

TRUSTEE

MASSACHUSETTS STATE COLLEGE

MINUTES OF MEETING OF FULL BOARD OF TRUSTEES

September 10, 1947, 11:00 A.M., Parker House, Boston

Chairman Bartlett presiding

PRESENT: Trustees Bartlett, Whitmore, Saltonstall, Brown, Desmond, Cole, Hoftyzer, Brett, Hubbard, Deely, Haigis, Taber, Mrs. McNamara, Mrs. Leach, President Van Meter, Treasurer Hawley, Dean Machmer, Director Sievers, Secretary Burke

Budget

Dr. Van Meter stated that the budget of the college for the fiscal year beginning July 1, 1948 was the largest ever submitted to the Board of Trustees for the reason that the college is practically doubling in size over a two-year period and must be prepared to take the students from Devens at the completion of their fourth semester. The Board then considered the budget item by item, and

VOTED: To approve amounts as follows:

For Administration	$168,470
For Instruction	1,230,406
For Short Courses	126,160
For Extension Service	231,748
For Experiment Station	317,742
For Waltham Field Station	31,990
For Control Services	199,026
For Productive Enterprises	239,695
For Operation of Plant	679,890
For Boarding Hall	550,000
For Special Maintenance	154,750
Total Maintenance	$3,929,877

Capital Outlay Program

The Capital Outlay Program for 1949 as proposed by the Administration was considered. As required by Law this was listed under "A Necessary" and "B Desirable." Seventeen projects totaling $5,134,100 were listed under A of which 12 were included in budget of the previous year. Seven projects totaling $3,850,000 were included in the B list. After due consideration, it was

VOTED: To approve the Capital Outlay Program for 1949 totaling $8,984,100.

In approving the above amount for Extension Service budget, it was

TRUSTEE

Reclassification of Extension Service positions

VOTED: To authorize the Treasurer to insert tentatively an item of $15,000 in the budget to provide for reclassification of Extension Service positions.

It was further

VOTED: To authorize the Chairman to appoint a special committee with power to act for the Board, this committee to confer with Director Munson concerning the positions recommended by the Director to be reclassified in the budget. The Chairman appointed John Deely as Chairman and Trustees Hubbard, Cole, and Mrs. McNamara.

Appointment of this committee grew from desire of the Trustees for more information concerning recommendation in the budget that women members of the Extension Service be reclassified as full professors. It is understood that the Board withholds approval of Extension Service reclassifications as recommended in the budget until these may be confirmed by this special committee.

The Treasurer and President explained that it would be necessary to build more dormitories of the cement block type to be ready by September of 1948. There would not be time for construction of these buildings if approval of the Legislature were granted in the closing days of the session by means of the budget. It was therefore

VOTED: To authorize the Administration to submit a special bill to the Legislature requesting an appropriation of $500,000 for housing in conformity with item three of the Capital Outlay Program under the "necessary" heading.

MASSACHUSETTS STATE COLLEGE

TRUSTEE

Alumni Building Corporation

Trustee Brett said that the Alumni Building Corporation has been in conference with the College Administration on the problem of faculty housing. It is virtually impossible for new faculty members to find housing in Amherst or surrounding communities. Unless housing can be provided, the college cannot continue to expand and to take care of student transfers from Devens. There is no outlook that housing will be any better in the next year or two and if it is to be provided it is necessary for some one to take action. He proposed that the Alumni Building Corporation seek authorization from the Legislature to provide faculty housing on the same basis that the Corporation has provided student housing. After discussion, it was

Faculty Housing

VOTED: To authorize the Alumni Building Corporation to act with the Administration to provide faculty housing in an amount not to exceed $500,000 with the understanding that the Administration will study further the amount of housing needed and that the Corporation will seek legislation following the pattern of its arrangements in the provision of student housing.

There was general feeling among the Trustees that the housing should be rented at rates in conformity with those prevailing in the community. It was

Dormitory

VOTED: To authorize the Executive Committee to approve and execute leases for the next dormitory to be erected by the Alumni Building Corporation under authority already granted by the Legislature.

It was further

Dormitories - 3 more

VOTED: To authorize the Alumni Building Corporation to file a bill with the Legislature providing for the construction of three more student dormitories under the same plan which it has followed previously.

MASSACHUSETTS STATE COLLEGE

TRUSTEE

Faculty Appointments

It was

VOTED: To approve the following appointments to the faculty in the grade of Professor or above.

1. Dale H. Sieling from Research Professor of Soil Chemistry to Professor and Head of the Department of Agronomy effective September 1, 1947.

2. Robert R. Brown as Professor and Acting Head of the Electrical Engineering Department effective September 1, 1947.

3. Earl E. Lorden as Professor of Physical Education effective August 1, 1947.

4. Dr. Richard A. Huebner as Extension Professor in Animal Pathology effective November 1, 1947.

5. Arnold D. Rhodes as Professor of Forestry effective September 1, 1947.

6. James R. Beattie as Extension Professor of Cranberry Growing effective October 1, 1947.

7. Dr. Densel J. Hankinson as Professor and Head of the Department of Dairy Industry effective February 1, 1948.

Head of Department of Dairy Industry

Hankinson, Densel J.

In connection with this last appointment, Secretary Burke read to the Board communication from Frank H. Reed, Chairman of the Board of Health at Greenfield, Massachusetts, recommending promotion of Assistant Professor Lindquist to Head of the Department of Dairy Industry. Dr. Van Meter explained that Professor Rice, Dean of the School of Agriculture, had considered 28 candidates from various sections of the country and including Assistant Professor Lindquist before recommending Dr. Hankinson. On the recommendation of President Van Meter, it was

MASSACHUSETTS STATE COLLEGE

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Acting Head of Dept. Pomology A. P. French

Acting Dean of School of Horticulture - C. L. Thayer

VOTED: To appoint Arthur P. French, Professor of Pomology, as Acting Head of the Department of Pomology and to appoint Clark L. Thayer, Head of the Department of Floriculture, as Acting Dean of the School of Horticulture - during the semester beginning September 1, 1947. These appointments are to provide for the carrying on of Dr. Van Meter's work while he is Acting as President.

It was

Engineering Building

Cinder Block Dormitories

Waltham Field Station Lab.

VOTED: To approve preliminary building plans for the Engineering Building as submitted by architects Appleton and Sterns of Boston; for the Cinder Block dormitories as submitted by architects Alderman and Alderman of Holyoke; and for the Waltham Field Station laboratory and office building as submitted by architects Barnes and Champney of Boston; and that this building be located on the site west of the present building as recommended by the staff at the field station.

In view of the need for speedy action in the construction of these buildings, it was

Physics Buildi

Animal Patholo Building

VOTED: To refer to the Trustee Committee on Buildings and Grounds with power, final approval of plans for these three buildings and also of final plans for the Physics Building and the Animal Pathology Building.

It was further

VOTED: To refer to the Trustee Committee on Buildings and Grounds with power, the acceptance of bids and execution of contracts for the construction of: Animal Pathology Building, Physics Building, Engineering Building, Cinder Block Dormitories, Waltham Field Station Building.

Treasurer Hawley said that at the last meeting of the Board in Amherst, it had been voted to request the architect to include a coat room in the Animal Pathology Building. He has attempted to do so but the coat room can be obtained only at the sacrifice of much needed classroom space and it is recommended by the Head

of the Department of Veterinary Science that it be omitted. After discussion, the Trustees

TRUSTEE

VOTED: To withdraw their action for the inclusion of a coat room in the Animal Pathology Building.

President Van Meter said that the Legislature had passed Chapter 599 of the Acts of 1947 requiring the Trustees to perform certain actions in connection with obtaining Public Health Building to be erected on the campus at Amherst to house public health activities in western Massachusetts and to provide space for teaching of Bacteriology and Public Health. To implement Chapter 599, the following actions were voted:

Health Center Building

VOTED: To authorize the President or Treasurer to apply to the Massachusetts Public Building Commission for funds with which to prepare plans and specifications for a Health Center Building at the University as provided by Chapter 599 of the Acts of 1947.

VOTED: To authorize the President or Treasurer to ask the Massachusetts Commissioner of Public Health to request Federal aid, as provided for by Public Law 725 of the 79th Congress, for the construction of a Health Center at the University pursuant to Chapter 599 of the Acts of 1947.

Upon the recommendation of the Academics Activities Board, it was

Academics Activities Coaches

VOTED: To authorize payment from Academics Activities Funds of $75.00 to the following persons:

Leonta G. Horrigan - for extra service as coach of the freshman handbook during the college year 1946-47.

Arthur S. Musgrave for extra service as coach of editorial board of the Collegian during the college year 1946-47.

MASSACHUSETTS STATE COLLEGE

Charles N. DuBois for extra service as coach of editorial board of the INDEX during the college year 1946-47.

TRUSTEE

It was

VOTED: To appoint Philip F. Whitmore to represent the Board of Trustees at the meeting of the Association of Governing Boards of State Universities and Allied Institutions to be held at the University of Michigan, Ann Arbor, Michigan, on October 2, 3, and 4, 1947.

Assoc. of Gov ing Boards of State Univ. & Allied Instit tions - Whitmore, P. representativ

There was discussion of the tuition to be paid by veterans who transfer from Devens to Amherst. At Devens the charge is $450 per year which is paid by the Veterans Administration. At Amherst under present arrangements, out-of-state students pay $220 per year which governs the amount which can be charged to veterans under Public Law 346. Members of the Ways and Means Committee of the Legislature have felt that the Commonwealth should not lose by the transfer of veterans from Devens to Amherst and after discussion, the Trustees

Tuition for Veterans

VOTED: To establish a tuition rate of $400 in the Stockbridge School and the undergraduate program at Amherst for all non-resident students and for all veterans enrolled under the provisions of Public Law 346 - this rate to be effective September 1, 1947.

It was

VOTED: To approve the following Short Course fees effective September 1, 1947.

Short Course Fees

1-week Dairy short course - $5.00 per course.
10-weeks course for Greenskeepers - $25.00

It was

VOTED: To approve granting of a license to Western Massachusetts Electric Company to construct an electric line at the Mt. Toby Demonstration Forest to serve the fire tower and to authorize the Treasurer to sign the license form approved by the Attorney General's office, in the name of and for the Board of Trustees.

Mt. Toby Demonstration Forest - elec line

MASSACHUSETTS STATE COLLEGE

It was

TRUSTEE

Scholarship

Neville Sturgis

VOTED: To accept with appreciation the gift of Mr. Neville Sturgis of Weston to the Trustees of the University in the form of income to be derived from a trust which he has set up under the trusteeship of DeBlois and Maddison of Boston. The anticipated annual income of this gift is $1700 and Mr. Sturgis specified that it be used by the Trustees in aiding deserving undergraduate students in the University.

It was further

VOTED: To request President Van Meter to write a letter of appreciation and acceptance to Mr. Sturgis.

Fay Wells

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Overpayment

Chairman Bartlett explained that through oversight the College had paid a man for services rendered beyond the age of 70. State law requires that employees of the Commonwealth retire at age 70 but during the war legislative provision was made whereby such employees might continue in service. Later this provision was rescinded but the University through error failed to remove the man's name from the payroll at the proper time. He was paid $177.50 for services rendered beyond the time when he could be legally employed. The Comptroller's office is demanding that this money be reimbursed to the Commonwealth. The College has no funds with which to reimburse and the only recourse seems to be through legislation to permit the payment of this amount. After discussion, it was

VOTED: To authorize the Administration to file a bill to legalize this over payment unless the Treasurer can find some other means by which the State will be satisfied.

The meeting was adjourned at 4:15 P.M.

Chairman

Secretary

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Pages 1339 thru 1498 follow in random order.

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